



KIWANIS MEMBERSHIP INFORMATION

PLEASE TYPE OR PRINT

KIWANIS CLUB	KEY NUMBER	DISTRICT NAME OR NUMBER	STATE/PROVINCE	DATE
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PLEASE CHECK ONE

- NEW OR FORMER MEMBER ADD
 MEMBER DELETE
 MEMBER TRANSFER
 MEMBER INFORMATION CHANGE
 HONORARY MEMBERSHIP
 NON-MEMBER SUBSCRIPTION

MEMBERSHIP ID NUMBER		KIWANIS LIFE MEMBER YES NO		KIWANIS LIFE MEMBER NUMBER		DISTRICT LIFE MEMBERSHIP YES NO			
MULTIPLE MEMBERSHIP YES NO		IF YES, CLUB NAME		KEY NUMBER		MEMBER ID NUMBER		DATE JOINED (MONTH/DAY/YEAR)	
LAST NAME				SUFFIX	FIRST NAME			MIDDLE INITIAL	PREFIX
GENDER M F	DATE OF BIRTH		HOME PHONE			PREFERRED EMAIL ADDRESS			
HOME ADDRESS				CITY		STATE/PROVINCE		COUNTRY	ZIP/POSTAL CODE
BUSINESS NAME				TITLE/POSITION		BUSINESS ADDRESS			
CITY		STATE/PROVINCE	COUNTRY	ZIP/POSTAL CODE	FAX NUMBER		BUSINESS PHONE		
SPOUSE NAME			IS SPOUSE A MEMBER YES NO	IF YES, CLUB NAME			KEY NUMBER	MEMBER ID NUMBER	

SEND KIWANIS MAIL TO: HOME WORK

SPOUSAL MAGAZINE CREDIT YES NO

CHECK ONE BLOCK PER CATEGORY

PRIMARY EMPLOYMENT *Codes*

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> 1 Banking/Finance | <input type="checkbox"/> 11 Legal | <input type="checkbox"/> 21 Real Estate | <input type="checkbox"/> 31 Agriculture |
| <input type="checkbox"/> 3 Communications/Media | <input type="checkbox"/> 13 Manufacturing (Heavy) | <input type="checkbox"/> 23 Religion | <input type="checkbox"/> 94 Other _____ |
| <input type="checkbox"/> 5 Construction | <input type="checkbox"/> 15 Manufacturing (Light) | <input type="checkbox"/> 25 Retail | |
| <input type="checkbox"/> 7 Education | <input type="checkbox"/> 17 Medical | <input type="checkbox"/> 27 Transportation | |
| <input type="checkbox"/> 9 Government | <input type="checkbox"/> 19 Nonprofit | <input type="checkbox"/> 29 Wholesale | |

JOB CLASSIFICATION *Codes*

- | | |
|--|--|
| <input type="checkbox"/> N Elected | <input type="checkbox"/> S Supervision |
| <input type="checkbox"/> O Management | <input type="checkbox"/> T Technical |
| <input type="checkbox"/> P Partner/Owner | <input type="checkbox"/> V Retired |
| <input type="checkbox"/> Q Professional | <input type="checkbox"/> X Other _____ |
| <input type="checkbox"/> R Sales | |

EDUCATION ATTAINED *Codes*

- | | |
|---|---|
| <input type="checkbox"/> A Grade School | <input type="checkbox"/> F Master's Degree |
| <input type="checkbox"/> B High School | <input type="checkbox"/> G Graduate Professional Degree |
| <input type="checkbox"/> C Technical/Business School | |
| <input type="checkbox"/> D Associate Degree (2 yrs) | |
| <input type="checkbox"/> E Baccalaureate Degree (4 yrs) | |

College/University Attended _____ Other Affiliations _____

Offices/Positions Held (if any) _____

PLEASE NOTE: FOR MEMBERSHIP STATISTICS ONLY. KIWANIS INTERNATIONAL DOES NOT PROVIDE MEMBERSHIP INFORMATION TO THIRD PARTIES.

If you are a former member Kiwanis Key Club Kiwanis Junior Circle K Aktion Club K-Kids Builders Club

Club Name _____ Former ID Number _____

Date Joined _____ Date Left _____

PLEASE COMPLETE THIS SECTION ONLY IF DELETING A MEMBER

Effective date (MM/DD/YYYY) _____

Check reason for delete - Codes

- | | | | | |
|---------------------------------------|--|---|--|--|
| <input type="checkbox"/> A Attendance | <input type="checkbox"/> B Business Pressure | <input type="checkbox"/> D Deceased | <input type="checkbox"/> G Other _____ | |
| <input type="checkbox"/> H Health | <input type="checkbox"/> I Lack of interest | <input type="checkbox"/> L Lack of time | <input type="checkbox"/> M Moving | <input type="checkbox"/> P Non payment of dues |

PLEASE COMPLETE THIS SECTION ONLY IF MEMBER IS TRANSFERRING TO ANOTHER KIWANIS CLUB

Effective Date (MM/DD/YYYY) _____ Dues paid through _____ (Date)

Club transferring to - Club Name _____ Key Number _____ District _____

NOTE: PLEASE GIVE ONE COPY OF THIS FORM TO MEMBER TO BE GIVEN TO THE CLUB TO WHICH HE OR SHE IS TRANSFERRING.

MEMBERSHIP INFORMATION PROCESSING INSTRUCTIONS

ALWAYS BE SURE THE FOLLOWING INFORMATION IS COMPLETED AT THE TOP OF EACH FORM:

CLUB NAME, KEY NUMBER, DISTRICT NAME OR NUMBER, STATE/PROVINCE, COUNTRY, AND TYPE OF TRANSACTION BEING SUBMITTED.

Complete and return for the following reasons:

1. New Member Add – Complete all information as requested on form and submit with the appropriate International and district fees. Please contact the district or International office for current fee(s).
2. Honorary membership and nonmember subscriptions – Submit with the appropriate fees: Honorary member: US and Canada, \$8.00 (USD), all others, \$12.00 (USD). Nonmember subscriptions: \$12.00 (USD). Note: an honorary member is only added to Kiwanis International records when accompanied by the appropriate fee as indicated.
3. Deletion – Fill in the member name, ID number, date and reason for deletion. Please indicate the “deceased” date when reporting a deceased member.
4. Change of Address – Fill in the new address, city, state or province, country and zip or postal code and other information.
5. Name Change – Fill in correct spelling of member’s name: last name followed by first name and middle initial.
6. Additions or changes in your membership records as indicated above should be mailed to Kiwanis International, Attn: Member Services, 3636 Woodview Trace, Indianapolis, Indiana 46268 as soon as they occur to avoid delay in delivery of the KIWANIS magazine. Be sure to submit one copy to the district office and maintain one copy for the club’s file.
7. Transfer of membership – Fill in member name, ID number, and information requested in the transfer section. Please give one copy of this form to member to be given to the club to which he or she is transferring. Indicate when his/her dues are paid through.
8. Do not submit changes in membership status to “senior” status. This is an internal club classification only. The member remains as “active” status in Kiwanis International records.
9. It is very important that the information you are providing is either printed or typed to ensure proper recording.

For further assistance, please call 1-800-KIWANIS (800-549-2647) or 317-875-8755, extension 390.

Additional copies of this form may be obtained on the Kiwanis International website at: www.kiwanis.org.