

OHIO DISTRICT OF KIWANIS INTERNATIONAL
2012-13 Board of Trustees Meeting
Fourth Official Meeting

Friday, August 9, 2013
10:00 AM

Veteran's Memorial Civic & Convention Center
Lima, Ohio

CALL TO ORDER

Governor Craig Wallace called the meeting to order at 10:06 AM.

ROLL CALL

Secretary Dave Whiteman called the roll. Absent were the Lieutenant Governors from Divisions 6, 7, 8, 15, 22, and 24.

INTRODUCTIONS

Governor Craig welcomed those present and introduced our 2013-14 International Counselor Stephen Hill from the New England District, Immediate Past International President Alan Penn, Convention Chairs Bev Beery and Candy Newland, Circle K Governor Megan Hurley, and substituting for Key Club Governor Natalie Hagy is Key Club District Secretary Molly Holleran. He thanked everyone else for their attendance. We will be hearing from some of them during the meeting.

MINUTES OF THE PREVIOUS MEETING

The minutes of the March 8, 2013 meeting were presented for approval. **Motion by Larry Good (18) to approve the minutes as presented was seconded and carried.**

OFFICERS REPORTS:

TREASURER'S REPORT

Treasurer Steve Donahue reviewed the "Draft" copy of the July financial reports. With two months left in the year, the district is in a strong financial position. The mutual funds with Raymond James have also done well this year. We are up about 10% for the 2013 calendar year. The only debt on our books is the \$10,000 note payable to Ohio District Key Club. Steve anticipates expenses a little heavier the next two months. He expects the year to end very close to budget. Key Club also is in a very strong cash position with no debt. He anticipates we will also come in above budget for the year. Circle K is also in line and should end very close to projected budget. **Motion by Barb Smith (21) to approve the Treasurer's Report was seconded and carried.**

SECRETARY'S REPORT

Secretary Dave Whiteman presented a written report on the District Office operations. Before beginning he announced that any day now we should receive the check from Tumlare for our participation in the Alaska Cruise. That check will be in excess of \$5,000 and will go into our Miscellaneous Income account. He was pleased to announce that reports showed that our district was one of only three in North America that have shown growth so far this year. Charter resignations, mergers and new clubs being built will leave us with only 235 clubs eligible to vote this weekend. Dave noted that 2 of the clubs with financial obligations this weekend brought payment with them. He reminded them all to keep working through the end of the year on September 30th. **Motion by Jennie Hipp (12) to approve the Secretary's Report was seconded and carried.**

DISTRICT FOUNDATION REPORT

President Bill Flinta provided a report on the activities of the District Foundation. He thanked the Board for its support the last year, especially Lieutenant Governors Bill McCormick and Linda Steinbrunner, who served as appointed representatives on the District Foundation Board. The foundation assets grew to more than \$1,000,000 this year. As of June 30th, their total assets stood at \$1,062,000. They provided \$35,000 in Grants this year to support the efforts of the Ohio District clubs. He encouraged all to attend the Annual Meeting of the Foundation tomorrow morning. He also encouraged clubs to make use of the foundation's Ambassador Program to honor outstanding club leaders for their service. Finally, Bill mentioned that we are still making a push to get to 500 signatures to get a Kiwanis license plate available in the State of Ohio.

KEY CLUB GOVERNOR'S REPORT

Key Club District Secretary Molly Holleran substituted for Governor Natalie Hagy and read a letter from Natalie outlining the Goals and activities of Key Club for the current year. A copy of the letter was included in the Board Booklet given to each Board Member prior to the meeting.

CIRCLE K GOVERNOR'S REPORT

Circle K Governor Megan Hurley addressed the Board briefly. Megan explained the situation concerning the replacement of their previously elected Governor. Their Board felt that the Governor was not performing the duties that were required and they chose to relieve him of his position. Megan was elected as his replacement. They had several members attend the Large Scale Service Project and International Convention in Vancouver. They have plans for their upcoming Fall Rally in October in Delaware. They hope to vote on two new board members tomorrow and more are in the works. They are working to have a Division Calendar to include clubs meetings and service projects placed on their website that they hope will lead to increased interaction between the clubs in the District. They recently had the opportunity to attend the Leadership Academy in Indianapolis where Circle K members from around the world met to work on leadership skills. She noted that they could still use our help as they work to fill their Board positions. If we are aware of Circle K members in our areas, please encourage them to participate on a District Level.

ACTION ITEMS

Charter Resignations

District Secretary Dave Whiteman noted that he had received a Charter Resignation request from the Kiwanis Club of Shelby (11-N). Dave reviewed the actions of the club and noted that they sent copies of Bylaws leading up to their resignation. Lieutenant Governor Mike Durbin noted that this action came as a complete surprise to him. He had just visited the club in January and all appeared to be going well. They had just completed a very successful fundraiser.

Motion by Jill Gaynor (5) to accept the resignation of the charter for the Shelby Kiwanis Club effective immediately was seconded and carried.

Finance and Structure Committee Recommendations

Finance & Structure Committee Chair Sharon O'Neal reported on the activities and recommendations they have made throughout the past year. She briefly described the makeup and duties of the committee to the board before noting their recommendations. At the beginning of the administrative year a Division Review Committee was appointed to help us determine what is a strong division and to assist divisions in determining how they can improve their operations. She thanked that committee under the leadership of Past Governor John DeVilbiss. The committee was made up of Kiwanis members throughout the district representing each area of the district. The put together Division guidelines and they will be printed and distributed to Lieutenant Governor Elects at their training. In January our auditor met with the committee and reviewed the financials of the district indicating that the district was indeed in very good financial shape. With this in mind, the F & S Committee recommended that we go ahead and pay off the balance owed to Ohio District Key Club. This will clear our only remaining debt from our books. The committee also reviewed the lease extension for our district office and the committee recommended that we approve the extension of the lease.

Key Club Note Repayment

District Secretary Dave Whiteman asked the Board for authority to pay off the final \$10,000 of what was a \$40,000 note borrowed from Ohio District Key Club. **Motion by Joe Sonderman to approve paying off the final \$10,000 owed to Ohio District Key Club was seconded and carried.**

District Office Lease Extension

District Secretary Dave Whiteman reviewed the terms of the three year lease extension for our District Office at 6161 Busch Boulevard, Columbus, Ohio. It was noted that the Finance & Structure Committee had reviewed the extension at their last meeting and made the recommendation that we enter into the lease extension as per the contract.

Motion by Bill McCormick to approve the 3 year lease extension was seconded and carried.

District Capitalization Policy

District Secretary Dave Whiteman indicated that this item should have been on the agenda for the March meeting but it was missed. When our Auditor visited the F & S Committee to review our financials in January, he noted that the District Policy on what expenditures were capitalized was quite low. Dave indicated it had been \$100.00 since before he became Secretary in 1998. What this means is that any expenditure for equipment above \$100.00 has been booked as an asset and depreciated. Auditor Ted Schindler pointed out that most of his clients set that limit at \$500.00 or \$1,000.00. The board discussed this at length. The Finance & Structure Committee recommended that we increase the amount to \$500.00 with some on the committee feeling that \$1,000.00 would also be acceptable. Governor Elect Jennifer DeFrance recommended that we increase it to \$1,000.00. **Motion by Susan Denning to set our District Capitalization Policy at \$1,000.00 was seconded and carried.**

Strategic Plan Approval

Governor Craig Wallace asked the board to once again take a look at the Strategic Plan document that was first introduced at our March meeting. At that time the full document was not printed due to a glitch in copying the document. It was decided to wait until the full document was available to make a motion. Governor Craig asked whether we were not ready to act to approve it. **Motion by Barb Smith to approve the Strategic Plan was seconded and carried.**

COMMITTEE REPORTS:

The board heard reports from the following committees.

EXECUTIVE COMMITTEE

Craig Wallace

Since the last meeting the Executive Committee met by conference call to approve a new postage meter lease that will end up in saving about \$1,650.00 annually. Governor Craig asked the board to ratify actions of the Executive Committee. **Motion by Tom Pace to approve the actions of the Executive Committee was seconded and carried.**

DISTRICT CONVENTION

Bev Beery and Candace Newland

District Convention Co-Chairs Bev Beery and Candace Newland spoke to the board and related how much they have enjoyed working on the convention. The community and local businesses have been very supportive of their efforts. They encouraged all to see the sights in the city this weekend and to not hesitate to ask if they have questions about the convention.

EDUCATIONAL WORKSHOPS

Jamie Kaufman

District Leadership and Education Chair Jamie Kaufman spoke with the board and advised the Lieutenant Governors that packets had been prepared with all the materials that they will need to facilitate the workshops being presented this weekend. He asked them to make sure to write down the # of attendees in each workshop. Governor Craig thanked all present for stepping up to assume this important function.

MEMBERSHIP GROWTH

Jodee Ward

District Membership Chair Lyndon Thomas was not available to attend. Membership Team Member Jodee Ward took his place. She reviewed his written report that was included in the board booklet distributed prior to the meeting. She pointed out the Ohio District is up over 100 members at this time. The Kiwanis International New Member fee will revert to the \$50.00 flat fee as of October 1, 2013.

NEW CLUB BUILDING

Kathleen Moylan

New Club Building Chair Kathleen Moylan addressed the board. She recognized her new club building team individually and thanked them very much for their service. The Garfield Heights club organized with 39 members and has added one more. They will charter with 40 members and Kathleen invited all to attend their Charter Party in early September. We have two additional clubs just about ready to complete in New Albany and Beavercreek. Barb Smith has started working on an evening club in Medina and Dave Kuhn could hopefully complete a club in Cuyahoga Falls in the near future. A list of potential club building sites was included in the Board Booklet. She thanked everyone for their help this year.

FIRST LADY'S PROJECT

Lee Ann Wallace

First Lady Lee Ann Wallace addressed the board. She pointed out the # of children who have died due to Maternal/Neonatal Tetanus since our meeting began and also she pointed out the # of children who will be treated for a trauma event in the State of Ohio throughout the day. There is also good news because of the work Kiwanis is doing in the world and in our district. She acknowledged what an honor it is to work with the Kiwanis members in the Ohio District this year. She has been inspired and humbled with the work that has been accomplished and is being done every day throughout the district. Never lose sight of the children we are serving. All the new members added and the new clubs being built help to provide additional hands to serve our children. So far "our" First Lady's Project has raised \$16,000 that will be split between the Eliminate Project and the Pediatric Trauma units in the seven children's hospitals throughout Ohio. At the conclusion of the convention Governor Craig and First Lady Lee Ann will be meeting with the seven children's hospitals to distribute checks that will be used to provide training related to Pediatric Trauma protocols and methodology. The children being treated for Pediatric Trauma will be taken care of in a better way due to the work of Kiwanis. Through this project, the Ohio District will truly be the "Hands of Healing" in the State of Ohio and throughout the world. She thanked all for our work, commitment and assistance we have given to the First Lady's Project.

ELIMINATE PROJECT REPORT

Craig Smith

Multi Division Chair Craig Smith addressed the board and reviewed a written report from District Coordinator Cindy Champer. The report was included in the booklet distributed this morning. We have much work yet to do to meet our district goal. Craig Smith pointed out that as of August 5, 2013; over \$1,300,000 has been credited to the Ohio District. That is enough to save approximately 700,000 lives and credit is due to the Eliminate Team and the club coordinators who are working hard to meet our goal. We still have a ways to go to meet our \$4,200,000 goal as a district. We have 24 model clubs and two \$100,000 clubs. He pointed out that the Columbus Club has reached its Model Club goal of \$130,000 and they are working toward a further goal of \$250,000.

GOVERNOR'S BANQUET**Craig Wallace**

Governor Craig Wallace addressed the Board to discuss the activities taking place at the Governors Banquet. He asked everyone to be there early for the formal introductions. Past Governor Jack Hilborn will be introducing you and Past Governor Sharon O'Neal will see that you all get to your seats in the hall. Past Governor Denny Lehman will serve as MC for the evening. Governor Craig and First Lady Lee Ann are excited to celebrate the accomplishments this year and we will all be retired at the banquet. He stressed to all those present that even though you are being retired your term does not end until September 30th. Keep on working hard and finish the year strong.

GOVERNOR ELECT COMMENTS**Jennifer DeFrance**

Governor Elect Jennifer DeFrance addressed the board. She noted that she told everyone last September that their job was to find a replacement and she was pleased to announce that all will be replaced on October 1st. She thanked all for their service and noted that some of you will likely surface again in the future to serve the district in other roles. She will be meeting with Lieutenant Governors Elect tomorrow morning for some additional training. The Installation Brunch will take place on Sunday morning. In Vancouver it was announced that a 5 year Growth Campaign will be structured much like the Eliminate Committee. This gives each Lieutenant Governor the opportunity to stay involved in working on division level membership growth. Thanks again for all of your service.

IMMEDIATE PAST GOVERNOR COMMENTS**Bill Snellgrove**

Immediate Past Governor Bill Snellgrove addressed the board briefly. He advised us to be proud of our accomplishments. He challenged us to stay active on the Division and District level. The Cardinals Breakfast is tomorrow. Join the Past Lieutenant Governor's Association and mentor our future leaders and successors. Thank you for a great year.

2013-14 INTERNATIONAL COUNSELOR'S COMMENTS**Stephen Hill**

Our 2013-14 Counselor Stephen Hill addressed the board. He noted that his remarks will be made tomorrow at the Luncheon, but he echoed the thoughts of others in urging us to finish the year strong. Ten month of great work can be undone by not completing the year in great fashion. He asked the Board to stand and show its appreciation for Governor Craig.

2012-13 INTERNATIONAL COUNSELOR'S COMMENTS**Alan Penn**

Immediate Past International President Alan Penn addressed the board formally for the last time. He pointed out that one can make a difference. The specifically thanked Immediate Past Governor Bill Snellgrove and Governor Craig Wallace for taking the time to come to Indianapolis and convince the International Board to allow us to use the Family Membership Pilot in our district. Our membership results have shown what a worthwhile trip that was. He thanked the Ohio District for its efforts in becoming the first district to raise \$1,000,000 for the Eliminate Project. Having a great district backing them up made it much easier for he and Jeri to serve the Kiwanis members on the International Board and as International President and First Lady. He recognized Key Club and Circle K as being the shining stars of the Ohio District. He thanked all of us for our support throughout the last 7 years. Finally he thanked Kiwanis International for assigning us a Counselor like Stephen Hill. He has worked with Stephen on the International Board and he has been a great leader. He hopes that some day he will have the chance to serve as a President of Kiwanis International.

GOVERNOR'S COMMENTS


Governor Craig Wallace addressed the board. He also asked us to finish strong. Hold membership drives and new service projects. He urged us the Lieutenant Governors to look at the District Goals in the District Directory. Review how your clubs and divisions are doing in relation to the District Goals and report back to him; preferably in the next week. He reviewed the Distinguished Club Criteria and pointed out that any number of your clubs can become distinguished. Distinguished is the result of hard work and any club can do the work involved to become a Distinguished Clubs. Governor Craig pointed out several items of which he is proud. First, the finances of the district being in such good shape. The district will receive \$6,000 for our participation in the Alaska cruise and that certainly help. The District Foundation reaching \$1,000,000 in assets is a great milestone and sets us on our way to the 2nd million. Updating the Strategic Plan was one of our goals and we accomplished that earlier today. The membership being up 124 right now is great, but we need to finish strong making sure we don't lose that as clubs clean out their rosters. He pointed out that the License Plate program has been approved by the State Legislature, but we still need 200 signatures to reach the 500 needed. Please help us out by signing a petition this weekend, if you have not done so already. Craig pointed out that the membership cutoff date is going to be October 10th. This gives us additional time to grow our district. Craig pointed out that there will be two receptions tomorrow evening after the Governor's Banquet. Craig & Lee Ann's reception hosted by their clubs and Division 1-S will be in the Lobby of the Wingate and Jennifer's Reception will be hosted by her club in her suite. Dress is casual and all are invited. He asked us to do all that we can to support our Key Club and Circle K leaders and all of our SLP programs. Please do all that we can to help them as an extension of the Kiwanis Family. In closing, he thanked the Lieutenant Governors for all they have done to help the Ohio District this year.

ANNOUNCEMENTS

- Kiwanis International is working on a reporting document that clubs can use to file for the Distinguished Club Award. That is due to be completed by the end of this month and as soon as it is received, it will be forwarded to all to distribute to their clubs.
- The Board Luncheon will take place immediately following the meeting in the Atrium of the Crouse Performance Hall. All were given cards with their meal choices on it.
- Finally, Dave announced that the district had received a thank you card from Kathy Mozser for the donation made to the Olmsted Falls Kiwanis Club Scholarship Fund in memory of Past District Treasurer Denny Mozser.

The meeting adjourned at 12:06 PM.

Submitted by:

A handwritten signature in black ink that reads "Dave Whiteman". The signature is written in a cursive, flowing style.

B. David Whiteman
District Secretary