

**OHIO DISTRICT OF KIWANIS INTERNATIONAL  
2011-12 Board of Trustees Meeting  
Fourth Official Meeting**

Friday, August 10, 2012  
10:00 AM

Holiday Inn Youngstown South  
Boardman, Ohio

**CALL TO ORDER**

Governor Bill Snellgrove called the meeting to order at 10:00 AM.

**ROLL CALL**

Secretary Dave Whiteman called the roll. Absent were the Lieutenant Governors from Divisions 15, 22, and 25.

**INTRODUCTIONS**

Governor Bill welcomed those present and introduced our Circle K Governor Alex Bour, our Key Club Governor Moriah Saer, and our own International President Alan Penn. He then asked District Chairs, Past Officers, and guests present to introduce themselves.

**MINUTES OF THE PREVIOUS MEETING**

The minutes of the March 9, 2012 meeting were presented for approval. **Motion by Bud Shieff (24) to approve the minutes as presented was seconded and carried.**

**OFFICERS REPORTS:**

**TREASURER'S REPORT**

Treasurer Mike Fischbach reviewed the "Draft" copy of the July financial reports. With two months left in the year, the district is in a strong cash position. The mutual funds with Raymond James have also done well this year. He noted that the dues income is slightly under budget and that was to be expected with our membership loss to date this year. The District Office expenses are nicely under budget and he thanked District Secretary Dave Whiteman for renegotiating a couple of contracts recently that will save even more money in future years. Overall he is optimistic that the overall results for this year will be positive. Key Club is in a strong cash position and has had a good year. Circle K is also positive for the year. **Motion by Bud Shieff (24) to approve the Treasurer's Report was seconded and carried.**

**SECRETARY'S REPORT**

Secretary Dave Whiteman presented a written report on the District Office operations. He reviewed the items briefly and did not elaborate much beyond the comments in the written report. He did review one particular item of concern. That was the growing failure of many clubs to submit Club Election Reports when they are due on June 1<sup>st</sup>. Only 1/3 of the clubs in the district had submitted the required Election Reports online. This report helps the Ohio District and Kiwanis International as we prepare our directories for the coming Kiwanis year. This number is down significantly from prior years. Dave asked the Lieutenant Governors for help in getting these reports filed in a timely manner.

**DISTRICT FOUNDATION REPORT**

President Bob Williams reported on the various activities of the district foundation. They have had some excellent Grant Recipients this year and as of right now they still have some grant money available. Their Strategic Planning process this year has been very successful. The new Legion of Honor program has resulted in the receipt of several thousand dollars to the foundation principal. The District Golf Outing was a success with a profit of over \$6,000 being returned to the foundation. He thanked this Class of Lieutenant Governors for sponsoring a hole at the outing this year. It has started a precedent that they hope will continue in the future. The Birthday Fund collections from district Kiwanis clubs is going very well this year. The Club Advised Fund program has added several new funds this year and several other clubs have made additional donations to their funds. All of this activity should result in the total funds being handled by our district foundation going over the \$1,000,000 mark by the end of this fiscal year on September 30<sup>th</sup>. Their Annual Meeting will be tomorrow morning at 8:15 AM. All were encouraged to attend.

**KEY CLUB GOVERNOR'S REPORT**

Key Club Governor Moriah Saer provided the board with a written report and added various comments. They are concerned that they are currently missing 7 Lieutenant Governors. Any help we can give them in filling out their Board would be most appreciated.

## **CIRCLE K GOVERNOR'S REPORT**

Circle K Governor Alex Bour provided the board with a written report and added various comments. He invited us to join them in Toledo, Ohio on October 19<sup>th</sup> and 20<sup>th</sup> for their Fall Rally. He also asked us to encourage our clubs to participate in their K.I.C.K. fund by donating \$25.00 to help support their activities during the coming year.

## **ACTION ITEMS**

### **Charter Resignations**

District Secretary Dave Whiteman reviewed two Charter Resignations that will go before the Kiwanis International Board in October. The first was a letter received from the Broadview Heights Club in Division 24 in which they acknowledged their decision to resign. Their members have been encouraged to join other clubs in Division 24 and their funds will be disbursed to the Brecksville Kiwanis Club for use in supporting the K Kids Club that they sponsored. The second was an email from Kiwanis International noting that the Woodlawn Kiwanis Club in Division 7 had notified them of their decision to resign their charter. Dave also received an email from the East Cleveland Club President that she was resigning and no one would step up to fill the Officer positions so the club was folding. Since official Board Action was not taken, KI would not honor this as a resignation, but the club would be brought to the attention of the KI Board in October and they would likely have their charter revoked at that time. The only two clubs that our board should act on now are Woodlawn (7) and Broadview Heights (24). **Motion by Bud Shieff (24) to accept the Charter Resignations of these two clubs with regrets was seconded and carried.**

### **Policy Manual Changes**

District Laws and Regulations Chair Don Parker addressed the board to review two major additions to our District Policy Manual. Articles X and XI will be added and the current Policy manual and the current Article X will become Article XII. The articles being added concern policies regarding Kiwanis members working with our Sponsored Youth or Service Leadership Programs and the implementation of a Criminal Background Check procedure for certain individuals working with our youth on District Events. Don noted that the purpose is to protect our young people and the district. The policies have been in the works for a number of years and they mirror policies developed by Kiwanis International for individuals working with youth at International Events. The meat of these policies is included in Article XI. This section outlines what will consist of a Favorable and Unfavorable Report. It outlines the responsibilities of the District Secretary in reviewing the reports and determining whether the reports are favorable or not. If a report is unfavorable, it then goes to the Governor to notify the individual and what the appeal process would be. There was a typo in Section 4, D, c. that should be Governor and not Governor Elect. These policies were sent to all board members in advance for review. Don answered questions regarding the policies from various board members. **Motion by Jamie Kaufman (1-N) to approve the addition of these two articles to our District Policy Manual was seconded and carried with no opposition.** It was noted that this is likely a section that may need to be modified in the future and we anticipate that being done as we get more experience with the policy.

### **Family Membership Update**

District Governor Bill Snellgrove reviewed the approval of our participation in the Family Membership Pilot and noted that there was one change from what was approved by our Board in March. Kiwanis International would not approve a graduated new member enrollment fee for new "family" members added under this program. Kiwanis International is charging a flat fee of \$25.00 for new family members added and they suggested we do that or waive the fee completely. Given the fact that we would receive a minimal amount of money from this fee, it was proposed that we consider waiving the fee for at least the first year of the program. **Motion by Eric Bush to waive the New Member Enrollment Fee for new "Family" members added under this pilot program was seconded and carried.**

### **Key Club Note Repayment**

Governor Bill asked the Board to consider making another payment on the balance owed to Ohio District Key Club. We originally borrowed \$40,000 three years ago to avoid cashing in Mutual Funds and taking a loss. Two prior payments of \$10,000 each have been made bringing our current balance to \$20,000. Governor Bill and Treasurer Mike both felt that this payment level could safely be made with cash we currently have on hand. Since this was considered at a previous meeting and tabled, a motion to place the issue back on the table was required. **Motion by Eric Bush (10-E) to move the previously tabled motion to repay the \$20,000 balance back onto the table was seconded and carried. A motion by Jamie Kaufman (1-N) to amend the motion to reduce the current amount to be repaid to \$10,000 was seconded and the amended motion was carried.**

## **COMMITTEE REPORTS:**

The board heard reports from the following committees.

### **EXECUTIVE COMMITTEE**

#### **Bill Snellgrove**

Since the last board meeting, the Executive Committee met on March 13, 2012, March 29, 2012, April 24, 2012, May 17, 2012, and July 18, 2012. Governor Bill reviewed all items included in each meeting and the reason that they needed to be approved prior to our Board Meeting. **A motion by Rich Ulmes (3) to ratify the actions of the Executive Committee was seconded and carried.**

### **FINANCE & STRUCTURE**

#### **Mauri Cron**

Mauri Cron, Chairman of the Finance & Structure Committee, addressed the Board briefly to review their activities throughout the year. He announced that the Structure Committee that had previously been looking at other forms of governance had been discontinued in January of this year. No further changes are being considered at this time. This was done after reviewing surveys from throughout the district. The work on Background Checks was completed and he thanked Past Governor Don Parker for his work in getting this done. He thanked Governor Bill, Governor Elect Craig and Past Governor Tom Crawford for their work in getting the Family Membership Pilot approved. Mauri announced that a new subcommittee is being formed to study possible division realignment in the district. More on this will be coming later. The committee members will be appointed by Governor Bill, Governor Elect Craig, the incoming F & S Committee Chair Sharon O'Neal, and Mauri Cron and their work will proceed throughout the next year.

### **DISTRICT CONVENTION**

#### **Barb Smith**

District Convention Chair Barb Smith addressed the Board briefly and welcomed all to Boardman on behalf of Divisions 21 and 25. All activities will take place in the Holiday Inn except for the Luncheon and the Delegate Session. Buses will be transporting us from the hotel to the Georgetown for lunch and the delegate session and they will also be transporting non-delegates to three other locations for some sightseeing or shopping. Barb reviewed the activities taking place throughout the weekend and urged us to ask for help from any of the committee members should that be necessary. Barb thanked the Mahoning Valley Scrappers, the local minor league baseball team, for their sponsorship covering most of the printing of our convention program.

### **EDUCATIONAL WORKSHOPS**

#### **Sharon O'Neal**

District Leadership and Education Chair Sharon O'Neal reviewed the workshops taking place this weekend and distributed packets to Lieutenant Governors who will be serving as facilitators for the 18 workshops this weekend. The packets included information needed, including introductions of the workshop presenters, surveys, and items that might be needed. She asked that the surveys be collected, placed back in the folders, and returned to the office to either Sarah Roush or Dave Whiteman.

### **MEMBERSHIP GROWTH**

#### **Fil Line**

District Membership Chair Fil Line prepared a written report that was included in the Board Booklet that was distributed to our Board Members. He noted that two corrections were in order. In the New Club Building section, it was Division 14 and not Division 24 that had the most significant effort underway at this time. In addition, on the fourth line of the section regarding the Membership Growth Contest it should read net growth for the last 10 months and not 5 months.

### **FIRST LADY'S PROJECT**

#### **Cheryl Snellgrove**

First Lady Cheryl Snellgrove addressed the Board and thanked all for their support in making the project a success. They will begin delivering backpacks very soon and they are looking in assembling the materials for distribution. They have about \$50,000 worth of materials in their garage that has been donated to the project during this year.

### **ELIMINATE PROJECT REPORT**

#### **Jodee Ward**

Multi Division Chair Jodee Ward presented a report to the board on the Eliminate Project. We cannot reach our goal in any endeavor without work. Their committee is working toward one goal and that is to eliminate Maternal & Neonatal Tetanus. Ohio has saved 500,000 lives to date and we have more to do. Jodee, Division 24 Lieutenant Governor Bud Shieff, and International President Alan Penn made a very special presentation of a Zeller Award to District Treasurer Mike Fischbach. The award was a surprise to Mike, who also serves as Division Treasurer for the 24<sup>th</sup> Division. The funds were left in their division budget at the end of last year and they were given to the Eliminate Project in Mike's name. Bud Shieff presented an additional check in the amount of \$1,500 to Eliminate Chair Cindy Champer from the North Royalton Club in Division 24.

**GOVERNOR'S BANQUET****Bill Snellgrove**

Governor Bill Snellgrove addressed the Board to discuss the activities taking place at the Governors Banquet. He asked everyone to be there early for the formal introductions. This banquet is to honor the Lieutenant Governors and Officers for their hard work this year. He complimented all for the fantastic year we have had and also announced that he was blending in his comments now rather than later.. He thanked everyone for their hard work this year. He is extremely proud to have served with this class and reminded them to work hard for the 51 days left in the year. The year is not over and we still have much to do.

**IMMEDIATE PAST GOVERNOR COMMENTS****John DeVilbiss**

Immediate Past Governor John DeVilbiss was left off the agenda by accident, and he chose to not make any additional comments at this time.

**GOVERNOR ELECT COMMENTS****Craig Wallace**

Governor Elect Craig Wallace addressed the Board briefly. He thanked all for their service to the District and their Division. It has been a great year and he is looking forward to the year to come. He gave a special thanks to Governor Bill and First Lady Cheryl for their friendship and advice during the year. We have a very special and exciting opportunity to have International President Alan Penn as our International Counselor to the Ohio District. Our leadership team for next year is in place. All Lieutenant Governor positions have now been filled and many on the current board will be continuing service as either a Lieutenant Governor or as a District Chair. The District Installation will be held on Saturday, September 29<sup>th</sup> in Findlay, Ohio. We have some great forums lined up for this weekend, including workshops being led by two International Presidents. Alan Penn will lead a workshop and Past International President Don Canaday will be leading a workshop on New Club Building that will be very well attended. 2012-13 First Lady Lee Ann will be leading a workshop on her First Lady's Project for next year that should be very well received. Later today there will be a meeting of the 2012-13 Class of Lieutenant Governors here in the hotel. Finally, Craig indicated that his past background was in Track & Field and he had a Hall of Fame Coach who told them two things with regard to relay races that are appropriate as we change years on October 1<sup>st</sup>. The first is to "Have a Smooth Handoff" of the baton and second we need to "Run through the Finish Line".

**ANNOUNCEMENTS**

- Installation materials will be going out early next week.
- Past First Lady Dorothy Murray is recovering at home from a recent cardiac procedure. Good thoughts and prayers would be appreciated for Dorothy.

The meeting adjourned at 11:44 AM.

Submitted by:



B. David Whiteman  
District Secretary