

**OHIO DISTRICT OF KIWANIS INTERNATIONAL
2011-12 Board of Trustees Meeting
Third Official Meeting**

Friday, March 9, 2012
8:00 PM

The Conference Center at NorthPointe
Lewis Center, Ohio

CALL TO ORDER

Governor Bill Snellgrove called the meeting to order at 8:05 PM.

ROLL CALL

Secretary Dave Whiteman called the roll. Absent was the Lieutenant Governor from Division 20.

INTRODUCTIONS

Governor Bill welcomed those present and asked District Chairs, Past Officers, and guests present to introduce themselves. Governor Bill gave a special introduction to Sue Petrisin, our Counselor and International Trustee and to Dr. John Button and his wife Debbie. John is also an International Trustee who has been very active in the Eliminate Project. Dr. John will be involved in workshops tomorrow regarding that project. Also with us from the Kiwanis International Foundation is Steve Hinson. Steve is Campaign Area Director for the Eliminate Project and he will also be involved in our workshops tomorrow.

MINUTES OF THE PREVIOUS MEETING

The minutes of the December 3, 2011 meeting were presented for approval. **Motion by Jamie Kaufman (1-N) to accept the minutes was seconded and carried.**

OFFICERS REPORTS:

TREASURER'S REPORT

Treasurer Mike Fischbach reviewed the "Draft" copy of the February financial reports. Our cash position is relatively unchanged from December 31st. Our Raymond James accounts are up considerably from September 30th. We will likely end up a little short in Dues income over budget so Mike suggested we will need to watch our expenses. Everything else is well within budgeted guidelines. **Motion by Bud Shieff (24) to accept the Treasurer's Report as presented was seconded and carried.**

SECRETARY'S REPORT

Secretary Dave Whiteman presented a written report on the District Office operations. Dave advised that the 990 Tax Return has been completed and we will be reviewing it later in this meeting. Membership again dropped last year and we are down so far this year. Two charter resignations will be acted on at this meeting and this will reduce our total number of active clubs to 243. **Motion by Shirley MacDonald to accept the Secretary's Report was seconded and carried.**

DISTRICT FOUNDATION REPORT

President Bob Williams addressed the board briefly. Bob and Secretary Jean Forbes distributed Birthday Fund patches to divisions for presentation at upcoming meetings. Bob introduced Bill Flinta to review their new Legion of Honor Recognition Program. Those Ohio Kiwanis members who are Legion of Honor members (25 years plus service in Kiwanis) are being asked to make donations for each year they have been a Kiwanian. Bill also reviewed the upcoming Golf Outing. The outing has also been about fellowship and Bill encouraged all present to make it a priority to promote this great event. Materials are available on their website for download including registration forms and Hole Sponsorship forms.

KEY CLUB GOVERNOR'S REPORT

Key Club Governor Breanna Learn addressed the board briefly. She thanked all of our board members for the support given to Key Club this year and for our invitation to attend this meeting. She invited us to participate in their district convention coming up in late April in Columbus. Their goal is to increase their attendance to 700 this year. They will have an Eliminate Fundraiser during their convention to work on their fundraising goal.

CIRCLE K GOVERNOR'S REPORT

Circle K Governor Andrew DeFratis addressed the board for one last time. Andrew provided a written report that was distributed in the board booklet. Please refer to that material for future details about ODCK. Andrew invited everyone to stop in tomorrow and participate in the Cornhole tournament to raise money for their KICK Fund.

ACTION ITEMS:

Charter Resignations

District Secretary Dave Whiteman reviewed Charter Resignation letters that he had received from the Clifton Kiwanis Club in Division 6 and from the Buckeye Golden K Club in Division 10-E. **Motion by George Doyle (2) to accept the Charter Resignation letters was seconded and carried.**

District Convention Budget

District Convention Chair Barb Smith reviewed the proposed budget for our 2012 District Convention. Barb noted that we would need to provide busing to our registrants because the Holiday Inn Boardman was not large enough for Saturday lunch and the delegate session. The Georgetown is about 1 mile north of the hotel on South Avenue. The cost of the busing will cause the registration fee to be increased to \$45.00 unless we are able to find a sponsor. They are working hard to do that right now. Everything else is fairly self explanatory. **Motion by Jamie Kaufman (1-N) to approve the 2012 District Convention Budget was seconded and carried.**

Key Club Tour Budget

Key Club Administrator Jeff Eble reviewed the budget for the 2012 Key Club International Convention Tour. They developed the budget for travel to Orlando with the projected registration fee at \$950 and projected number of attendees at 60. Orlando is usually a fairly attractive location, but he is not sure how many they will have registered. The biggest uncertainty is still the cost of airline travel. **Motion by Nancy McNeal (16) to approve the 2012 Key Club Tour Budget was seconded and carried.**

2014 District Convention Contract

District Secretary Dave Whiteman reviewed the contract with the Crowne Plaza Columbus North for our 2014 District Convention. Dave reviewed the concessions made by the hotel after being questioned by the F & S Committee at their initial meeting. After questions were answered and a new contract was drafted, the F & S Committee met by conference call and recommended that the contract be approved. **Motion by Bud Shieff (24) to authorize the District Secretary to enter into contract with the Crowne Plaza Columbus North for our 2014 District Convention was seconded and carried.**

2012 International Convention Reception Contract and Budget

District Secretary Dave Whiteman reviewed the proposed contract with The Chicory in New Orleans for our reception during the International Convention. Dave briefly reviewed other locations considered and thanked Lieutenant Governor Eric Bush for giving us a contact who was able to locate this facility. It is less than 2/10 mile from our hotel. The cost is \$35.00 inclusive of tax and service charge. At our hotel, they wanted \$53.00 for a one hour reception and at a second location in the Jackson Brewery Building; they wanted \$76.00 for a 3 hour reception. Subsidies from the Past Governors and Past Lieutenant Governors will allow us to keep the cost down. The F & S Committee did review the contract and recommended that we approve the contract. **Motion by Joe Sonderman to authorize the District Secretary to enter into contract with The Chicory and to pay the applicable deposit was seconded and carried.** Dave then reviewed the proposed budget for our reception. Subsidies from the Past Governors and Past Lieutenant Governors will allow us to keep the cost to our attendees down to \$20.00 per person. The Miscellaneous Expense item will allow us to cover unexpected costs of our caucus, etc. Governor Bill thanked both the Past Governors and Past Lieutenant Governors Associations for their help with this event. **Motion by Jamie Kaufman (1-N) to approve the budget for our 2012 International Convention Reception was seconded and carried.**

2010-11 Financial Review

District Secretary Dave Whiteman reviewed the Financial Review prepared by our accountant for the 2010-11 Administrative Year. First Dave reviewed the management letter with our board pertaining to the accrual of vacation and sick days. He told the accountant that we would try to do that at year end 9/30/12. Dave pointed out that this is a consolidated statement and advised them where to look to see individual results for Kiwanis, Key Club, and Circle K. Dave advised the board that our reserves actually increased more than previous projections indicated. Dave answered questions concerning the report as necessary. The report was received by the board without further action. **Motion by Eric Bush (10-E) to accept the 2011-12 Financial Review as presented was seconded and carried.**

2010-11 990 Tax Return

District Secretary Dave Whiteman noted that we were required to file a 990 this year compared to a 990-EZ in 2010. This made the filing a little more complicated. **Motion by Bud Shieff (24) to authorize the filing of our 2011 990 Tax Return was seconded and carried.**

Proposed Bylaw Revision

Laws and Regulations Chair Don Parker reviewed a minor bylaw change that will remove the dues payment periods for clubs based on their organization dates. Beginning in 2012-13, all clubs will be billed and have payments due the same time, regardless of their organization date. This is really just a housekeeping amendment to bring our bylaws into compliance with current practice. In addition; we will be removing a section that was considered a duplication regarding newly admitted clubs. **Motion by Chuck Fye (13) to send this bylaw revision to our delegates at the 2012 District Convention was seconded and carried.**

Family Membership Pilot Proposal

Laws and Regulations Chair Don Parker reviewed the Family Membership Pilot that would be presented to the Kiwanis International Board to allow us to participate in the Family Membership Pilot along with the New England District. They have been using this for nearly one year. This will only become a reality if recommended by our board and approved by the Kiwanis International Board. The board reviewed the proposal in detail. We have taken into account the possible initial negative impact on our district budget. **Motion by Bud Shieff (24) to approve our participation in the Family Membership Pilot was seconded and carried.**

New Club Building Proposal

Governor Elect Craig Wallace reviewed a proposal to hire a part-time New Club Building Administrator in the Ohio District. Craig reviewed the Job Description, necessary skill set, and proposed compensation schedule for the position. They would report to the District Governor and the District Board. Craig also reviewed an exhibit that reviewed the financial cost and the income to be generated over the next 5 years. Once again this proposal would need to be approved by the International Board since they would be providing funding for this new position. **Motion by Eric Bush (10-E) to amend this proposal to add the authority of the Ohio District Executive Committee to hire and fire this New Club Building Administrator was seconded and carried.** Governor Bill asked for a motion from the Board on this amended proposal. **Motion by Jamie Kaufman (1-N) to approve the amended proposal concerning a New Club Building Administrator was seconded and carried.**

COMMITTEE REPORTS:

The board heard reports from the following committees.

EXECUTIVE COMMITTEE

Bill Snellgrove

Governor Bill announced that no Executive Committee meetings were held since the December District Board Meeting.

MID YEAR EDUCATION DAY

Diana Keplinger

Mid Year Education Chair Diana Keplinger addressed the board briefly. She welcomed all of us to this facility. She thanked the board for their efforts in getting clubs to attend Mid Year. She thanked her committee for their hard work in getting ready for the event. She introduced Past Governor Sharon O'Neal who distributed packets for the workshops tomorrow that had introductions of presenters and evaluations to be completed by those in attendance. Please bring the evaluations back to the district office after the session is completed.

FINANCE & STRUCTURE

Mauri Cron

Mauri Cron, Chairman of the Finance & Structure Committee was unable to attend the meeting, but he prepared a written report that was included in the Board Booklet.

MEMBERSHIP GROWTH

Fil Line

Membership Chair Fil Line addressed the board briefly and reviewed the written report that was included in the Board Booklet distributed to all attendees.

ELIMINATE PROJECT UPDATE

Leanne & Steve Allen

Multi Division Zone Coordinators Leanne and Steve Allen presented the Eliminate Report this evening. They announced that we have 7 Model Clubs in Ohio plus one \$100,000 Club. There is also a special International Women's Day Zeller that has been introduced in honor of Mother's Day. If you are not on the Kiwanis International Eliminate Newsletter, be sure to sign up to receive it. It was recently announced that two additional countries had eliminated MNT. Those countries were Senegal and Liberia. We now have only 36 countries which still have MNT present. Be sure to attend the opening session tomorrow for some special presentations and be sure to attend the Eliminate Workshops featuring Dr. John Button. They will also have an Exhibit Table setup tomorrow in the Gymnasium.

KIWANIS ONE DAY**Jennifer DeFrance**

Kiwanis One Day District Chair Jennifer DeFrance presented a brief report to the board. Her report was included in the Board Booklet and no further comments are made here.

CLUB LEADERSHIP EDUCATION**Dennis Lehman**

Dennis Lehman, CLE Chair, presented a brief report to the board. He distributed a schedule of locations for the regional CLE Training. He asked all to work hard to insure that your President Elects attend training at one of the sessions. He announced that they are not pushing Secretaries to attend this year. A new module for Secretaries will be developed later this year.

ON TO INTERNATIONAL CONVENTION**Al Allender**

District On to International Convention Chair Al Allender addressed the board briefly to encourage our members to attend the convention in New Orleans. The special early bird registration rate is good until March 20th. He encouraged all Board Members to promote attendance in our divisions. We need a great crowd to support International President Alan Penn. The convention will be a great experience for all. He will have a booth tomorrow with information on the convention, reception order forms, and shirt order forms.

GOVERNOR ELECT COMMENTS

Governor Elect Craig Wallace addressed the board briefly. He introduced his wife Lee Ann as his First Lady and a member of the 2012-13 Kiwanis Team. He announced that there are currently 21 of 27 Lieutenant Governor Elects in place. Training will be held in late April. He is working on appointing his District Chairs and hopes to have them in place soon. The Strategic Plan previously developed ends in 2013. He and Governor Bill will be working on developing a committee to rework our Strategic Plan. He asked all to encourage CLE attendance from the incoming leaders in our clubs.

IMMEDIATE PAST GOVERNOR COMMENTS

Immediate Past Governor John DeVilbiss addressed the board briefly. He thanked those who have not found their replacement for agreeing to serve another year on the district board. Please keep working on finding your replacement to assure you don't have to serve again. Don't stop working on Membership Growth. Clubs will follow what you expect. Work with them on meeting our goals.

GOVERNOR COMMENTS

Governor Bill Snellgrove addressed the board briefly. He thanked all present for helping to move business along at this meeting. Your work was appreciated. Bill introduced First Lady Cheryl and thanked all those present for their work on the First Lady's Project. Remember that membership growth and service is intertwined. You cannot have service without a strong membership base. Governor Bill has developed a form for clubs to use to self nominate themselves for the Distinguished Award. The form will be sent to all Lieutenant Governors to distribute to their clubs in the upcoming months. He is also working on a form that Lieutenant Governors can have to evaluate their clubs. Be visible to your clubs. You can have an amazing impact on a struggling club. He would like to work on club projects throughout the rest of this year. Let him know what he can do to help in our divisions.

ANNOUNCEMENTS

- The final 2011-12 Board Meeting will take place at the District Convention on Friday, August 10, 2012 at the Holiday Inn Boardman in Boardman, Ohio. It is scheduled for 10:00 AM and it will be immediately followed by the Board Luncheon for all District Board members and partners.
- We will have a small district office open at the International Convention in New Orleans. Since Sarah will be tied up with the Circle K Convention we will be staffing the office with volunteers. Please watch for information about volunteering to work a shift in New Orleans. It is a great way to meet your fellow Ohio Kiwanis members.

The meeting adjourned at 10:11 PM.

Submitted by:



B. David Whiteman
District Secretary