

**OHIO DISTRICT OF KIWANIS INTERNATIONAL
2014-15 Board of Trustees Meeting
Third Official Meeting**

Friday, March 6, 2015
8:00 PM

Crowne Plaza Columbus North
Columbus, Ohio

CALL TO ORDER

Governor Diana Keplinger called the meeting to order at 8:00 PM.

ROLL CALL

Secretary Dave Whiteman called the roll. Absent were the Lieutenant Governors from Divisions 2, 4, 5, 6, 20 and 26.

INTRODUCTIONS

Governor Diana welcomed those present and recognized our Past International President Alan Penn, Circle K Governor Molly Baumann, Key Club Governor Clayton Brown, and Foundation President Kathryn Karpus. She then asked others present to introduce themselves.

MINUTES OF THE PREVIOUS MEETING

The minutes of the December 6, 2014 meeting were presented for approval. **Motion by Ron Lyness (17) to approve the minutes was seconded and carried.**

OFFICERS REPORTS:

TREASURER'S REPORT

Treasurer Bob Williams reviewed the "Draft" copy of the January financial reports. He reviewed the bank account balances, as well as our assets and liabilities. We have very little in the way of liabilities. He updated our dues and new member fee income due to transfers we received in February and to date in March. We are in very good financial condition and all our income and expense items are in budget. He reviewed each of the individual income and expense statements and related how they were in reference to budget. He performed a similar review of Key Club and Circle K accounts and noted that both are also in very good financial shape at this time. He also updated their dues income to include the amounts received in February and early March. **Motion by Bobby Phillips (3) to approve the Treasurer's Report was seconded and approved.**

SECRETARY'S REPORT

Secretary Dave Whiteman presented a written report on the District Office operations. He echoed the comments of our Treasurer in noting that we are in very good financial condition at this time. Our accountants have completed our 990 Tax Return and our 2013-14 CPA Financial Review. Dave thanked the board for reviewing the 990 in advance so we could file the return before the February 15th deadline. We will review the financial report later in the meeting, but Dave did note that our Undesignated Net Assets (Reserves) increased by \$25,000 last year to a total of just over \$196,000. He noted that this is an indication that we are using our member dues wisely and it continues to better the projections made by our Dues Review Committee in 2009. Dave reviewed the status of our district membership as of the current date. He thanked those who helped or will help in collecting the balance of our dues owed. **Motion by Lynn McNay (7) to approve the Secretary's Report was seconded and carried.**

IMMEDIATE PAST GOVERNOR'S REPORT

Immediate Past Governor Jennifer DeFrance addressed the board. Jennifer related that she attended the Circle K Convention last weekend and it reminded her why she joined Kiwanis. She then presented Circle K Governor Molly Baumann with her "One Can Make A Difference" Pin to welcome her to Kiwanis whenever and wherever she chooses to join a Kiwanis Club.

GOVERNOR ELECT'S REPORT

Governor Elect Amy Zimmerman presented a report outlining her activities since the last meeting. She spent a few minutes talking about her visit to Cambodia. It was an amazing experience and it brought home what our work with the Eliminate Project means to the world. She asked those in attendance this weekend to ask her about her trip and she would be most happy to talk about it in more detail..

GOVERNOR'S REPORT

Governor Diana Keplinger took a few moments to review her activities since we last met. She has been busy with Governor's Visits and with planning this Mid Year Education Day with Chair Jamie Kaufman and Eric Bush. The District Convention Team has been meeting regularly at the Doubletree in Beachwood to work on details for the upcoming convention. Governor Elect Amy will be planning the forums for the convention and a terrific 100th Birthday Party will be held on Friday evening. She has appointed an Action Team, under the leadership of Past International President Alan Penn, to study the future of Key Leader in the district. She has begun meeting regularly by conference call with all Lieutenant Governors in small groups to discuss various subjects, including Membership Growth, Club Status, and locations for New Club Openings. Our best hopes for new clubs at this time are in Springboro, North Baltimore, Huron, Shelby and Wyoming. The Cincinnati Club is now a Diamond Level Club for the Eliminate Project. Several clubs have pledged to be Platinum Clubs and we have grown in Model Clubs. This is all very exciting news. She asked the Lieutenant Governors to help be the "boots on the ground" in their division to inspire clubs to improve the member experience, increase membership, and support Eliminate.

KIWANIS FAMILY REPORTS

KEY CLUB GOVERNOR'S REPORT

Key Club Governor Clayton Brown made a brief report to the board. He thanked us on behalf of their District Board for all the support we have given them. He attended the Circle K District Convention last weekend and it was a great experience. They are busy preparing for their District Leadership Conference next weekend in Beachwood. He hoped to see some of us at their convention. They have been busy holding their elections throughout the district and as of right now they have no Lieutenant Governors in Divisions 1, 6, or 21. Anything we can do to assist them in filling these positions would be most appreciated. He thanked all of us for our support throughout his year as Governor.

CIRCLE K GOVERNOR'S REPORT

Circle K Governor Molly Baumann addressed the board briefly. She reviewed the status of membership in the district and they are hoping to build two new clubs soon. They had their District Convention at Camp Nuhop last weekend and while the weather presented some challenges, they had a great experience. They will soon begin reviewing and will make a recommendation as to whether they continue in a camp setting or go back to a hotel for the 2016 District Convention. Tyler Milburn, who served as District Treasurer this past year, was elected to serve as District Governor for 2015-16 and Lizzie Minotti was elected Secretary-Treasurer. Three Lieutenant Governors were elected for the coming year. They are quickly looking ahead to Spring Officers Training (SpOT) that will take place April 18th at Baldwin Wallace University. They are also looking ahead to this summer to CKIx, which is the combination of their International Convention and Large Scale Service Project. They look forward to joining with Kiwanians to celebrate Kiwanis' 100th Birthday. Finally they are looking ahead to CKI Leadership Academy in late July. It is a weeklong leadership experience to learn about yourself as a leader and about others. Molly thanked all of the board for what we do for Kiwanis and the rest of the Kiwanis Family and she wished us the best of luck finishing out our year of service.

DISTRICT FOUNDATION REPORT

President Kathryn Karpus made a report to the District Board. She thanked us for the opportunity to talk with us to review their work in the district. She thanked Governor Diana and Immediate Past Governor Jennifer for their work on behalf of the district foundation. The foundation is working to narrow their Pediatric Trauma focus in two areas. One is Safe Play, including playgrounds, bicycle safety, etc., and the second is on Safe Homes. This is helping them to develop materials geared for both areas. They consider themselves as working hand in hand with our clubs to develop programs to serve our children. There will hold a drawing tomorrow for these individuals with Kiwanis License Plates in the parking lot. Tomorrow there will be a reception in the Buckeye Room to honor all of the individuals who have supported the district foundation in any way. All are welcome and it will take place immediately following the final session of workshops. Kathryn introduced David Kuhn, co-chair of the District Golf Outing, who reviewed the various ways we can support the golf outing and the changes they will be making this year to make our event better.

ACTION ITEMS:

District Convention Budget

District Convention Chair Denny Lehman reviewed the budget prepared for our 2015 District Convention in Beachwood. He pointed out that the F & S Committee, who recommended that it be approved, has reviewed the budget. It was based on a recommended attendance of 375 attendees with a \$40.00 registration fee. They actually hope to have 450 in attendance and we have some extra funds set aside from last year's profits at Mid Year and District Convention to help make this a very special convention for our 100th Birthday Celebration.

Motion by Stan Popp (16) to approve the 2015 District Convention Budget was seconded and carried.

Key Club Tour Budget

Key Club Administrator Jeff Eble reviewed the budget for the 2015 Key Club International Convention Tour. They developed the budget for travel to Indianapolis this summer. They are hoping to have 40 attendees pay an annual fee of \$900. They will be travelling by bus this year, which will lower the cost to attend. Jeff responded to questions concerning the budget and tour.

Motion by Ron Lyness (17) to approve the 2015 Key Club Tour Budget was seconded and carried.

Aktion Club Convention Budget

Aktion Club Administrator Jennifer DeFrance reviewed the budget for our 2015 Aktion Club Convention. It was decided that they would remain at Recreation Unlimited Camp again. The schedule is being changed to begin on Friday evening and end on Saturday. They will have a Treasure Hunt during the weekend to make it a little more enjoyable for members.

Motion by Judy Andrews (10-W) to approve the 2015 Aktion Club Convention Budget was seconded and carried.

2012-13 Financial Review

District Secretary Dave Whiteman reviewed the CPA Financial Review prepared by our accountant for the 2013-14 Administrative Year. Dave pointed out that this is a consolidated statement and advised them where to look to see individual results for Kiwanis, Key Club, and Circle K. Dave advised the board that our reserves actually increased more than previous projections indicated. Each of our Net Asset Funds increased during the 2013-14 Administrative Year with the exception of the District Convention, which is currently at its maximum level. Dave answered questions concerning the report as necessary.

Motion by Ron Lyness (17) to accept the 2012-13 Financial Review Report was seconded and carried.

Proposed Bylaw/Policy Manual Revisions

Laws and Regulations Chair Ted Barrows reviewed the new Standard Form of District Bylaws that each district is being asked to approve at this year's district convention. Ted reviewed the changes and very little was a problem. We have included our Finance and Structure Committee as an addition to the new standard form. In addition, we have left in the option for committees and subcommittees to meet by conference call and we have left in the provision waiving dues for the first two years for our former SLP members. Ted noted that there are a couple items that might need to be amended prior to submitting. One is the provision giving At Large Delegate status to Past District Treasurers and Chair of Standing Committees. The second is setting an earlier deadline for submission of paperwork declaring intent to run for District Office. The Standard Form allows that to happen anytime prior to the first business session at district convention.

Motion by Ron Lyness (17) to approve sending the revised Bylaw Changes to our delegates at the district convention was seconded. The board discussed the provision concerning At Large Delegates. **A motion by Bob Williams to amend the Revised Bylaws by adding Past District Treasurers as At Large Delegates at the district convention was seconded and carried.** The board then discussed the issue of setting an earlier deadline for filing candidacy to run for district office. Our current policy sets that deadline as March 31st. **A motion by Jennifer DeFrance to amend the revised bylaws to set the deadline for filing paperwork to run for district office at March 31st was seconded and carried.** Governor Diana then asked the board if they were prepared to vote on the revised bylaws as amended. **The original motion as amended was then approved.**

COMMITTEE REPORTS:

The board heard reports from the following committees.

EXECUTIVE COMMITTEE

Diana Keplinger

Governor Diana Keplinger reviewed the minutes of the February 5, 2015 Executive Committee Meeting. The meeting was necessary to approve items that could not wait until this Board Meeting. The committee approved a financial guarantee for Key Leader that was requested by Kiwanis International and they approved the contract with Recreation Unlimited for our 2015 Aktion Club Convention Contract. They also discussed the locations for Lieutenant Governor Training and made a recommendation to Governor Elect Amy. **Motion by Dick Brulotte (11-S) to ratify the actions of the Executive Committee were seconded and carried.**

MID YEAR EDUCATION DAY

Jamie Kaufman

Mid Year Education Chair Jamie Kaufman addressed the board and briefly reviewed the program for tomorrow. He thanked everyone who stepped up to help us in Eric's absence. Jamie also distributed packets for all the workshops and asked Lieutenant Governors to assist in moderating workshops. Instructions were included to tell you what is expected. All that we are really being asked to do this year is to fill in the number attending the session and return the form to the office before the end of the day.

FINANCE & STRUCTURE

Cindy Champer

Cindy Champer, Chair of the Finance & Structure Committee, reported on the actions taken by the F & S Committee at their last meeting. The written report was sent to all Lieutenant Governors in advance of the meeting. They just finished a meeting reviewing the District Policy Manual. They are doing things a little different this year. Their October meeting was a physical meeting in the District Office. January was a conference call meeting using Go to Meeting software, as will be the April meeting. The July meeting will be held in Canton, Ohio during the District Golf Outing. It is hopeful this will increase participation in the golf outing.

MEMBERSHIP GROWTH/NEW CLUB OPENING

Bill Snellgrove/Kathleen Moylan

Formula District Chairs Bill Snellgrove and Kathleen Moylan addressed the board. Bill noted that the good news is that we are up over September 30th significantly. He challenged us to be at least 3 times that level by August 10th because we will lose a significant number of members at year-end. He reviewed the clubs and divisions who are leading the district in growth so far this year. Kathleen spoke briefly about the need to build new clubs this year. She will be calling to discuss prospects over the next couple weeks.

ELIMINATE PROJECT UPDATE

Craig Smith

Eliminate Committee Multi-Division Representative Craig Smith presented the Eliminate Report. A copy was emailed to all Board Members and he reviewed the major highlights. We have three new model clubs; two new Platinum Clubs (Columbus and Delaware County); and the Cincinnati Club has pledged to be a Diamond Club. The district has over \$2,000,000 in funds raised and we are looking to increase that to \$3,000,000 this year. He reviewed a list of items that we can do to help the project reach its goal.

KIWANIS ONE DAY

Kevin Whitlatch

Community Service District Chair Kevin Whitlatch encouraged us to hold a Kiwanis One Day project this year. If your club does not have a project planned, consider joining with another club who does have a project planned and don't forget to include your SLP Clubs in your efforts.

DISTRICT CONVENTION SERVICE PROJECT

Sarah Roush

Youth Services District Chair Sarah Roush reviewed the Service Project that would be taking place at the District Convention. The first part of the project is the collection of shoes in all condition to donate to Missions in Motion. Shoes are to be put together with rubber bands and collected in plastic bags containing 25 pairs and brought to District Convention. In addition, we are collecting new socks for donation to homeless shelters in the Cleveland Area. The Lieutenant Governor with the most donations per capita will receive a prize, as will our Key Club and Circle K leaders who collect the most shoes/socks. More information will be available during their workshop tomorrow.

CLUB LEADERSHIP EDUCATION

Dennis Lehman

Dennis Lehman, Master Instructor for the Ohio District, presented a brief report to the board. He emailed Lieutenant Governors with information about CLE. He is asking Certified Instructors to take the lead in finding locations, but he needs LTG's to help Elects encourage attendance at sessions throughout the district. We are training on May 9th, May 30th, and June 13th at various locations throughout the district. Watch for the full schedule online very soon at www.ohiokiwanis.org.

ON TO INTERNATIONAL CONVENTION

Karen Hagerman

On to International Convention Chair Karen Hagerman was unable to attend the board meeting, but her report was emailed to all Board Members earlier. Governor Diana encouraged all to review the report about our upcoming convention in Indianapolis.

INTERNATIONAL ELECTIONS

Tom Crawford

Past District Governor Tom Crawford took a few minutes to talk about our upcoming efforts to elect John DeVilbiss as International Trustee. A booklet was distributed to hopefully answer any questions we might have. Tom encouraged all to attend the workshop tomorrow with our candidate. Between the workshop and the booklet you should be able to answer any questions asked by members in your division.

ANNOUNCEMENTS

- The final 2014-15 Board Meeting will take place at the District Convention on Friday, August 14, 2015 at the Doubletree Cleveland East-Beachwood Hotel in Beechwood, Ohio. It is scheduled for 10:00 AM and it will be immediately followed by the Board Luncheon for all District Board members and partners.

The meeting adjourned at 10:12 PM.

Submitted by:



B. David Whiteman
District Secretary