

**OHIO DISTRICT OF KIWANIS INTERNATIONAL  
2015-16 Board of Trustees Meeting  
Third Official Meeting**

Friday, March 4, 2016  
7:00 PM

Crowne Plaza Columbus North  
Columbus, Ohio

**CALL TO ORDER**

Governor Amy Zimmerman called the meeting to order at 7:00 PM.

**ROLL CALL**

Secretary Dave Whiteman called the roll. Absent were the Lieutenant Governors from Divisions 1N, 7, 8, 11S and 24.

**INTRODUCTIONS**

Governor Amy welcomed those present and recognized our International Trustee Barbara Thompson, Circle K Governor Tyler Milburn, Key Club Governor Laura Colagiovanni. Governor Amy then asked others present to introduce themselves.

**MINUTES OF THE PREVIOUS MEETING**

The minutes of the December 5, 2015 meeting were presented for approval. **Motion by Ron Lyness (17) to approve the minutes was seconded and carried.**

**OFFICERS REPORTS:**

**TREASURER'S REPORT**

Treasurer Al Allender reviewed the "Draft" copy of the January financial reports. He reviewed the bank account balances, as well as our assets and liabilities. We have very little in the way of liabilities. He updated our dues and new member fee income due to transfers we received in February and to date in March. We are in very good financial condition and all our income and expense items are within budget. He reviewed each of the individual income and expense statements and related how they were in reference to budget. He performed a similar review of Key Club and Circle K accounts and noted that both are also in very good financial shape at this time. He also updated their dues income to include the amounts received in February and early March.

**SECRETARY'S REPORT**

Secretary Dave Whiteman presented a written report on the District Office operations. He echoed the comments of our Treasurer in noting that we are in very good financial condition at this time. Our accountants have completed our 990 Tax Return and our 2014-15 CPA Financial Review. Dave thanked the board for reviewing the 990 in advance so we could file the return before the February 15<sup>th</sup> deadline. We will review the financial report later in the meeting. Dave reviewed the status of our district membership as of the current date. He thanked those who helped or will help in collecting the balance of our dues owed. Several clubs received letters that have entered onto charter suspended status for non-payment. The Kiwanis International Board has decided to waive the following year dues for clubs opened between January and September of 2016. They have asked the district if we would like to do the same thing with our District Dues. This would allow new clubs to build their administrative funds. The board discussed how this action might affect our finances next year. **Motion by Rich Levine (22) to waive 2016-17 District Dues for new clubs chartered between January and September 30<sup>th</sup> was seconded and carried.**

**IMMEDIATE PAST GOVERNOR'S REPORT**

Immediate Past Governor Diana Keplinger addressed the board. Diana apologized for not being at the last two meetings due to health reasons. She has been working on new clubs as a New Club Opener and Club Counselor. She thanked everyone for their tremendous support this past year.

**GOVERNOR ELECT'S REPORT**

Governor Elect Bill Flinta presented a report outlining his activities since the last meeting. He spent a few minutes talking about lining up his District Chairs for next year and making certain that all divisions had Lieutenant Governors in place for next year. He encouraged individuals who were interested in seeking a district chair position to talk to him this weekend. He has been visiting divisions throughout the district and

attended the Circle K Convention and will be attending the Key Club Conference next weekend. He attended a meeting regarding a new District Financial Advisor and will be making an announcement later this weekend.

## **GOVERNOR'S REPORT**

Governor Amy Zimmerman spoke about meeting with clubs in the district and the district directory. She pointed out that the district goals were located in the front of the directory and would be addressing them. She mentioned there was a couple of Lieutenant Governors who needed our prayers. She also presented a moment of silence in memory of Harl Evans who passed away recently.

She has visited 20 of 26 division meetings. She will be soon completing the remaining visits. She pointed out that Lieutenant Governor reports have not been turned in by several divisions. She is very pleased that the Midyear has nearly 400 people registered, including several guests from Michigan.

The district has been working on opening new clubs and membership is up 156, but we are still behind on membership growth. She mentioned that KIF has met the pledged goal for Eliminate, and have now entered into the fulfillment stage. There is a new membership plan that will be announced very soon. We had a goal of 25 new SLP clubs and are currently at 13. There are seven new Aktion Clubs in formation. There have been 13 Amtryke's given away and there will be two additional ones presented this weekend. The service from A to Z Project is going very well and can be downloaded from the website. A coloring book has been created and it is also available on the district website. She was pleased that more press releases were being distributed. The new district website is up and running and we have a communications plan in place. The Investment Component of the I-Plan is phenomenal with donations being almost doubled from last year, due in part to the license plate sales. She has been working on convention planning and her club's 100<sup>th</sup> Anniversary Event. Treasurer Al will be working on a Treasurers Toolkit to be used in club education. The Spring Key Leader event is April 22-24<sup>th</sup> and everyone is encouraged to send students.

## **KIWANIS FAMILY REPORTS**

### **KEY CLUB GOVERNOR'S REPORT**

Key Club Governor Laura Colagiovanni made a brief report to the board. She thanked us on behalf of their District Board for all the support we have given them. They are busy preparing for their District Leadership Conference next weekend in Dublin. She hoped to see some of us at their convention, they will be having a service fair and will be doing four service projects. She encouraged the current board to reach out to the new Lieutenant Governors who will be taking office in April. She encouraged Kiwanians to hold more joint meetings and activities. She thanked all of us for our support throughout her year as Governor.

### **CIRCLE K GOVERNOR'S REPORT**

Circle K Governor Tyler Milburn addressed the board briefly. He reviewed the status of membership in the district and noted that they are hoping to build two new clubs soon. They had their District Convention at OSU last weekend and had a nice increase in attendance. He thanked everyone who purchased an ad to help support the event. The majority of elected positions have been filled and the current Governor designate will be working on filling appointed positions. The Spring Officers Training Conference will be in Columbus April 2. This will focus on training new officers, he stated it was an honor working with the Kiwanis board and wished everyone the best of luck with the remainder of their terms.

Tyler presented by-law revisions that were voted on at their district convention. There were five by-law changes that were basically bringing them into alignment with their policy code. **Motion for approval was made by Brad Kunze (3) was seconded and approved.**

### **DISTRICT FOUNDATION REPORT**

President Vee made a report to the District Board. She reminded the board to review the contents of the folder that they received last fall from the foundation and encouraged board members to contact the foundation in case any items needed replenished. Vee also reminded the board of the basket auction that will be happening at the district convention in August and asks that each division provides a basket. She mentioned that Alan Penn sends out a newsletter for the Foundation to all board members. She reminded the board that the deadline for this quarters' grant application is March 31st. Grants will be approved at the May Foundation board meeting. Everyone is encouraged to stop by the foundation display table to pick up a ribbon for nametags.

The applications to run for the foundation board are due March 31<sup>st</sup>. She asked if board members have utilized foundation liaisons for meetings and education promotions. Vee introduced Vice President Dave Kuhn to talk about the District Golf Outing, who shared that the outing will be July 13 at Tam O'Shanter and players and sponsors are encouraged to support the event. They are hoping to have a good turnout and a lot of sponsorships. There will be a putting contest again, which provided a lot of excitement last year.

## **ACTION ITEMS:**

### **Charter Resignations:**

There were no resignations to be presented.

### **District Convention Budget**

District Convention Chair Brian Yacucci reviewed the revised budget prepared for our 2016 District Convention in Cincinnati. He pointed out that the F & S Committee, who recommended that food prices be renegotiated with the hotel, has reviewed the budget. It was based on paid attendance of 375. They actually hope to have more than 375 in attendance. He reviewed projected overall income and expenses based on those numbers.

**Motion by Rita Corbin (10S) to approve the 2016 District Convention Budget was seconded and carried.**

### **Key Club Tour Budget**

Key Club Administrator Jeff Eble reviewed the budget for the 2016 Key Club International Convention Tour. They developed the budget for travel to Atlanta this summer. They are hoping to have 40 attendees pay a fee of \$1100. They will be travelling by plane this year which causes challenges in regarding travel arrangements since the airlines will hold tickets for only 10 days. **Motion by Ron Lyness (17) to approve the 2016 Key Club Tour Budget was seconded and carried.**

### **Aktion Club Convention Budget**

Aktion Club Administrator Jennifer DeFrance did not have a budget since there was active discussion as to where and when the Aktion Conference would actually be held. A total of 38 Aktion members registered for the Kiwanis Midyear and Jennifer encouraged everyone to reach out to these attendees. Members of the Aktion Clubs have indicated they would like a change of venue from Recreation Unlimited, but, have not provided suggestions to where they would like the event. Feedback would be appreciated in regards to a possible location.

### **2014-15 Financial Review**

District Secretary Dave Whiteman reviewed the CPA Financial Review prepared by our accountant for the 2014-15 Administrative Year. Dave pointed out that this is a consolidated statement and advised them where to look to see individual results for Kiwanis, Key Club, and Circle K. The Undesignated funds column relates to dues, new member fees, management fees and various operating expenses for Kiwanis. Key Club, Circle K, Kiwanis District Convention and Aktion Club convention are broken out in separate columns. This year there was actually a decrease in operating income due to the fact our invested funds had an unrealized loss, and net assets had a loss before transfer. The loss for the District Convention was planned and it was covered by reserve funds allocated from excess income in our 2014 Mid-Year and District Convention. These funds were used for special activities associated with our 100<sup>th</sup> Birthday. **Motion by Denny Elwer (1S) to approve receipt of our Financial Review was seconded and approved.**

### **Proposed Bylaw/Policy Manual Revisions**

Laws and Regulations Chair Ted Barrows encouraged everyone to stretch in order to wake up a bit, he then brought up the changes in our district bylaws that we emailed to all board members recently. The proposed changes were in Article II, Club Support Committees. The changes were noted by either being struck out with revised languages spelled out in blue. He noted that additional changes would be coming in August. **Motion by Brad Kunze (3) to approve the policy changes was seconded and approved.**

### **NEW CLUB BUILDING**

**Amy Zimmerman**

A recommendation was made that the proposed new club in the Polaris Area should be located in Division 10E. **A Motion by Kathleen Moylan (5) to place the Polaris Area Club in Division 10-E was seconded and passed.**

**DISTRICT FINANCIAL ADVISOR**

**Al Allender**

The District Finance and Structure Committee recently recommended that the District develop a revised investment strategy and solicit proposals from investment counselors. Interviews were conducted earlier today and Peter Gaughan of Raymond James is being recommended as our new Financial Advisor. **Motion by Al Allender was seconded and carried with Immediate Past Governor Diana and Governor Bill abstaining.**

**COMMITTEE REPORTS:**

The board heard reports from the following committees.

**MID YEAR EDUCATION DAY**

**Eric Bush**

Mid Year Education Chair Dan Litzinger was at the airport picking up the International President so Education Chair Eric Bush addressed the board and briefly reviewed the program for tomorrow. The program reflects the I-Plan program. He pointed out that many of the presenters are from Kiwanis International. He thanked everyone who stepped up. Eric also distributed packets for all the workshops and asked Lieutenant Governors to assist in moderating workshops. Instructions were included to tell you what is expected. All that we are really being asked to do this year is to fill in the number attending the session and return the form to the office before the end of the day. The service fair and ice cream social will be immediately following the last session and will include drawings for door prizes.

**FINANCE & STRUCTURE**

**Kip Crain**

Finance and Structure Chair Kip Crain was ill and unable to be in attendance. There was nothing requiring action.

**MEMBERSHIP GROWTH/NEW CLUB OPENING**

**Bill Snellgrove/Kathleen Moylan**

Formula District Chairs Bill Snellgrove and Kathleen Moylan addressed the board. Bill noted we are up a net 156 members. We are however, behind where we need to break even on membership. There is going to be a contest. The need to recruit new members and retain our current membership. The contest is "Tour d' A to Z" focusing on division growth. Each division has a goal to add 1 new member for every six members they currently have. The division that reaches their goal first will receive \$500 toward an Amtryke donation in their service area. Kathleen Moylan shared that the Polaris Club is very close to being organized. The Springboro team has been working on recruiting members for a new club. Each division will receive a list of potential locations for new clubs with a specified new club opener. Kathleen encouraged individuals to reach out to her or Bill for assistance.

**ELIMINATE PROJECT UPDATE**

**Craig Smith**

Eliminate Committee Multi-Division Representative Craig Smith presented the Eliminate Report. He remarked that the five years since the start of this program has gone by fast. A copy of the report was distributed to all Board Members and he reviewed the major highlights. We finished 2015 with eight new clubs making pledges, Akron, Marysville, New Philadelphia, Ottawa, Dublin, Ashville, Delaware and Eastern Columbus. We are now in the pledge fulfillment phase of this commitment plan. Centennial awards are no longer available, Hixsons' will not be contributed to the ELIMINATE project and Zeller's are available only to clubs that have made a commitment.

The funds have been put to good use, with 19 countries having been declared free of MNT. There are 21 more countries that still need to be reached. He thanked everyone for their dedication and commitment to this project.

**COMMUNITY SERVICE**

**Rick Kidwell**

District Service Chair Rick Kidwell hopes the "A to Z" service project idea list is getting out to the clubs, the information has been distributed to the Lieutenant Governors. Kiwanis One Day is April 2 and he hopes that clubs are going to be doing projects and getting involved with other branches of the Kiwanis Family. He encourages clubs to promote the event through the media.

**KICK (Kiwanis Investing in Circle K)****Brandi Bowen**

District Chair Brandi Bowen explained that KICK is housed through the Ohio District Kiwanis Foundation and thus, all donations are tax deductible. She told about her first experience with the KICK fund through Circle K. She distributed information about KICK, what it is utilized for and encouraged board members to support this branch of the Kiwanis Family.

**CLUB LEADERSHIP EDUCATION****Dennis Lehman**

Dennis Lehman, Certified Education Leadership Chair, presented a brief report to the board. He emailed Lieutenant Governors with information about CLE. He is asking board members to help their elects understand the importance of education for club officers. We need Lieutenant Governor's to help Elects encourage attendance at sessions throughout the district and to schedule appropriate locations. Club secretaries are also encouraged to attend. Dates are May 14 and 21, June 4, 11 and 18 and a make-up session at the District Convention. All locations are open to all attendees. Watch for the full schedule online very soon at [www.ohiokiwani.org](http://www.ohiokiwani.org). Governor Amy took time to introduce current International President Sue Petrisin as she entered the meeting.

**ON TO INTERNATIONAL CONVENTION****Joe Germana**

On to International Convention Chair Joe Germana spoke about the importance of attending Kiwanis International Convention. This year we will be in Toronto. He encouraged everyone to visit the Kiwanis International website or to stop by the On to International Convention display table at the service fair.

**INTERCLUB AND FELLOWSHIP****Stan Popp**

Stan Popp, District Interclub Chair shared information regarding the Interclub contest for the district. The criteria demonstrate different levels for banner patches. Stan also asked where the bicycle helmets that were passed out at the beginning of the year. He encouraged board members to make certain those helmets are moving throughout the district and they will need to be brought to district convention to present to Governor Amy as part of the Amtryke presentations.

**KEY LEADER****Brian Yacucci**

Brian Yacucci, assistant Key Leader Chair, noted that the next Key Leader event is April 22-24. Registrations are currently at 17, and they need a minimum of 60. He encouraged each division to send at least one student.

**ANNOUNCEMENTS**

- The final 2015-16 Board Meeting will take place at the District Convention on Friday, August 12, 2016 at the Great Wolf Lodge in Cincinnati, Ohio. Thursday night prior to convention is the 100<sup>th</sup> birthday for the Cincinnati Kiwanis Club and they are having a riverboat cruise. He encouraged people to join them for this event since it was a lot of fun in the past. The board meeting is scheduled for 10:00 AM and it will be immediately followed by the Board Luncheon for all District Board members and partners.
- The Canton Kiwanis Club will be celebrating their 100<sup>th</sup> birthday on May 24<sup>th</sup>. Additional information will be forthcoming.

The meeting adjourned at 9:03 PM.

Submitted by:



B. David Whiteman  
District Secretary