

**OHIO DISTRICT OF KIWANIS INTERNATIONAL  
2009-10 Board of Trustees Meeting  
Third Official Meeting**

Friday, March 12, 2010  
8:00 PM

The Conference Center at NorthPointe  
Lewis Center, Ohio

**CALL TO ORDER**

Governor Don Parker called the meeting to order at 8:02 PM.

**ROLL CALL**

Secretary Dave Whiteman called the roll. Excused were the Lieutenant Governors from Divisions 5, 8 and 14.

**INTRODUCTIONS**

Governor Don welcomed those present and asked District Chairs, Past Officers, and guests present to introduce themselves. Throughout the meeting Governor Don Parker and our Lieutenant Governors talked about the good things that were going on in the various divisions throughout the district.

**MINUTES OF THE PREVIOUS MEETING**

The minutes of the December 5, 2009 meeting were presented for approval. **Motion by Al Allender (11-N) to accept the minutes was seconded and carried.**

**OFFICERS REPORTS:**

**TREASURER'S REPORT**

Treasurer Ray Patterson reviewed the "Draft" copy of the February financial reports. Checking and Savings balances are in good shape. He reviewed activity compared to our budget and could not see any problem areas. Much of the expense reports come in late in the year, so he did not see any areas of concern for Kiwanis, Key Club, and Circle K.

**SECRETARY'S REPORT**

Secretary Dave Whiteman presented a written report on the District Office operations. A copy of the report was included in the Board Booklet. Staffing for the Key Club convention may be an issue since Sarah will be in St. Louis at the Governors and Administrators Training Conference for Circle K. Dave indicated that he felt the computers in the district office were near the end of their useful life. He will be asking the F & S Committee for a recommendation at their April meeting concerning replacement of the computers. It was suggested that we let our board know what the specs would be for a desired system and perhaps donations can be secured. Dave reviewed the membership numbers for the district and stressed that we cannot grow without building new clubs. Dave reviewed the clubs who have not paid the 2009-10 dues that were in the first Billing Group. These balances were due on November 31<sup>st</sup>. He asked the Lieutenant Governors in the divisions in which these clubs reside to assist in collecting the amount that is due. Finally, Dave indicated that he received the renewal quotation for our Directors and Officers Liability Coverage. Renewing coverage on the same basis as expiring was actually about \$42.00 less per year including the Ohio District Kiwanis Foundation. In addition, the company quoted adding Employment Practices Liability and Trustee & Fiduciary Liability. The board discussed both coverage's in detail and decided that the additional premium was not warranted in reference to the exposure. **Motion by Jim Myers (17) to authorize the District Secretary to renew the Directors and Officers Liability Policy "as is" was seconded and carried.**

**DISTRICT FOUNDATION REPORT**

President Al Allender reported on the various activities of the district foundation. A written copy of his report was included in the Board Booklet distributed prior to the meeting. After making a few brief comments, President Al yielded the balance of his time to Golf Outing Co-Chair Bill Flinta. Bill discussed the activities taking place at their Annual Golf Outing and asked for the support of all divisions to make sure our 2010 Ohio District Golf Outing is a success. Information can be found on their website at [www.ohiokiwanisgolf.com](http://www.ohiokiwanisgolf.com) or by stopping at their Exhibit Table sometime Saturday during the Mid Year Education Day. Governor Don recommended that all divisions support the golf outing. It is a great opportunity for fellowship and helps the District Foundation raise funds.

## KEY CLUB GOVERNOR'S REPORT

Key Club Governor Zach Sefcovic addressed the board briefly. A written copy of his report was included in the Board Booklet distributed prior to the meeting. The Key Club administrative year is winding down as they prepare for their District Convention. 82% of the clubs in the district have paid their dues with more doing so each month. Any help we can give them in filling the Lieutenant Governor's positions in several divisions would be appreciated.

## CIRCLE K GOVERNOR'S REPORT

Circle K Governor Chad Gardner addressed the board for one last time. His term is ending at the end of the month. A written report was included in the Board Booklet distributed prior to the meeting. They recently held their 53<sup>rd</sup> District Convention in Dayton, Ohio and Chad reviewed the Officers elected at that meeting. They do have some open District Chair and Lieutenant Governor positions to be filled by Governor Elect Courtney Winterberger. They are gearing up for SPOT (Spring Officers Training) at Ohio University in late April. He reviewed their service statistics for the coming year and thanked all Kiwanis members for their support of Circle K. Finally, Chad presented the Bylaw amendments that their delegates approved at their District Convention in Dayton. He reviewed them briefly and presented the rationale behind the amendments. Prior to going to Circle K International for their approval, the Ohio District Kiwanis Board must approve the amendments. **Motion by Bob Columber (11-S) to approve the Circle K amendments approved at their District Convention was seconded and carried.**

## NEW BUSINESS:

### District Convention Budget

District Convention Chair Jerry Duerk reviewed the proposed budget for our 2010 District Convention. The budget was based on 400 total registrants with total projected revenue of approximately \$40,000, including meals. The committee is working on preparing the individual details of the event to insure that all in attendance will have a good time. He asked for the Lieutenant Governors to work to get their clubs to attend the convention. **Motion by Faith Levine (10-W) to approve the 2010 District Convention Budget was seconded and carried.**

### Key Club Tour Budget

Key Club Administrator Jeff Eble reviewed the budget for the 2010 Key Club International Convention Tour. They developed the budget conservatively with the projected registration fee at \$1,000.00 It may be closer to \$900.00 per person when all is said and done. They will very likely be busing to Memphis, instead of flying. This should reduce expenses substantially. **Motion by Rob Dempsey (20) to approve the 2010 Key Club Tour Budget was seconded and carried.**

### Proposed Bylaw Revisions

Laws and Regulations Chair reviewed several proposed changes to the District Bylaws. The first change was simply a "housekeeping" matter to bring our bylaws into agreement with the International Bylaws approved in 2009 to modify the current three tier billing system with various dates that club rosters are set based upon their organization date. Under the new system the amount of dues beginning in 2010-11 will be set by the clubs roster on 10/1/2010 and dues dates being gradually changed over the next three years. The wording of the amendments was developed in conjunction with Kiwanis International Staff to be sure it was correct. **Motion by Al Allender (11-N) to approve sending this bylaw to the delegates at our district convention for approval was seconded and carried.** A second proposed bylaw change was presented to change from our current flat \$5.00 New Member Add fee to a Graduated Enrollment Fee developed by prorating our current district dues of \$26.00. The wording of the amendment would be very similar to the recently announced change from Kiwanis International. They will replace their \$50.00 New Member Add fee to a Graduated Enrollment Fee beginning 4/1/2010. Their schedule was based upon the total of International Dues, Magazine, and Liability Insurance. **Motion by Mary Ann Snider (12) to approve sending a Bylaw change to our delegates changing from a New Member Add Fee to a Graduated Enrollment Fee was seconded and carried.** To be perfectly clear to the delegates what they are voting for, it was determined that we would ask the District Board to approve a change to our Policy Manual spelling out the proposed Graduated Enrollment Fee. The proposed fee will begin at \$26.00 for new members added in October and it will reduce by \$2.00 per month and it will eventually be \$4.00 for members

added in September. It is being suggested that this change be approved pending approval of the bylaw amendment being approved by our delegates in August. **Motion by Howard Agueda (21) to approve the proposed policy manual change pending approval of the bylaw change was seconded and carried.**

#### **New Club Division Agreement**

Governor Don Parker reviewed a proposed new club being built in North Ridgeville, Ohio by the clubs in Division 14. The North Ridgeville Club will lie in the current boundaries of Division 13. Our District Policy Manual specifies that the division of the club must be approved by the district board prior to the date the club is organized. The divisions involved (13 and 14) are in agreement as to the treatment of this new club. Governor Don asked for a motion spelling out the details. **A motion was made by Curtis Perkins (16) to approve building a new Kiwanis Club in North Ridgeville in Division 13, as a Division 14 project with a Division 14 club as sponsor. This new club will be considered to be in Division 14 from formation through September 30, 2011 and then it will be transferred to Division 13. Motion was seconded and carried.**

#### **Form 990-EZ**

District Secretary Dave Whiteman reviewed the 990-EZ tax return prepared by our accountants. The return was sent to all board members with their board mailing last month. A new requirement by the IRS indicates that the filing of the return should be authorized by the District Board. **Motion by Bill Lauer (1-N) to approve filing of the 2008-09 Form 990-EZ was seconded and carried.** Dave advised the board that our accountant automatically filed an extension to allow us to file the return after the deadline of February 15<sup>th</sup>.

#### **2008-09 Financial Review**

District Secretary Dave Whiteman reviewed the Financial Review prepared by our accountant for the 2008-09 Administrative Year. Dave related that this was just a review. We have a full CPA Audit done every four years and the last audit was prepared in 2007-08. Dave pointed out that this is a consolidated statement and advised them where to look to see individual results for Kiwanis, Key Club, and Circle K. Dave also pointed out the management letter given to the Board as an attachment to the statement. **Motion by Jim Myers (17) to accept the financial review from the accountants was seconded and carried.**

#### **COMMITTEE REPORTS:**

The board heard reports from the following committees.

#### **EXECUTIVE COMMITTEE**

**Don Parker**

Since the last board meeting, the Executive Committee met on January 20, 2010. This meeting was necessary to handle two items that could not wait until this meeting, including the authorization for the District Secretary to seek revisions in our 2011 District Convention Contract and to approve the 2010 Aktion Convention Contract. **A motion by Al Allender (11-N) to ratify the actions of the Executive Committee was seconded and carried.**

#### **MID YEAR EDUCATION DAY**

**Sharon O'Neal**

Mid Year Education Chair Sharon O'Neal addressed the board briefly. She welcomed all of us to this facility. There will be two lunch sessions to facilitate everyone getting through the lunch lines in a timely manner. Packets will be distributed in the office tomorrow that will have the awards your clubs have earned during the past year. They will be recognized on the screen during the opening session, but the awards should be distributed in your divisions during an upcoming meeting. Sharon recognized her committee for the hard work they have done preparing for the conference. Packets were distributed with introductions for facilitators of the various workshops, evaluation forms, and other materials you will need.

#### **FINANCE & STRUCTURE**

**Dennis Lehman**

Dennis Lehman, Chairman of the Finance & Structure Committee was not in attendance. He prepared a written report that was included in the Board Booklets distributed earlier.

**MEMBERSHIP GROWTH****Bill Snellgrove**

District Chair Bill Snellgrove addressed the board and encouraged all Lieutenant Governors to stress membership growth at all meetings. 142 clubs have grown or stayed level since the start of the year. This means that over 100 clubs have lost members. We have several workshops taking place tomorrow morning dealing with membership growth or new club building. Please take advantage of the materials at your disposal this weekend. Bill would be happy to attend any division council meeting to talk about growth.

**CLUB LEADERSHIP EDUCATION****Dennis Lehman**

Dennis Lehman, CLE Chair, was not in attendance. He prepared a written report that was included in the Board Booklets distributed earlier. Governor Don asked his board to assist your Lieutenant Governor Elect in setting up the CLE Training for our 2010-11 Club Officers.

**ON TO INTERNATIONAL CONVENTION****Cindy Champer & Fred Franklin**

Co Chairs Cindy Champer and Fred Franklin addressed the board briefly to encourage our members to attend the convention in Las Vegas. There are many activities in Las Vegas designed to improve your Kiwanis experience. We are currently at about 64% of our registration goal for this convention. They will have an exhibit table setup tomorrow. Stop and see what is going on at the convention. There will be an office at the hotel on Thursday and Friday and the Caucus will take place on Friday morning early. Watch for more details to come.

**INTERNATIONAL PRESIDENTS VISITS****Don Murray**

District Chair Don Murray briefly outlined the scheduled visit for International President Paul Palazzolo to the Ohio District. Paul will be presenting Club Excellence Summits in Cincinnati on Friday evening, May 14<sup>th</sup>, in Columbus on Saturday morning and Akron/Canton on Saturday evening on May 15<sup>th</sup>, and in Toledo on Sunday, May 16<sup>th</sup>. Don asked for all of us to assist in guaranteeing the success of these visits.

**IMMEDIATE PAST GOVERNOR COMMENTS**

Immediate Past Governor Kip Crain addressed the board briefly. Be sure to pick up the awards for your clubs tomorrow for distribution at a later date. The nomination form for the new Hall of Fame Award will be available on our website very soon. Your clubs can make nominations for the 2011 Hall of Fame Class to be recognized at the 2011 Mid Year Education Day.

**GOVERNOR ELECT COMMENTS**

Governor Elect John DeVilbiss addressed the Board briefly. He noted that all but four divisions have Lieutenant Governor Elects in place. Once again he asked the current Lieutenant Governors to assist their replacements to be sure CLE Training is done on a timely manner to establish dates for CLE next year.

**ANNOUNCEMENTS**

- The next Board Meeting will take place at the District Convention on Friday, August 13, 2010 at the Crowne Plaza Cincinnati North in Sharonville, Ohio. It is traditionally scheduled for 10:00 AM.

The meeting adjourned at 10:01 PM.

Submitted by:



B. David Whiteman  
District Secretary