

**OHIO DISTRICT OF KIWANIS INTERNATIONAL
2010-11 Board of Trustees Meeting
Second Official Meeting**

Saturday, December 4, 2010
9:30 AM

OSU Newark Campus
Newark, Ohio

CALL TO ORDER

Governor John DeVilbiss called the meeting to order at 9:31 AM.

ROLL CALL

Secretary Dave Whiteman called the roll. Absent were the Lieutenant Governors from Divisions 12, 14, 15, and 25.

INTRODUCTIONS

Governor John welcomed those present and asked District Chairs, past officers, and guests present to introduce themselves.

MINUTES OF THE PREVIOUS MEETING

The minutes of the September 26, 2010 meeting were presented for approval. It was pointed out that on the Approval of Foundation Appointments that Lyndon Thomas was from Division 17 and not 21. In addition, it was requested that the District Secretary note that it was suggested that the District Strategic Plan should be reviewed and updated as necessary. **Motion by Dick Clark (10-S) to accept the minutes as corrected was seconded and carried.**

OFFICERS REPORTS:

TREASURER'S REPORT

Treasurer Connie Potter reviewed the "Draft" copy of the October financial reports. Connie went through the report in detail and all is in order. Connie and Secretary Dave Whiteman advised the board that we have received more than \$60,000 in Dues Income in November and our accounts are in much better shape at the current time. Connie also pointed out that \$10,000 was paid on the Note owed to Ohio District Key Club at the recommendation of the Finance & Structure Committee and with the approval of the Executive Committee. Connie stressed that all is favorable at the current time.

SECRETARY'S REPORT

Secretary Dave Whiteman presented a written report on the District Office operations. A copy of the report was included in the Board Booklet. Dave highlighted several items of interest to the board members. The new "electronic" Buckeye Bulletin went active in November with positive reviews coming in from the district. Dave asked the Lieutenant Governors to let their clubs know that they can submit Club News Stories very easily and a new link was inserted at the top of our website home page to allow individual members to sign up for the bulletin. Dave reviewed our membership numbers and the clubs who had their charter revoked at the last Kiwanis International Board Meeting. Finally, he asked the board members to return the Conflict of Interest Statements and Form 990 Questionnaire's as soon as possible.

DISTRICT FOUNDATION REPORT

President Randy Beard provided the board with a written report that was in the Board Booklet distributed at the meeting. In addition, Jean Forbes talked about several of the Foundation programs that they are emphasizing. Jean noted that one of the clubs who resigned their charter formed a Club Advised Fund to insure that their projects and Service Leader Programs would continue to be supported. They have two primary ways of building their endowment. The first is the Annual Club Birthday Fund. They encourage clubs to donate \$3.00 per member on the anniversary of their formation. The second method is through members supporting the Ambassador Program. The First Family Project provides much needed support to the Pediatric Trauma Fund of the district foundation.

KEY CLUB GOVERNOR'S REPORT

A written report was included in the Board Booklet from Key Club Governor Michael Murray. Michael was unavailable to attend the meeting today.

CIRCLE K GOVERNOR'S REPORT

A written report was included in the Board Booklet from Circle K Governor Courtney Winterberger. Courtney was unable to attend as she was attending a Circle K function at Marietta College.

ACTION ITEMS:

Charter Resignations

Dave Whiteman

District Secretary Dave Whiteman revised the board that he had received Charter Resignation letters the Southeast Lawrence County Kiwanis Club in Division 9 and from the Plain City Area Kiwanis Club in Division 10-W. The Plain City Area Club charter resignation was accepted by the International Board in October. We are just noting that the resignation was also accepted by our board. **Motion by Duane Siracki (22) to accept resignation of the charters from both clubs was seconded and carried.**

Mid Year Education Day Budget

Mid Year Conference Chair Sharon O'Neal reviewed the proposed budget for our 2011 Mid Year Education Day. We will once again be holding our Mid Year at The Conference Center at NorthPointe. The registration fee will include all conference materials, food, and breaks throughout the day. **Motion by Alyson Gerwe (8) to approve the 2011 Mid Year Education Day Budget was seconded and carried.** Paul Palazzolo, Immediate Past President of Kiwanis International, Keynote Speaker that morning and he will assist us in workshops after the Opening General Session.

Key Club District Convention Budget

Key Club Administrator Jeff Eble reviewed the budget for the 2011 Key Club District Convention. He reviewed the major changes taking place at this convention, such as reducing the length of the convention by one night, moving to the Hyatt on Capitol Square, etc. The budget was reviewed and recommended for approval by the Finance & Structure Committee. **Motion by Bob Stoycheff (11-S) to approve the 2011 Key Club District Convention Budget was seconded and carried.**

Circle K District Convention Budget

Circle K Administrator Sarah Roush reviewed the 2011 District Convention Budget for Ohio District Circle K. Sarah is very pleased that the Convention Chair will once again be from a club near the convention hotel. It will make things much easier from an administrative standpoint. The convention will be held in Toledo once again. Sarah review several items in the convention and noted that they will once again be accessing KICK (Kiwanis Investing in Circle K) funds to help support their convention. **Motion by Phil Morrical (5) to approve the 2011 Circle K District Convention Budget was seconded and carried.**

Aktion Club Convention Budget

Aktion Club Chair/Administrator Sande Johnson reviewed the 2011 Aktion Club Convention budget that was previously reviewed and recommended by the Finance & Structure Committee. The 2010 event was once again extremely successful. The primary difference from last year is the increase in fee for caregivers of \$5.00. **Motion by Denny Elwer (2) to approve the 2011 Aktion Convention Budget was seconded and carried.**

2012 District Convention Contracts

Barb Smith, Past Lieutenant Governor from Division 21, reviewed two contracts for our 2012 District Convention. The Youngstown Area will be hosting our convention for the first time in 2012. The first contract was with the Holiday Inn Youngstown-South in Boardman, Ohio. The Holiday Inn would host all convention activities except for the Saturday Luncheon and Delegate Session. The second contract is with The Georgetown, a catering facility less than one mile from

the Holiday Inn. The Georgetown would host our luncheon and delegate session on Saturday. The convention committee will be providing transportation to and from the Georgetown on Saturday and that contract will be coming at a later date with the cost of transportation built into the 2012 District Convention budget to be approved by the 2011-12 District Board at the 2012 Mid Year Education Day Board Meeting. The board asked questions and discussed the contracts in detail. **Motion by Bob Stoycheff (11-S) to approve both contracts and to authorize the District Secretary to pay applicable deposits was seconded.** Barb noted that the Georgetown is waiving the Security requirement (Clause 17) in their contract conditions and they have reduced the added cost of paying by credit card from 5% to 3% (Clause 19). Secretary Dave Whiteman also pointed out that we have a \$1,500 room rental fee with the Georgetown and room rental fees for our meeting space at the hotel. He reminded the board members that all of these items will need to be taken into account when preparing a budget for the convention. **Motion was carried.**

Deputy Registrar Proposal

Governor Elect Bill Snellgrove reviewed a proposal to allow the district to bid on a Deputy Registrar location in Powell, Ohio in late January. The upfront investment in this location would be approximately \$20,000. Bill distributed an estimated Profit & Loss estimate for the first three years of operation. Bill indicated that Governor John DeVilbiss felt the district could support an investment of \$10,000 with the remainder to be obtained from clubs and members in the district. The Past Treasurers committee has developed a prospectus, but has not begun soliciting funds at this time. They also have not found a manager for the office yet as he has been awaiting board approval. The committee discussed the proposal in detail. **A motion by Bob Panovich (16) to approve the district bidding on a deputy registrar location in Powell, Ohio and to commit the necessary funds for startup was seconded.** It was suggested that we should prepare information to be distributed to all board members that could be used to explain to our district members just what we are doing in attempting to secure a deputy registrar appointment. It should include the scope of our investment and how the profits will be used. There was some concern about the fact that the State of Ohio may choose to reduce the fees the registrar would receive as they try to account for their budget deficit. **A motion by Phil Morrical (5) to amend the motion to allow the board to review the final contract (should we be successful in the bid process) prior to signature was seconded and carried. The original motion was then voted on and it was approved with one vote against and two abstentions.** Bill Snellgrove indicated that he would attempt to secure at least \$10,000 from Kiwanis Clubs and members.

COMMITTEE REPORTS:

The board heard reports from the following committees. In most cases the reports were distributed in writing and no further comments are made in the minutes of these reports.

EXECUTIVE COMMITTEE

John DeVilbiss

Since the last board meeting, the Executive Committee met on October 28, 2010. This meeting was necessary to handle three items that could not wait until this meeting, including approving a partial repayment of the note due to Key Club, approval of the 2011 Aktion Convention Contract, and approval of purchase of a scanning system to begin document imaging in the District Office. Governor John DeVilbiss reviewed the minutes of the meeting. **A motion by Kay Oughterson (10-W) to ratify the actions of the Executive Committee was seconded and carried.**

FINANCE & STRUCTURE

Frank Walker

A written report was submitted in the Board Booklet from F & S Committee Chair Frank Walker. Frank was unable to attend the meeting.

CLUB LEADERSHIP EDUCATION

Dennis Lehman

CLE Chair Dennis Lehman reviewed the written report distributed in the Board Booklet. He outlined the changes come from KI this year. KI has set aside funds to train our CLE instructors. He asked for the current board to help get out the word about CLE to your clubs as the year progresses.

ON TO INTERNATIONAL CONVENTION

District Chair Al Allender advised the board members that it is not too late to make a reservation to attend the convention. Remember to register with Kiwanis International on their website. We will once again be using the red polo shirt and Al distributed order forms. Remember we want to see a sea of red in Geneva.

GOVERNOR ELECT COMMENTS

Governor Elect Bill Snellgrove addressed the Board briefly. He hopes everyone is enjoying your year. In his opinion the LTG position is one of the best in Kiwanis International. Be sure to let us know as soon as you have your replacement. LTG Training is being planned for early May and they want to be sure everyone gets the information about this important session. He wished us all the best and he hopes we enjoy the year very much.

IMMEDIATE PAST GOVERNOR COMMENTS

Immediate Past Governor Don Parker addressed the board briefly. Governor John has asked us to be the miracle this year. Step up and be the miracle in your division. A plus of 1 member in your division would be a miracle for most of us. We are losing members and clubs and accepting the challenge of membership growth would be a miracle we are looking for.

GOVERNOR COMMENTS

Governor John addressed the board briefly. He congratulated those divisions (1-N, 1-S, 10-E, 11-N, and 24) who have shown growth so far this year. We will be placing a report that lists the clubs and divisions in Ohio in the Buckeye Bulletin. He stressed how easy it is to submit articles for the Buckeye Bulletin. Encourage clubs to submit club articles along with one picture to promote their activities. He asked the LTG to return the forms with New Club Building locations to him as soon as possible. He thanked everyone for their kind hospitality during their Official Visits. He apologized the Wanda was not able to be here today for the meeting. He reminded everyone who will be attending the convention in Geneva to be sure to register with KI no later than January 31st to avoid an increased registration fee. Finally, John reminded everyone that the Mid Year Education Day was coming up on March 12th. Please put it on your calendar.

ANNOUNCEMENTS

- The next Board Meeting will be at the Mid Year Education Day on March 11, 2011 and it is traditionally scheduled for 8:00 PM. The meeting will take place at The Conference Center at NorthPointe; location of our 2011 Mid Year Education Day on March 12th.
- The district office will be closed beginning Christmas Eve and will reopen on Monday, January 3rd. If you need anything while we are closed, leave a message for Dave at Extension 201. He will be checking messages periodically during the week and will get back to you as soon as possible.

The meeting adjourned at 12:10 PM.

Submitted by:



B. David Whiteman
District Secretary