

OHIO DISTRICT KIWANIS INTERNATIONAL, INC.
2014-15 Board of Trustees Meeting
First Official Board Meeting

Sunday, October 5, 2014
9:00 AM

Doubletree Columbus-Worthington Hotel
Columbus, Ohio

CALL TO ORDER

Governor Diana Keplinger called the meeting to order at 9:05 AM.

ROLL CALL

Secretary Dave Whiteman called the roll. All were present and accounted for except Del Novotny (13).

INTRODUCTIONS

Governor Diana introduced the Executive Officers seated at the Head Table, Key Club Governor Clayton Brown, and Circle K Governor Molly Baumann. She asked the other guests present to introduce themselves and thanked everyone for making time to be with us today.

CONSENT AGENDA/CALENDAR

Governor Diana asked the Board to approve the Agenda as presented. **Motion by Bobby Phillips (3) to approve the proposed Agenda was seconded and carried.** Governor Diana noted that we would now approve the Consent Agenda as previously published since no one had communicated their desire to remove any of the items for separate discussion. Items included in the Consent Agenda were Approval of Board Minutes of 8/8/14; Appointment of District Secretary; Appointment of District Secretary as Statutory Agent for the Corporation; Approval of authorized signers on our financial accounts; Authorization of District Secretary to Contract for Insurance and Bonding; Authorization of District Secretary to procure supplies, equipment, and professional services; Authorization for Governor, Secretary, and Administrative Secretary to charge supplies from Kiwanis International; and Approval of District Chairs. Governor Diana asked for a motion to approve the Consent Agenda. **Motion by Ron Lyness (17) to approve the Consent Agenda was seconded and carried.**

OFFICERS REPORTS:

TREASURER'S REPORT

Treasurer Bob Williams reviewed the Treasurer's Report prepared by District Secretary Dave Whiteman. Bob noted that the report was for August 31, 2014. He reviewed the setup of the document that would be used throughout the year in future reports. He reviewed the Bank Reconciliation Report, the Balance Statement that showed total assets of \$299,000. He reviewed the income statements and noted that most lines are well within budget. The district is in a very solid and liquid financial position. He reviewed the Key Club and Circle K reports in a similar manner and noted that both have basically no liabilities.

SECRETARY'S REPORT

Secretary Dave Whiteman presented a brief report on the District Office operations. A narrative report was emailed in advance to all board members and he highlighted several items in detail. Dave noted that the Circle K District Convention, Mid Year Education Day, and the Key Club District Leadership Conference would occur on 3 consecutive weekends in late February and early March. He noted that they would most likely be asking for volunteer assistance at that time. He also noted that we would most likely be seeing a proposal to update our computer equipment during the coming year. The PC's in the office will be 5 years old next spring and they have seen better days. Membership numbers will not be available for a couple weeks. That information will be sent to all of you as soon as it is received. Dave asked for 2014-15 board members to be patient in waiting for expense reimbursement checks as we will not begin receiving dues transfers until mid-November. We will be looking at three charter resignations later in this meeting. Finally, a new club was opened in South Columbus last week. That club will be in Division 10-S.

IMMEDIATE PAST GOVERNOR'S REPORT

Immediate Past Governor Jennifer DeFrance addressed the board. She noted that Kiwanis International was still looking at the process for nominating clubs for the Distinguished Club Award. As soon as that is known, it will be released to all. Distinguished Members can be nominated online via the Kiwanis International website. She noted that information concerning various District Awards was available on our district website through a "District Award" link on the left side of the District Website. She asked each Lieutenant Governor to notify the district office if one of their clubs is considering folding. Secretary Dave can provide the club with a Resignation/Dissolution checklist that reviews the process that should be following in preparing to cease operations. Finally, she encouraged them to have their club members sign up to receive the District Newsletter. Readership of our newsletter is a definite concern.

GOVERNOR ELECT'S REPORT

Governor Elect Amy Zimmerman addressed the board. She is excited to be working with this board during the coming year. She noted that she recently attended the Aktion Club Convention and it was an amazing experience. She encouraged all to attend this event in 2015. She also attended her first District Foundation Board Meeting and she encouraged all of us to promote and purchase the Ohio Kiwanis license plates. This is a great way to provide funds for the district foundation. Each sale would result in a \$25.00 donation to the foundation, which would in turn be funneled back to clubs in the form of grants. Amy's passion is with the Eliminate Project and we will be hearing their report later in the meeting. Since the project began, MNT has been eliminated in 16 countries. She urged all to provide support to the clubs and divisions as they raise funds for this worthwhile cause. Eliminate Christmas cards are available for a minimal donation again this year. Finally, she urged all Lieutenant Governors to begin looking for their replacement.

GOVERNOR'S REPORT

Governor Diana Keplinger addressed the board. She began her remarks by wishing Governor Elect Amy Zimmerman Happy Birthday! She thanked everyone for attending. She feels that she has been extremely lucky in getting each of us as board members. She loves the enthusiasm and passion of the board and knows that together we will soar to new heights of Kiwanis service. Later today we will hear about the three charter resignations and hopefully that can be turned around in the future, but for now we need to help find new sponsors for the SLP clubs of those resigning clubs. She encourage each of us to review the goals that we have set for the coming year and she encouraged us to review the Distinguished Criteria and start working on them now. Beginning in March will be too late.

KIWANIS FAMILY REPORTS:

KEY CLUB REPORT

Key Club Governor Clayton Brown addressed the board. He began by thanking Kiwanis for their support and for allowing him to attend this meeting Their Fall Rally this year will take place on Sunday, November 2nd at the Ohio Union on the campus of The Ohio State University. The theme this year is Disney. All are invited to attend the Fall Rally and he asked us to encourage our Key Club students to attend. Their District Leadership Conference will be held from March 13-15, 2015 at the Doubletree Hotel in Beachwood. Beachwood is located in the Cleveland Area and they hope to be able to keep the cost down to attend. He encouraged all to attend. He congratulated Kathleen Moylan on being appointed Zone Administrator for Southwest Ohio. Several Key Club Lieutenant Governors are planning Eliminate fundraisers and he encouraged the Kiwanis Lieutenant Governors to plan joint events.

CIRCLE K REPORT

Circle K Governor Molly Baumann presented a report that was also emailed to all board members in advance. Their Fall Rally will be held October 24-25, 2014 at the Bosco Center in Columbus. She would love to have Kiwanians join them for a service project on Saturday October 24 beginning at 1 PM. They are busy planning their 2015 District Convention that will take place a Camp Nuhop. They are hoping that holding the convention in a camp setting will allow them to reduce the cost of attending and hopefully increase attendance. Clubs are in full swing recruiting new members and new clubs are being considered at several campuses around the district. They hope to increase Kiwanis Family Relations and Interclubs in the coming year. If anyone has questions or comments, please don't hesitate to contact Molly.

DISTRICT FOUNDATION REPORT

Foundation President Kathryn Karpus addressed the board. She is pleased to talk with us today about the foundation. She hoped that by now they would have a good grasp of the scope of the foundation's operations in the district. One major function they fulfill is to provide grant funds for worthy projects. In the last 12 months they have provided over \$28,000 in grants for worthy projects. Flyers for most of their fundraising programs are available on the foundation website at www.odkf.org and a donor can join the Ambassador Program for a minimal \$50.00 gift. They also sponsor the District Kiwanis Golf Outing and the Basket Auction at the District Convention. As was previously mentioned, proceeds from purchase of Ohio Kiwanis license plates return \$25.00 per sale to the foundation each year. Another important service they provide to clubs is the Club Advised Fund program. This allows a club to accept tax-deductible funds through the foundation and use them for future needs with some conditions. Contact them for more information about this program. The foundation is responsible for all IRS filings. She asked each board member to promote clubs to support the Annual Club Gift program by donating \$3.00 per member to the foundation during the month of their club birthday. She asked all to speak with their foundation liaisons to set up dates for them to speak to your divisions about the foundation and to set that up before December 2nd. Finally, she thanked all board members for their willingness to serve the district and to help strengthen the Ohio District of Kiwanis and the Ohio District Kiwanis Foundation.

ACTION ITEMS:

Charter Resignations

District Secretary Dave Whiteman reported that he had received three Charter Resignation requests prior to this meeting. The Aurora Club in Division 20, the Willowick Club in Division 22, and finally he received an email from the Price Hill-Western Hills Club in Division 6 yesterday. All club members will be encouraged to join other clubs and the Dissolution/Resignation Checklists have been sent to all clubs to insure that they accomplish all the tasks that are required. **Motion by Edith Schilla (24) to accept the Charter Resignations with regret was seconded and carried.**

Ohio District Kiwanis Budget

Budget Committee Chair Bill Flinta began by noting that the 2013-14 Executive Committee met by conference call on September 29, 2014 and decided to use the profits from the 2014 Mid Year and 2014 District Convention to set up a fund to help promote the 100th birthday of Kiwanis in 2015. Since the Designated Reserve for District Convention was already at its maximum level, it was decided that these profits could be designated to setup up this new fund with a limit of \$5,000 and it would be used by the Mid Year and/or District Convention committees in some yet to be determined way to help celebrate our birthday at upcoming district events. Governor Diana asked the board to ratify the action of the Executive Committee by a formal motion. **Motion by Ron Lyness (17) to approve the actions of the Executive Committee was seconded and carried.** Bill thanked the members of his budget committee who worked to develop the budget for 2014-15; Bob Williams, Steve Donahue, Bill Snellgrove, Governor Diana, and Dave Whiteman. He then reviewed the budget for the coming year and explained the major changes. The budget was developed based upon 7,650 members and the cover page separates the "Fee Based" Events, such as Mid Year Education Day and District Convention, from the expenses paid primarily from Dues Income. Overall this budget is slightly reduced from last year. He noted that this budget is a budget deficit and that was a very difficult thing for him to consider. He does recognize that will likely not be the case in the end as many individuals will not use their total budget line. He noted that the district office budget is down slightly as we are intending to do more electronically and we will be decreasing our printing costs, etc. **Motion by Ted Smith (4) to approve the Kiwanis District Budget was seconded and carried.**

Ohio District Key Club Budget

Key Club Administrator Jeff Eble reviewed the 2014-15 Key Club general budget that was emailed to board members earlier. The primary drivers of the general budget are the District Leadership Conference and International Tour. Very little has changed from last year. Most categories have not changed much other than the move of District Leadership Conference to the Cleveland Area. They are making the move in hopes that it will increase overall attendance because 60% of our Key Club members are from Northeast Ohio. We need to be about 400 to break even. Jeff asked us to encourage the sponsoring Kiwanis Clubs in our divisions to attend the convention. The International Convention in Indianapolis should result in lower costs and hopefully more attendees. The other major change was the combination of the Secretary and Treasurer positions has resulted in another reduction in expenses. **Motion by Don Sigman (18) to approve the Key Club budget was seconded and carried.** Jeff noted that all should be receiving communications very soon asking for attendees to consider becoming contest judges for their District Leadership Conference in March.

Ohio District Circle K Budget

Circle K Administrator Jon Freeman presented the 2014-15 Circle K Budget for review. Their budget is based on their expected membership for this year and the major change was the intended move of their District Convention to Camp Nuhop. This should result in lower overall cost to members who attend the event. The Circle K Board is very excited about the change in convention venue. The cost of the Bosco Center for Fall Rally will also be very low. **Motion by Stan Popp (16) to approve the Circle K Budget as presented was seconded and carried.**

Approval of Governor's Project

Governor Diana noted that they would not have a separate Project this year. They will be asking each club in the district to make a commitment to the Eliminate Project to save at least 100 babies. We are at crunch time and we must all pull together to make sure we meet our goal for this project. They are also asking us to commit to supporting the Ohio District Kiwanis Foundation during the coming year. **Motion by Wally Sinn (26) to approved the Governor's commitment to support the Eliminate Project and the District Foundation during the coming year was seconded and carried.**

Approval of 2017 District Convention City

District Secretary Dave Whiteman indicated that the Springfield Kiwanis Club has submitted the necessary paperwork to host our 2017 District Convention in the Dayton Area. Once the convention city is approved the convention site committee will then work on obtaining a proper contract that will meet our needs for the convention. The contract will then go to the Finance & Structure Committee for review before coming to you for approval at a board meeting later this year. Governor Diana asked for a motion to award the 2017 District Convention to Dayton. **Motion by Ted Smith (4) to approve Dayton as the host city for our 2017 District Convention was seconded and carried.**

COMMITTEE REPORTS

MEMBERSHIP "CLUB STRENGTHENING" UPDATE

Bill Snellgrove

Membership Committee Chair Bill Snellgrove addressed the board. Right now they have a team of about 60 individuals ready to help you "strengthen" your club. Strengthening your club is a continuous process. The Formula is a process built on the premise that if you Love your club experience, you will want to share it with others, and live it every day. Bill reviewed the membership growth contest for the 2014-15 Kiwanis Year. Right now we have over 40 clubs under charter strength. By the end of the year, the goal is that 12 clubs will move above charter strength. We heard earlier about the process for clubs deciding to resign their charter. Before it reaches this point, let the Formula Team know so they can try to help the clubs who are in trouble.

NEW CLUB BUILDING

Kathleen Moylan

New Club Building Chair Kathleen Moylan noted that we are on track to build eight new clubs in the coming year. If you think you have an area that would support a new club, let Kathleen know and she will help you set up the team to build the club.

ELIMINATE PROJECT

Cindy Champer

Cindy Champer, Ohio Eliminate Coordinator, reviewed her written report that was emailed to each board member prior to the meeting. Cindy noted that while Kiwanis International has raised \$70,000,000 of our \$110,000,000 goal, the Ohio District is at about 50% of our overall goal. To this end we are working toward four (4) main goals. We want to have 100% participation in the district. Right now we have only 23 clubs who have not donated toward this project. We are promoting the Centennial Award that is available as of October 1, 2014. Their goal is to sell 200 of those awards this year. They will continue the Model, Silver, and Bronze club fundraising efforts. Finally they will continue this year to offer a drawing for two free convention registrations to any new Model Club between now and February 28, 2015.

KEY LEADER

Amy Zimmerman

Key Leader District Chairs Kelly and Brian Shaffer could not be with us this weekend so Governor Elect Amy Zimmerman presented their report to the board. She has attended Key Leader weekends in the past and she encouraged all of us to support this worthwhile project. She considers this one of her Kiwanis moments in seeing the transformation that takes place over the course of the weekend in each student. It is very exciting and Amy noted that if each division would send just two students to the weekend, we would not have to worry about having the number of students to maintain the program. Cindy Champer reminded us all that the Ohio District Kiwanis Foundation maintains a fund to help finance the weekend for any student not specifically sponsored by a Kiwanis Club. Donations can be made to that fund if your school has not student available to attend.

FUN, FELLOWSHIP & INTERCLUB

Lee Fenrich

District Chair Lee Fenrich took a few moments to tell us about the 2014-15 contest for Interclubbing. In the directory the various categories of awards are described. Patches will be awarded at year-end. This year we will be passing around balloons as we Interclub. Two were distributed in each region and at the end of the year the balloon with the most signatures will earn a valuable prize!

ANNOUNCEMENTS

- Secretary Dave advised all that our next Board Meeting is scheduled for Saturday, December 6th at the Ohio State University Newark Campus. More details will be coming later.
- Secretary Dave did not bring a supply of stationary or envelopes with him at this meeting. For those who wish to have an electronic copy of the stationary, please send him an email requesting a copy. We are looking to cut our expenses in any way possible and printing costs is one area that we can reduce our expenses.
- Finally Dave asked everyone to get last minute corrections to the District Directory to Sarah Roush in the district office as soon as possible. We would like to email the directory out very soon.

The meeting adjourned at 10:58 AM.

Submitted by:



B. David Whiteman
District Secretary