

**OHIO DISTRICT KIWANIS INTERNATIONAL, INC**  
**2015-16 Board of Trustees Meeting**  
**First Official Board Meeting**

Saturday, October 3, 2015  
10:00 AM

William Street United Methodist Church  
Delaware, Ohio

**CALL TO ORDER**

Governor Amy Zimmerman called the meeting to order at 10:00 AM.

**ROLL CALL**

Secretary Dave Whiteman called the roll. All were present and accounted for except Al Allender (Treasurer), Diana Keplinger (Immediate Past Governor), Jennifer Lewis (10-E), Chet Monty (14), Farai Malianga (15) and Barb Kliner (26).

**INTRODUCTIONS**

Governor Amy introduced the Executive Officers seated at the head table, Key Club Governor Laura Colagiovanni and Circle K Governor Tyler Milburn. She asked other guests present to introduce themselves and thanked everyone for making time to be with us today.

**CONSENT AGENDA/CALENDAR**

Governor Amy asked the Board to approve the Consent Agenda as presented. **Motion by Ron Lyness (17) to approve the Consent Agenda was seconded and carried.** Governor Amy noted that approval of the Consent Agenda included approval of the following items since no one had communicated their desire to remove any of the items for separate discussion. Items included in the Consent Agenda were Approval of Board Minutes for 8/14/15; Appointment of District Secretary; Appointment of District Secretary as Statutory Agent for the Corporation; Approval of authorized signers on our financial accounts; Authorization of District Secretary to procure supplies, equipment, and professional services; Authorization for Governor, Secretary, and Administrative Secretary to charge supplies from Kiwanis International; and Approval of District Chairs.

**OFFICERS REPORTS**

**TREASURER'S REPORTS**

Immediate Past District Treasurer Bob Williams stood in for Al Allender to report on the financial status of the district. He reviewed the Treasurer's report prepared by District Secretary Dave Whiteman, he noted the report was for August 31, 2015. He reviewed the Bank Reconciliation Report and the Balance Statement that showed total assets for the district. He reviewed the income statements and noted that most lines were well within budget, with dues being slightly below expected income and new member fees were slightly above budget. He noted that the Mid Year budget utilized money to purchase computers for the District Office since there was enough of an unexpected profit to offset the costs of this equipment. He reviewed the Key Club and Circle K reports in a similar manner and noted that both have basically no liabilities.

**SECRETARY'S REPORT**

Dave Whiteman presented a brief report regarding the District Office operations. A narrative report was emailed in advance to all board members and he highlighted several items in detail. Dave noted that the Circle K District Convention, Mid-Year Education Day, and the Key Club District Leadership Conference would occur on 3 consecutive weekends in late February and early March. He updated the board in regards to his health status and assured the board that he is feeling better. He updated the board in regards to his new office hours.

He noted that dues income will not be coming in until mid-November, he asked that new board members be patient until then in regards to reimbursement checks. Kiwanis International has discontinued our newsletter template and he has been in discussion with the district Public Relations Chair regarding the

development of a new newsletter. Our year end membership count will not be available until mid-October and once it is available he will share it with the board as it will be their starting numbers. There are two charter resignations to be considered< Northside College Hill in division 6 and the Kenton Club in division 2. He also received an email from the Columbus Northland Club inquiring about merging their club with another.

Dave also addressed inquiries in regards to a policy plans in case of staffing emergencies. He mentioned that the Finance and Structure Committee is working on that at this time.

#### **GOVERNOR ELECT'S REPORT**

Bill Flinta thanked everyone for their support. He reviewed his activities including participation in the I-Plan program at Kiwanis International. He has numerous visits planned in the upcoming months. He is working on appointments for the SLP programs since they need to be done early. He also mentioned that if anyone was interested in applying for a district chair position to contact him in a couple of months. He pointed out that it is important for the LTG's to have a replacement in line, he is currently aware of nine at this time. He announced that training will be April 22-23, 2016.

#### **GOVERNOR'S REPORT**

Amy shared how Ohio is part of the pilot program for the I-Plan and there was a small contingent who went to International for education and goal setting. This ties in with the workshops and presentations provided at District Convention and Mid-Year by our International Trustees.

The board will be working on implementing this program throughout the district. There are four components to the I-Plan: Inspiration, Image, Impact and Investment. Ohio's tentative draft of a defining statement would be "Ohio Kiwanis is a vigorous and diverse organization of clubs, built upon a rich history of service with a collaborative spirit and mission to serve children. Every community in Ohio has the opportunity to participate and benefit from a Kiwanis experience."

Amy addressed the need for clubs to not only bring in new members but to ensure they have a positive and enriching experience as new members. Amy has invited Past International President Paul Palazzolo and current President Sue Petrisin to be speakers at the Kiwanis Mid-Year Conference to speak about the I-Plan and the Eliminate Project.

Clubs will be asked to complete and return the Sponsorship Commitment forms for SLP and encouraged clubs to support the Key Leader Program. She spoke about the "Service from A to Z" and the Amtrykes project. She also spoke about club and division visits. She talked about a new committee "Partnerships" so that the new ties that Kiwanis International is developing can be utilized by clubs. There will be "Webinar Wednesdays" with different programs being presented once a month. There will be a criteria for Distinguished Club and Division forthcoming. She also thanked Dirk Brulotte (11S) for organizing the service project and the luncheon.

#### **KIWANIS FAMILY REPORTS:**

##### **KEY CLUB REPORT**

Key Club Governor Laura Colagiovanni shared that their board was having a board meeting this weekend as well. Their primary focus at this time is planning the Fall Rally. Laura requested the Kiwanis LTG's encourage attendance to this event throughout the district. She encouraged the Kiwanis Board to meet and work with their Key Club counterpart. She reminded the Kiwanis Board that while they were just starting their term, Key Club was halfway through theirs.

##### **CIRCLE K REPORT**

Circle K Governor Tyler Milburn spoke about district activities, he mentioned there were several members attending the Kiwanis Convention. The board members found that to be a valuable experience. The Circle K District had held their Fall Rally the last weekend of September at the University of Cincinnati. He felt the attendance was a bit low due to the distance for most clubs to travel and the start of the school

year. He asked if the board could encourage sponsoring Kiwanis Clubs to push their Circle K Clubs to attend District Activities. He asked the board to approve changes to the Circle K by-laws and policies so they can be presented to Kiwanis International for approval. **Motion to approve bylaws by Scott Lindsay (10-W) to approve the Circle K bylaws revisions was seconded and carried. Motion to approve the Circle K policy code revisions by Rita Corbin (10-S) was seconded and carried.**

#### **DISTRICT FOUNDATION REPORT**

Foundation President Vee Reifsnyder presented membership ribbons for the Ohio District Kiwanis Foundation as a means of educating members that every Kiwanian is a member of the Ohio District Kiwanis Foundation. She reviewed the contents of the folder presented to each board member, the brochures and information shared a wide variety of programs and ways the Foundation can support their clubs.

Vee shared there are Foundation board members who are willing to work with the District Board with information and support for each division. She mentioned the Foundation license plate program and presented and gave a gift card to an individual who had a Kiwanis license plate on their car.

#### **ACTION ITEMS**

##### **Charter Resignations**

District Secretary Dave Whiteman reported there were two clubs that completed the charter resignation checklist prior to this meeting. Northside-College Hill (6) surrendered their charter and they have recommended a new club be built in their area and withheld some funds to support a new club. The Kiwanis Club of Kenton (2) dropped all their members prior to the charter resignation. All members of both clubs are eligible to transfer to another club. There was some confusion by Kiwanis International about the status of the Waverly Kiwanis Club, the Lt. Governor was going to follow up with information. **Motion by Dick Brulotte (11S) to accept with regret the resignations of both clubs was seconded and carried.**

##### **Ohio District Kiwanis Budget**

Budget Committee Chair Bill Flinta began by noting that he was only covering the district Kiwanis Budget. He did mention that the budget was balanced. The incoming year has a reduction in dues income while being optimistic that there will not be a loss. He reviewed how they came to the final expenditures, noting the reduction on District Office expenses. He thanked the Committee Members of Governor Amy, Past Governors Sharon O'Neal and Preston Forbes, Past Treasurers Travis Humphrey and Bob Williams, and Dave Whiteman. **Motion by Brad Kunze (3) to approve the Kiwanis District Budget was seconded and approved.**

##### **Ohio District Key Club Budget**

Key Club Administrator Jeff Eble reviewed the Key Club budget. He pointed out the budget does not change much from year to year, the main factors for change are District and International Conventions depending on locations and attendance. They have budgeted for a slight increase in registration fee for District Leadership Conference to try to make the event pay for itself. **Motion by Rita Corbin (10S) to approve the Key Club District Budget was seconded and approved.**

##### **Ohio District Circle K Budget**

Circle K Governor Tyler Milburn presented the budget. He explained that the convention line was less than in previous years because it will be at a camp again this year as opposed to being at a hotel in the past. The district has also decided to have a single t-shirt instead of event shirts. Finally the office of secretary-treasurer was combined which affects the officer expense line items.

An expense line was added for a scholarship for CKI Leadership for leadership development. All appointed chairs were provided a budget and adjustments were made for increased cost for website support. **Motion by Ron Lyness (17) to approve the Circle K District Budget was seconded and approved.**

### **Revision to the Investment Policy**

Immediate Past Treasurer Bob Williams explained that Immediate Past Finance and Structure Chair Cindy Champer had appointed a committee to review the current district investment policy since it had not been updated in the past 9-10 years. The committee consisted of Bob Williams, Bill Flinta, Kip Crain, Al Allender, Walt Maki and Lynn Stoycheff. The investment returns we receive go into our general funds and helps us meet our expenses. The new investment policy requires that the potential investment managers provide proposals that will fall in line with the policy. **Motion by Kathleen Moylan (5) to approve the Investment Policy Revision was seconded.** During discussion it was noted that the minimum level for each category of investments would add up to 100%. The minimums need to be adjusted to allow them to work properly. It was recommended that this be sent back to the F & S Committee for revision. **A motion to table the revision by Dick Brulotte (11S) was seconded and approved.**

### **Approval of Governor's Project**

Governor Amy shared information regarding her proposed Governor's Project, the AmTryke therapeutic bikes. **Motion by Connie Potter (7) to approve AmTrykes as the Governor's Family Project was seconded and approved.**

## **COMMITTEE REPORTS**

### **MEMBERSHIP**

**Bill Snellgrove**

Membership Committee Chair Bill Snellgrove shared that as of last week, membership was still up by 77 members. Final membership count has not been computed. Lt. Governors are to remind their club secretaries to list their club membership chairs on the officer rosters. So that club counselors and club builders can work with membership chairs. He shared that the Formula Team was here to support the membership of all the clubs. The Formula Teams goals are to build new clubs and grow Kiwanis Service in new communities. Members of the Kenton club will be joining the Ada club and members of the Columbus Northland Club will be joining the Worthington-Linworth Club. He encouraged everyone to work with clubs before they turn in their charters, he also suggested clubs consider participating in the family membership program.

### **NEW CLUB OPENING**

**Kathleen Moylan**

New Club Builder Chair Kathleen Moylan announced that clubs have been opened in Shelby, Madison and Upper Sandusky and in Kentucky-Tennessee District. She reminded that these are locations where previous clubs had been located. There are two additional clubs in process of being chartered at this time.

### **ELIMINATE PROJECT**

**Cindy Champer**

Eliminate Chair Cindy Champer prompted Matt Nusbaum to share that the Ottawa club voted to become a bronze level donor club. She encouraged each division to prompt each club to support the Eliminate Project and to raise funds to save lives by becoming bronze, silver and model clubs. 100<sup>th</sup> Anniversary, Centennial Awards will end in 2015. There are 179 clubs that have not made a pledge. Zellers will be available, but only to clubs that have active pledges. Hixson's and Tablets of Honors will be used to support the general fund at the Kiwanis International Foundation. Information will be sent to board members with specific details.

### **AKTION CLUB**

**Jennifer DeFrance**

Aktion Club Administrator Jennifer DeFrance reported on her convention results and had very positive feedback from the attendees. She expressed her appreciation to everyone who helped with the event with special mention to the Circle K board. She announced that there was a \$29 profit for the event, which she considers very successful. There has been some conversation regarding moving the event to a

hotel in the future. She is working with the Midyear chair to have a track of sessions that will be specific to Aktion Club. She made the leftover t-shirts available for purchase with proceeds to go to the AmTrykes project.

## **PUBLIC RELATIONS**

**Jim Janosik**

Public Relations Chair Jim Janosik shared that the committee has been busy planning for the upcoming year. They will be launching "Webinar Wednesdays" once a month and the schedule will be listed in the district directory. The webinars will be recorded and uploaded to our district "you tube" channel. There will be new contests regarding use of branded materials. A new Public Relations handbook will be shared with club secretaries.

There will be a contest for the Lieutenant Governors, regarding the brand use by clubs and education regarding appropriate use of current logos. There will be an updated district website and most likely a new newsletter format.

## **MID YEAR EDUCATION DAY**

**Dan Litzinger**

Mid-Year Chair Dan Litzinger announced that the event will be March 5 at the Crowne Plaza off of Busch Blvd. The event will focus on the Formula and the I-Plan and there will be some very exciting speakers. He hopes to have the agenda for the event completed by the December board meeting so the board can promote the event to all clubs. The International President will be in attendance and we hope to have a very good turnout.

## **INTERCLUB**

**Stan Popp**

Bicycle Helmets will be passed around divisions with expectations that Facebook photos will be posted of the traveling helmets. He reminded everyone that interclubs do not have to be meetings, they can be service projects, fundraisers, etc. The helmets are to be returned at District Convention.

## **COMMUNITY SERVICE**

**Rick Kidwell**

A handout was passed out with "Service A to Z" with encouragement of clubs to complete the form with different projects correlating with different letters. Ex. A = Amtrykes

## **KEY LEADER**

Governor Amy Zimmerman announced for Brian and Kelly Shaffer that the next Key Leader event will be November 13-15 at Recreation Unlimited. Cost is \$225 for Key Club Members and \$250 for non-members. There is a minimum of 60 attendees required.

## **ANNOUNCEMENTS**

- The second board meeting will be December 5 at the Newark Campus. Order forms for your box lunch will be sent to board members, district chairs and foundation members very soon.
- The district directory has been delayed due to clubs not submitting election information and Lt. Governors not submitting photos.
- Karen Hagerman made a birthday presentation to Governor Amy.

The meeting adjourned at 12:27 PM.

Dave Whiteman  
District Secretary