

**OHIO DISTRICT OF KIWANIS INTERNATIONAL
2018-19 Board of Trustees Meeting
Fourth Official Meeting**

Friday, August 9, 2019
1:37 PM

Sawmill Creek Resort
Huron, Ohio

CALL TO ORDER

Governor Faith Levine called the meeting to order at 1:37 PM.

ROLL CALL

Executive Director Lanton Lee called the roll. Absent were the Lieutenant Governors from Divisions 5, 6 & 7, 10E, 11N, 13 and 18.

INTRODUCTIONS

Governor Faith welcomed those present and introduced International Trustee Chuck Gugliuzza from the Florida District. Chuck will serve as our Counselor during the coming year.

Guests introduced themselves and role within district.

MINUTES OF THE PREVIOUS MEETINGS

Executive Director Lanton Lee directed members of the board to page 1 of the board book for the minutes of the March 22, 2019 meeting were presented for approval. **Motion by Martin McGinty (24) to approve the minutes was seconded and carried.**

Executive Director Lanton Lee then directed board members to pages 6 and 7 for the minutes for the special board meeting July 8, prior to the district convention. **Motion by Charles Byrd (14) to approve the minutes as corrected was seconded and carried.**

OFFICERS REPORTS:

TREASURER'S REPORT

Treasurer Bob Day reviewed the July financial reports. He noted that committee budgets were within their allotted expenditures with appropriate usage of funds. He noted funds were coming in for convention and there were some outstanding bills that were in the process of being paid. He reviewed the supporting documents and noted that all committee expenses seemed to be in order. Both Key Club and Circle K also were within their budgets, briefly reviewing their convention incomes and expenses. The district should finish the year in a good financial position.

EXECUTIVE DIRECTOR/SECRETARY'S REPORT

Executive Director Lanton Lee presented a written report on the District Office operations. He pointed out Bill Pees will review the membership stats in his report. Lanton encouraged board members to continue to press membership growth since we are very close to having a year with membership growth. We are very close to opening a new club in Liberty and he encouraged board members to bring in new members and open additional clubs. There were several Kiwanis Clubs who are not in good standing due to outstanding balances. Kettering-Centerville and Portsmouth have cleared their debts and anyone with questions can see Sarah at the District office. We are entering the third and final year for the contract with Nationwide for the Midyear Conference. We need to start to work on our finding a location for our 2021 Mid-Year Education Day which needs to be done sooner than later.

Kiwanis International will be rolling out a free alternative to portal Buzz to give clubs more resources. But, for clubs to be able to utilize this new resource, the district will need to switch to the new program. Clubs will have a choice between the new program and Portal Buzz sometime next year. Our summer intern, Donald Swift has discovered that 34% of Ohio District Kiwanis Clubs have a current on-line presence with a website and/or Facebook pages, we need to have our organization to have an on-line presence one way or another to be relevant.

We have pre-registration of 290 for convention. District Convention has advertising in our program, he thanked the sponsors and advertisers for our event, stating it will greatly help with the finances of the event. He also extended appreciation to Carla Waggoner for doing the layout and printing of the program.

IMMEDIATE PAST GOVERNOR'S REPORT

Immediate Past Governor Dan Litzinger addressed the board. He congratulated Faith on her term and her accomplishments. He appreciates that Faith has kept the momentum from his term with membership growth. He shared the recognitions he received from Kiwanis International, the Distinguished District Award, Distinguished Governor Award which was received due to the help of many people who contributed to the efforts toward growth. Dan also received the Kids Award for Distinguished Service. He concluded by thanking everyone who contributed to the success of the district.

GOVERNOR ELECT'S REPORT

Governor Elect Tim Cornelius held his board trainer in May and there will be some "make-up" training this weekend. He believes they have all Lt. Governors in place for next year and he has all committee chairs in place. The District Installation and Tri-K board meeting will be in Cleveland on September 28 and the first board meeting on the 29th.

GOVERNOR'S REPORT

Governor Faith wanted to thank the board and chairs for their work and to encourage membership growth. She feels that the response to the First Family's Project of camperships for 4-H members has been tremendous with over \$16,000 through the Ohio Kiwanis Foundation. Faith shared she would like for each county extension office to receive a check from local Kiwanis Club Officers and Lt. Governors, to encourage publicity in the community and to promote Kiwanis name recognition.

KIWANIS FAMILY REPORTS

KEY CLUB GOVERNOR'S REPORT

Key Club Governor Lillie Swinehart shared their trainer and board meeting went very well. The district service focus will be on mental health awareness. The Fall Rally will have a spy theme, the District Leadership Conference date has been set at March 13-15, 2020. In July, they attended International Convention in Baltimore, Maryland, students elected leaders for the 2019-2020 year. Lillie also attended LeadCon in Indianapolis to meet with other Governors and the new International Board. The Fall Rally will be at The Ohio State University Student Union on October 27, and everyone in the Kiwanis Family is welcome to attend.

CIRCLE K GOVERNOR'S REPORT

Circle K Governor Austin Underwood presented his report to the board. He shared there are 23 clubs with 260 members across the state* (there are actually 17 clubs active within Ohio*). The goal is to increase the district by 2 clubs and the board has been in conversation with a couple of Kiwanis Clubs with the intent of building new clubs. They have held their board trainer, their Spring Officers Trainer for club officers as well as two district board meetings. The district has selected St. Baldrick's Foundation for Pediatric Cancer Research as a district project, with a goal of \$3,000 being raised statewide. Four members of the Ohio District Circle K board attended International Convention in Orlando, thanks to support from Kiwanians across Ohio. They also attended the Aktion Club Conference and presented a workshop there. Fall Rally will take place October 18-19 at Camp Berry in Findlay. If any Kiwanians would be interested in working with Circle K this year, Austin asked you to reach out to them.

DISTRICT FOUNDATION REPORT

President Dick Brulotte had a written report in addition to comments, the foundation has been busy since Mid-Year, they have successfully advertised the new location of the district golf outing which is a fund raiser for the foundation, they held the "golf with the Governor" fundraiser at Mid-Year for the SLP accounts. The foundation is considering making that an annual event. They have also been busy working on the district convention planning for Faith and Sunday's event. He extended thanks to Bill Flinta and Dave Kuhn, the co-chairs of the golf outing. The weather was challenging as was the course. The Foundation has been involved with the Key Club and the Circle K convention and unofficially, with the Aktion Club Conference. Dick shared that it had been a wonderful year, he extended thanks to Alan Penn, Brandi Bowen and Travis Humphrey for their help and support. He stated the board has been wonderful to work with and the support of the board members and the office staff was exceptional.

FINANCE AND STRUCTURE COMMITTEE

Past Governor Bill Snellgrove explained the purpose of the Finance and Structure Committee is that as a supporting entity to the board. Their job is to make financial and structural recommendations to the board. They have had a very busy year. He went on to explain a couple of proposals to be brought forth to the board for vote on. The first is regarding a policy proposal establishing a reserve fund for the Key Leader Program, which F & S believe is a good policy and recommends. The next is regarding the district credit card and the creation of a policy regarding who can use the card

as well as what the cards may be used as well as oversight. Finally, a recommendation regarding the office lease. Nine other properties were reviewed and considering the central location, the costs of moving and functionality of the space, the committee is offering a recommendation to renew the lease.

The Committee has done several studies, the strategic plan has not been updated in several years. Past International Trustee John DeVilbiss has agreed to oversee that subcommittee, and while there has been a lot accomplished on it, it is not complete. F & S has recommended that this be considered a living document and reviewed each year it and decisions made based from it. A subcommittee on Mid-Year and Convention was formed to determine why attendance seems to be falling off each year. This was headed up by Past Governor Don Parker he has collaborated with several former event chairs, reviewing event evaluations. Some of the major recommendations from these are as follows: there should be an established rotation by region for the convention, there be 3 -5 seasoned convention planners to advise the committee, Friday night activities should be extra fun and should maximize fellowship, presenters should have time limits, award presentations should be limited and award presentations should be minimized as long presentation times do not respect the attendees times. These events should be about the attendees since they are the ones paying for the event.

We as the district has long had a selection process for candidates for international office in place, but not put into policy. The committee recommends this be put in place, so it is available to everyone. The committee also had a sub-committee in place to explore ways the district and the foundation can work together. We did examine some things based on a memorandum of understanding with the foundation taking over the convention, midyear and Lt. Governor training with the district to be consulted and offering support, but, the total responsibility would be on the Foundation. The subcommittee was put together with a very diverse team, the primary question that needs to be answered if the board wants to move forward on this needs to be "Why would you want to do this?". So far, no good answers have been provided. The district currently retains this responsibility from an ethical, legal and fiduciary vehicle and it is important to make certain they be some sort of way they are accepting responsibility as either a district officer or a board, they have to have some sort of say of what is going on since they will be the ones with the liability, the other question would the foundation be capable of handling all these events without chaos ensuing. The recommendation would be for these event changes to move forward very slowly.

ACTION ITEMS:

Approval of Convention Program

A motion to approve the district convention program and event agenda was made by Mark Wion (3). Motion was seconded and passed.

Charter Resignations

Executive Director Lanton Lee advised the board there are no official charter resignations. One club, Hillcrest (15), has inquired about surrendering their charter, but, we have not received anything at this point. Franklinton (10W) is considering surrendering their charter if they do not have an infusion of new members prior to October.

District Office Lease Renewal

A motion to renew the lease for the district office space was made by Craig Smith (10W). Discussion ensued regarding costs, location and safety of the location. Motion was seconded and passed.

Policy Manual Changes

Laws and Regulations Chair, Ted Barrows was unable to attend, Bill Snellgrove presented the proposed changes, the first was to create a reserve fund for Key Leader, where surplus funds would be placed to offset years with financial challenges. **Motion to create a reserve fund for Key Leader was made by Steve Pitzer (12). Motion was seconded and passed.**

Proposed credit card policy outlines who can use the card, what the card can be used for and oversight of the card via review monthly reviews by the Governor and Treasurer. **Motion to accept the credit card policy was made by Angela Castle (9). Motion was seconded and passed.**

COMMITTEE REPORTS:

The board heard reports from the following committees.

Executive Committee

Governor Faith noted there were no executive committee meetings since the last board meeting.

INVESTMENT REPORT

Peter Gaughan

Investment advisor Peter Gaughan reviewed the current status of the district investments. Our funds are getting a fair return for non-profits and explained how the funds are allocated and managed.

DISTRICT CONVENTION

Convention co-chair Rick Frank shared the event is going well so far, he mentioned the meals are plated, so everyone must keep track of their tickets. If anyone has questions to please come find him.

MEMBERSHIP STRENGTHENING

Bill Pees

District Membership Chair Bill Pees expressed his appreciation of several individuals who have done a lot of traveling to help build and strengthen clubs this past year, there are 653 new member adds, there are Kiwanis clubs in 76 out of 88 counties in Ohio; 23 out of 24 divisions have positive net growth to date. He encouraged clubs to continue to recruit and to nurture club members to reduce membership loss. He encouraged clubs to do a membership satisfaction survey and to have a membership chair. He encouraged each club to have a plus net one for membership for the year. Bill thanked everyone for their efforts to grow great clubs.

CLUB STRENGTHENING

Jim Janosik

Jim Janosik shared an update with the NxGen activities, they are expected to report back to us within the next month of their findings and hopefully with some information that will help us move forward with our club coaching. He thanked the Lt. Governors for embracing and supporting the ASK Challenge, they have had a very positive response to this challenge. The winners will be drawn at lunch on Saturday. Club coaches are being recruited and he invited each one to find a club within their division to be a coach to so they might grow stronger. The membership and public relations team are working on developing a matching grant program to help with club revitalization.

NEW CLUB OPENING

Dan Litzinger

New Club Building/Opening Chair Dan Litzinger reported on the opening of our four clubs, he believes the Liberty Club, which would be number 5 to be opened soon. They have been discussing potential club locations in five additional locations. He said there is still time to build a club before the end of the year.

ELIMINATE PROJECT UPDATE

Cindy Champer

Eliminate Project Chair Cindy Champer thanked everyone for their involvement with the Eliminate Project. She challenged the new clubs to donate to the Eliminate Project as a first project. Our district was the very first district to reach \$1 million in the capital campaign. She encouraged clubs to finish their pledge fulfillments. Cindy reminded everyone that \$1.80 is all it takes to protect a woman and her future children from MNT. She recognized the Kiwanis Club of Coldwater who reached the goal of \$50,000 for MNT. She also encouraged everyone to visit the Eliminate Display Table as well as the Foundation Information tables.

YOUTH SERVICES

Steve Vrooman

Steve Vrooman reported there has been 240+ Kamperships funded by the First Family Project donations. He encouraged members to learn about the Safe and Healthy Kids campaign through the Foundation. He said there was a lot of materials on the ODKF website.

INTERNATIONAL TRUSTEE

Chuck Gugliuzza

Trustee Chuck spoke words of encouragement to the board and shared his experience of meeting Mother Teresa. He encouraged the celebration of the 1st birthday of clubs in addition to the 50th, 100th. He spoke about the need to lead by example and called on the board to each bring in one new member by the end of the year. He also encouraged Lt. Governors to work with clubs who are understrength.

LT. GOVERNOR CLASS PRESIDENT

Hasani Wheat

Hasani spoke to the class about how proud he was of their work and how they have represented the district. Hasani then presented the class gift to the Governor, which was a token of their affection and representative of her project, 4-H. They presented a charm bracelet with a horse and 4-H charms, that she can add additional charms. Faith spoke of her appreciation and honor to work with her team and their friendship.

EDUCATION SESSIONS

Jason Miller

Jason Miller, Education Chair, reviewed tasks of workshop mediators and explained purpose of envelopes with evaluations that Lt. Governor's received. He asked that moderators ensure that speakers start and end on time. He introduced Susan Denning as his replacement for next year.

GOVERNOR'S BANQUET**Faith Levine**

Governor Faith spoke about the procedure for the line up for the banquet, information for introductions and appropriate attire. Faith promised to be done with the banquet between 9:15 and 9:30. A reception will follow the banquet. Faith reviewed additional activities for the weekend including the Sunday morning memorial service.

ANNOUNCEMENTS

- Lanton Lee thanked the board for their service this year. He challenged the board to not stop working after Sunday.
- He reminded board members to submit their activity reports as soon as possible.
- Board members are also reminded to submit their expense reports soon, so we can close the books on time.
- Lanton shared room changes made to our event due to air conditioning failure.
- He reminded board members they must show their meal tickets to the Sgt. At. Arms and to the servers at meal functions.

The meeting adjourned at 3:24 PM.

Submitted by:

Lanton Lee

Executive Director