

**OHIO DISTRICT OF KIWANIS INTERNATIONAL
2015-16 Board of Trustees Meeting
Fourth Official Meeting**

Friday, August 12, 2016
10:00 AM

Great Wolf Lodge
Mason, Ohio

CALL TO ORDER

Governor Amy Zimmerman called the meeting to order at 10:00 AM.

ROLL CALL

Secretary Dave Whiteman called the roll. Absent were the Lieutenant Governors from Divisions 8, 11S, 20 and 24.

INTRODUCTIONS

Governor Amy welcomed those present and recognized Key Club Governor Prestin Minter, as well as Circle K Governor Allyson Beechy and introduced International Trustee Art Riley, from the Capital District. Art will serve as our Counselor during the coming year.

MINUTES OF THE PREVIOUS MEETING

The minutes of the March 4, 2016 meeting were presented for approval. **Motion by Rick Mayer (9) to approve the minutes was seconded and carried.**

OFFICERS REPORTS:

TREASURER'S REPORT

Treasurer Al Allender reviewed the July financial reports. He noted that committee budgets were within their allotted expenditures and several committees had not submitted any expense reports. He noted revenues seemed be short by \$30,000 with Convention revenue down by \$20,000 at the end of July, but anticipated additional revenue by the end of August. He reviewed all the supporting documents and noted that all committee expenses seemed to be in order. Both Key Club and Circle K also were within their budgets and the district should finish the year in a good financial position.

SECRETARY'S REPORT

Secretary Dave Whiteman presented a written report on the District Office operations. He reviewed our membership status to date and reviewed club resignations and mergers that have taken this place this year. As of this convention, we have 226 active clubs in the district. While there have been five charter resignation since last convention, there has also been five built. This is the first time since 2002 that we have had the same number of clubs from convention to convention. He reviewed the clubs who need to take care of small balances prior to being able to vote this weekend.

IMMEDIATE PAST GOVERNOR'S REPORT

Immediate Past Governor Diana Keplinger addressed the board. She shared that she has been very busy working with the Formula Team, including a Club Building Event in Philadelphia. She has been actively working on building the Polaris Club, counseling Shelby and Upper Sandusky Kiwanis Clubs and is President-Elect of the Mt. Gilead Club. She thanked everyone for their hard work and support.

GOVERNOR ELECT'S REPORT

Governor Elect Bill Flinta congratulated the board on their successes including membership growth and the Amtryke Project. He has presented a report outlining his activities this spring including attending the Circle K Convention, the Key Club Convention, The Circle K Board Trainer, The Kiwanis International Convention and Formula Training in Toronto as well as planning and participating in the District Golf Outing. He will be having his first board meeting this afternoon and invited everyone to sit in.

INTERNATIONAL COUNSELOR'S REMARKS

Art Riley addressed the board briefly. He extended greetings from the International Board and from Barb Thompson, He commended the Ohio District on our membership growth and the efforts of the membership teams, he encouraged the Formula Team and board to charter the clubs they have been cultivating. He looks forward to meeting everyone this weekend. Ohio was commended for having a strategic plan and he is looking forward to working with our district this coming year.

GOVERNOR'S REPORT

Governor Amy took a few moments to review her report. She complemented everyone with the work on I-Plan and the competition with the Formula Plan, we are currently showing a 3.8% growth, but, we are anticipating an end of year drop. She shared a new membership initiative involving the parents of SLP's. The first ten clubs that provides an interactive event with the parents of SLP's and submits information regarding their event with receipts will receive up to \$75 in expense reimbursement. The District has given away 63 Amtrykes to date. We have 25 new Service Leadership Programs. To enhance our electronic footprint, we have had a monthly webinar and we have had a much larger number of press releases this year to promote our presence in the community. She talked about our new partners, Office Max and A+ Images, the bags and lanyards were donated. She has note cards for sale to benefit Amtryke as well as a District t-shirt. She thanked everyone for their dedication to the district and the organization.

KIWANIS FAMILY REPORTS

KEY CLUB GOVERNOR'S REPORT

Key Club Governor Prestin Minter thanked the board for allowing the Ohio District Key Club be represented at the convention this weekend, he then reported the new year started in April and they began their term with 16 vacancies on the board and are currently down to only six vacancies. The first Buckeye Key has been released on the Key Club District Facebook page and they are working on reformatting the district website. He has attended GATC, hosted trainer and appointed committees. The Key Club board is working on developing portfolios to educate the Kiwanis Board as to who Key Club encompasses, it also talks about their Service Project this year. They are planning their Fall Rally and District Conference. He encouraged Kiwanians to reach out to Key Clubbers to educate them that there are service opportunities beyond their local high school.

CIRCLE K GOVERNOR'S REPORT

Circle K Governor Allyson Beechy presented her report to the board. She attended GATC and they currently have the biggest board they have had in several years. They currently have only two vacancies on their board. CKX took place at the same time as Kiwanis International Convention in Toronto. She participated in the District Golf Outing and attended the Aktion Conference. The board is planning the Fall Rally and District Convention. She invited members of the board to attend the SLP workshop on Saturday.

DISTRICT FOUNDATION REPORT

President Vee Reifsnyder stated that she hoped everyone has been utilizing the Foundation folders she had passed out last fall. She hopes these folders will be passed on to your replacement or continue to utilize them for next year. She encourages everyone to attend the Foundation Board meeting later today as well as the annual meeting in the morning. She also reminded the board that everyone in Kiwanis is a member of the foundation.

ACTION ITEMS:

Charter Resignations

District Secretary Dave Whiteman advised the board that Columbus Northland has resigned their charter as of the end of July, their members have transferred membership to other clubs, so there was not a loss of membership. The Metro-West, Cleveland Club asked to resign as of September, however, their club secretary has dropped all members from the club this month. **Motion to accept resignations of club charters made by Jerry Duerk (6) and was seconded.**

Policy Manual Additions

Chairperson Ted Barrows proposed the following changes to the **Policy Manual**,

Article III, DISTRICT SUPPORT COMMITTEES

Section 3. The Budget Planning Committee is responsible for the development of the Kiwanis District Budget for the subsequent year. The budget will be developed in accordance with the guidelines contained in this policy manual and be submitted to the Finance and Structure Committee for their review, approval, and recommendation to the District Board of Trustees. See Article V. A. Annual Budget for additional information in regards to the budget.

Section 4. The Committee on Bylaws, Regulations, and Resolutions reviews the District Bylaws and the District Policy Manual

Section 5. The Committee on District Convention assists the Governor in developing the official program and order of business for the conventions of the District. (Consult the Ohio District Convention Chair Handbook for additional information.) The Committee will work with the Committee on Education Chair to schedule the educational events at Convention as planned by the Committee on Education in conjunction with the Governor-Elect.

Section 6. The District Governor will appoint the Committee on District Convention Site Location. The committee should include at least two Past District Convention Chairs. The District Governor will appoint one as Chair. The District Secretary will serve as an ex-officio member of this committee.

City Selection: An invitation from any chartered club in good standing or division for holding an annual convention in its city, delivered in writing to the District Secretary, will be forwarded to the District Governor and to this committee for consideration. The District Secretary will provide to the interested club the packet of criteria and expectations. The club must submit the included response forms in order to be given consideration.

The Committee on District Convention Site Location makes recommendations for the District Convention Site at least two years in advance. The Committee evaluates venues and makes a recommendation to the District Governor and to the Board of Trustees within 6 months of approval of the recommendation of the city selection.

Section 7. The Committee on Education assists the district leadership in developing meaningful educational experiences for all Kiwanians at District Conventions and conferences including the Mid-Year Education Day. It insures that the forums and educational offerings are coordinated between conferences and convention to provide a variety of experiences without unnecessary duplication. The Committee on Education and Club Development promotes continuing Kiwanis education within each club. The Committee evaluates the previous year's education programs.

Section 9. The Finance and Structure Committee is defined in the Ohio District Bylaws.

Section 11. The Committee on Mid-Year Education Day assists the Governor in developing the official program and order of business for the Mid-Year Conference. The Committee will work with the Education Committee to schedule the educational events at the Mid-Year Education Day as planned by the Education Committee.

Section 12. The Committee of Past District Governors is composed of Past District Governors of this District who are active members of clubs within the District. The Committee determines the method of selecting their Chair whose name will be submitted to the Governor-Elect prior to September 1.

The Committee of Past District Governors considers and reports to the Governor on all matters referred to it. It also initiates topics for consideration and reports its conclusions to the Governor. A summary of its proceedings is provided to each member of the committee, to the District Governor, and to the District Secretary.

Section 13. The Committee of Past District Treasurers is composed of Past District Treasurers of this District who are active members of clubs within the District. The Committee determines the method of selecting their Chair whose name will be submitted to the Governor-Elect prior to September 1.

The Committee of Past Treasurers will consider and report to the Governor its conclusion on all matters referred to it. It will initiate subjects for consideration and report its conclusions on all matters to the board. A summary of its proceedings will be provided to each member of the committee, and to the District Governor and District Secretary. The committee will meet at the time of the District Convention and may hold other meetings at the call of the chair.

Section 14. The Committee of Past Lt. Governors is composed of Past District Lt. Governors of this District who are active members of clubs within the District. The committee is governed by their own bylaws. The Committee determines the method of selecting their Chair whose name will be submitted to the Governor-Elect prior to September 1.

The Committee of Past Lt. Governors considers and reports to the Governor on all matters referred to it. It also initiates subjects for consideration and reports its conclusions to the Board. A summary of its proceedings is provided to each member of the committee, to the District Governor, and to the District Secretary. The committee meets at the time of the District Convention and may hold other meetings at the call of the chair.

Article VI. PROTOCOL

A. HOSTING INTERNATIONAL AND DISTRICT OFFICERS

Section 1. International Officers

b. As a matter of courtesy, any other visits by International Officers to clubs or divisions, the leader will notify the District Governor.

G. OPENING A NEW CLUB OUTSIDE THE DIVISION BOUNDARIES

Section 1. The Lt. Governor from the division desiring to open a club that will be located in a different division shall notify the Governor prior to initiating the process. The Lt. Governor shall discuss the interest in forming a club with the Lt. Governor of the division in which the new club will be geographically located. The Governor shall mediate any disagreement between the divisions.

Ron Lyness (17) moved to accept the changes to the policy code. Motion was seconded and passed.

CIRCLE K ALUMNI ASSOCIATION

Brandi Bowen

Brandi Bowen explained the history of the alumni association and explained that Kiwanis International requires the reformation of an association and that includes submission of by-laws. The vote is a formality since Kiwanis International does not require District approval. The alumni association provides scholarships and support to the District Circle K. They currently have 23 members.

Kathleen Moylan (5) moved to approve the by-laws of the Circle K Alumni Association. Motion was seconded and passed.

COMMITTEE REPORTS:

The board heard reports from the following committees.

EXECUTIVE COMMITTEE

Amy Zimmerman

Governor Amy Zimmerman reviewed the minutes of the June 17, 2016 Executive Committee Meeting. They approved the District Conference Contract for Aktion Club with the University of Findlay as well as the Aktion Club Conference Budget. Refunds for Key Club attendees for 2015 International Convention were approved as well. Governor Amy also reviewed the minutes of the July 18 Executive Committee Meeting. They approved the 2017 District Convention contract for Dayton as well as the contract for the Convention Center. There was also an expense from a vendor for banner patches from last year that recently came to light and needed paid. **Motion by Scott Lindsey (10W) to ratify the actions of the Executive Committee were seconded and carried.**

FINANCE AND STRUCTURE

Kip Crain

Finance and Structure Chair Kip Crain reviewed the tasks of the Finance and Structure Committee. He shared that there are two sub committees one, led by Past Governor Ted Coons was the District Operations and Past Governor Leroy chaired the subcommittee on District Structure.

AD HOC COMMITTEE ON DISTRICT OPERATIONS

Ted Coons

Past Governor Ted Coons reported the committee is looking at the District Office Lease and the committee is looking at new space, their recommendation is that the office does not renew the lease and consider leasing space at Ackerman and Kenny Road.

AD HOC COMMITTEE ON DISTRICT STRUCTURE

Leroy Martin

Past Governor Leroy Martin reported that the District Structure Committee developed and recommended a merger of several division to go from 26 divisions to 17. He recommends the divisions rename themselves reflecting geographical area. They also recommend six division council meetings a year with all implementation taking place October 1, 2017.

INVESTMENT REPORT

Peter Gaughan

Investment advisor Peter Gaughan shared that the district is now fully invested and reviewed the current status of the district investments. Our funds are getting a good return for non-profits and explained how the funds are allocated and managed.

EDUCATION SESSIONS

Eric Bush

Eric Bush, Chair of the District Education Committee, reported that the convention committee, with guidance from Governor Elect Bill Flinta, had put together a schedule of 24 workshops for the weekend. He is once again asking the Lieutenant Governors to serve as "room wranglers" to introduce workshops and speakers during the weekend. The "room wrangler" will be responsible for returning the small-stapled packet with evaluations to the district office after the session is over. He also explained the room change for one of the sessions. Eric thanked all those who assisted in preparation of the individual workshops.

DISTRICT CONVENTION

Brian Yacucci and Sandy Zimmerman

District Convention Chair Brian Yacucci welcomed everyone to convention and shared the registration numbers. Sandy Zimmerman reviewed the major events happening this weekend and shared that the Cincinnati Reds mascots would be present and she hoped that all would have an enjoyable and informative weekend. Governor Amy Zimmerman reviewed procedure for line-up prior to the Saturday Banquet, board members are reminded to have their index cards with their introduction filled out.

MEMBERSHIP STRENGTHENING

Bill Snellgrove

District Membership Chair Bill Snellgrove reviewed the progress of "Tour d' A-Z" so far this year and he shared there are 21 divisions that are plus membership as compared to this time last year. There are 29 Clubs have added new members equal to or greater than 16% of their starting membership. He encouraged board members to keep pushing their clubs to recruit new members prior to the end of the year and thanked everyone for their efforts.

NEW CLUB OPENING

Kathleen Moylan

New Club Building/Opening Chair Kathleen Moylan spoke about the recently chartered Springboro and Polaris Area Clubs and thanked all for their efforts in opening these clubs. She specifically thanked Lieutenant Governor Jen Lewis for her help in opening the Polaris Area Club. She shared thanks to Governor Amy's assistance, the Brookwood Area Club may be opening soon as well. Dave Kuhn is also working hard to charter a club in his area. She also recognized Celeste Brlas (13) and Farai Mangalia (15) on providing potential locations for clubs.

ELIMINATE PROJECT UPDATE

Craig Smith

Eliminate Project Chair Cindy Champer thanked everyone for their involvement with the Eliminate Project. Our district was the very first district to reach \$1 million in the capital campaign. She noted a spreadsheet that highlights clubs that pledged money and their status on their donations, clubs have until 2020 to fulfill their pledges. She also encouraged everyone to visit the Eliminate Display Table as well as the Foundation Information tables. She shared an informational letter which she asked board members to pass on to their clubs as they consider their annual budgets. She looks forward to recognizing several individuals at the banquet on Saturday for their contributions toward the Eliminate Project.

ANNOUNCEMENTS

In the back of the board book, there is a report from Aktion Club Committee, Builders Club, Committee, Community Services, K-Kids, Key Leader, On to International Convention: Toronto, and the Public Relations Committee.

- Secretary Dave Whiteman indicated that the President of the West Toledo Club called this week to note that they were submitting an invitation for District Convention to be in Toledo in 2018. Dave asked her to email the form to him, but she evidently had problems with her PC and was unable to get it to us. Dave asked the board if they would like to proceed with awarding the convention to Toledo so the site committee can begin working on a contract. **Motion by Ron Lyness to have the convention in Toledo in 2018 was seconded and passed.**
- The District is looking for invitations to host the 2019 Convention.
- The Board Luncheon will be immediately following this meeting and all board members should have a meal ticket in their registration packet.
- Lieutenant Governor Ron Lyness announced that an invitation from the Salvation Army in Northeast Ohio to play in a golf outing was extended to the board.
- Brian Yacucci requested that any extra wristbands for the water park be turned over to him for our SLP volunteers.

The meeting adjourned at 11:58 AM.

Submitted by:

Dave Whiteman
District Secretary