

**OHIO DISTRICT OF KIWANIS INTERNATIONAL  
2018-19 Board of Trustees Meeting  
Third Official Meeting**

Friday, March 22, 2019  
7:30 PM

Nationwide Conference Center  
Lewis Center, Ohio

**CALL TO ORDER**

Governor Faith Levine called the meeting to order at 7:31 PM.

**ROLL CALL**

Executive Director called the roll. Absent were the Lieutenant Governor from Division 5, Division 6/7, Division 10E (excused), Division 11N, Division 17 (excused) and Division 24.

**INTRODUCTIONS**

Governor Faith welcomed those present then asked other attendees to introduce themselves.

**ELECTION OF LIEUTENANT GOVERNOR FOR 1-S**

Governor Faith introduced Jason Miller as candidate for Lt. Governor for division 1-S. **Motion by Joyce Rhodes (1N) to appoint Jason Miller to the position was seconded and carried.**

**MINUTES OF THE PREVIOUS MEETING**

The minutes of the December 8, 2018 meeting were presented for approval. **Motion by Steve Pitzer (12) to approve the minutes was seconded and carried.**

**MINUTES OF EXECUTIVE COMMITTEE MEETING**

The minutes of the December 17, 2018 meeting were presented for approval. **Motion by Stanley Wojdyla (13) to approve the minutes was seconded and carried.**

**OFFICERS REPORTS:**

**TREASURER'S REPORT**

Treasurer Bob Day reviewed the February financial reports. He reviewed the bank account balances, as well as our assets and liabilities. We have very little in the way of liabilities. We still have outstanding dues that we have yet to receive. We are in very good financial condition and all our income and expense items are within budget. He pointed out we have a deficit budget and the projected loss of \$29, 433 can be covered with a transfer from reserves. He reviewed each of the individual income and expense statements and related how they were in referred to in the budget. He performed a similar review of Circle K accounts and noted that we do not have information on the Key Club accounts since they are managed by the Foundation. **Motion by Hasani White (15) to approve the minutes was seconded and carried.**

**SECRETARY'S REPORT**

Executive Director presented a written report on the District Office operations. He echoed the comments of our Treasurer in noting that we are in very good financial condition at this time. Our accountants have completed our 990 Tax Return and our 2017-18 CPA Financial Review. Our 990 IRS Form has been filed. We will review the financial report later in the meeting. Lanton reviewed the status of our district membership as of the current date. Lanton noted we are tracking ahead of last year with membership, as of February 28, we have added 230 members to the district and stood at 6,946, at this same date in 2018 we had added only 211 members. As of 2:00 today, our membership was at 7,005 with 289 new members. He thanked those who helped or will help in collecting the balance of our dues owed. Several clubs received letters that have entered onto charter suspended status for non-payment. We currently have six clubs that are on Charter Suspended Notice for non-payment of dues. There will be two participants from NxGen to learn more about Kiwanis.

**IMMEDIATE PAST GOVERNOR'S REPORT**

Immediate Past Governor Dan Litzinger addressed the board. He congratulated and thanked Governor Faith for the awesome job she has done this year. We currently have between 52 to 60 new members. We

reopened clubs in Euclid and Shaker Heights. Euclid is expected to be between 50-60 members due to the outpouring of support from the community. He asked the Lt. Governors to share information on potential sites for new clubs. They are especially interested in areas where former SLP's and Kiwanis Clubs were. He also encourages clubs to continue to grow and to adapt to changes as needed. He expects the district to build 10 clubs again this year.

#### **GOVERNOR ELECT'S REPORT**

Governor Elect Tim Cornelius presented a report outlining his activities since the last meeting. He shared information regarding the training for Lt. Governor's and the District Officer Installation. Both contracts were approved by the Finance and Structure Committee. Both contracts will be presented for approval later in the meeting.

#### **GOVERNOR'S REPORT**

Governor Faith Levine reviewed the goal that Kiwanis International had set for the Ohio District, which was 7,000 members. She is encouraging the district to reach for 7,200 members. There is only one district ahead of Ohio, but we are close behind. She has enjoyed the hospitality of her many visits. She has several upcoming visits including several 100-year anniversary events.

#### **KIWANIS FAMILY REPORTS**

##### **KEY CLUB GOVERNOR'S REPORT**

Key Club Governor Lillie Swinehart made a brief report to the board. She thanked us on behalf of their District Board for all the support we have given them. The Key Club District Leadership Conference was two weeks ago, it went very well and so did the election of officers. She has started to work with the Lt. Governors regarding introductions, and committee assignments. She has also attended a Kiwanis Foundation Board Meeting. Her goals for the year are to increase attendance at district events, improve the bonds with Kiwanis Family groups. She shared that Lt. Governors may be reaching out to Kiwanis counterparts for sponsorship to the Key Club International Convention which will be in Baltimore. She also encouraged Kiwanis Board members to remind sponsoring Kiwanis Clubs to reach out to their Key Clubs for joint activities.

##### **CIRCLE K GOVERNOR'S REPORT**

Circle K Governor was not in attendance.

SpOT is April 7 at Muskingum University and Office Training will take place as well as some local service projects. It has been an honor to work with the board this year and thanked everyone for such a positive experience.

#### **DISTRICT FOUNDATION REPORT**

President Dick made a report to the District Board. He shared he has distributed a President's report to the board. He stated they have a very energized group of officers. They have revitalized their focus on children. He invited Dave Kuhn to speak about the golf outing. They are looking for corporate sponsorship and looking for donations to the "goody bags" for the 62nd annual golf outing, the event will be at a new location this year in Central Ohio. There will be a putting contest during midyear as a fundraiser, 3 balls for \$5.00 with hole-in-one winners winning a prize and being placed in a drawing to play Golf with the Governor at the district outing. Proceeds from the fundraiser will go to the SLP's.

#### **FINANCE AND STRUCTURE REPORT**

Chairman Bill Snellgrove shared the role of the Finance and Structure Committee within the district. He shared the committee reviewed the 2017-18 Financial Review from the Auditor. They reviewed and recommended the 2019 District Convention budget, the 2019 Installation and Tri-K budget, and the 2019 Key Leader budget. The committee has been looking into the lease for the office and to determine if we need to relocate. We are looking for locations for the 2021 or 2022 District Convention and encourage clubs to put forth proposals. They have a subcommittee to examine why attendance at district events are declining and how we can reverse this trend. There is also a subcommittee to review and update the Strategic Plan for Ohio. There was a March Conference call to review items that were not ready for the February meeting. The 2019-20 Lt. Governor Training Meeting budget, and the 2019 Convention budget, and the 2019 Key Leader budget. There was also a motion to recommendation that the Ohio District Kiwanis Foundation host and pay the bills for the Lt. Governor training and education conference, on a split vote, a recommendation to the board was made.

A change to the district policy codes was made to make the Key Club and Circle K Representatives and the President of the Ohio District Kiwanis Foundation ex officio members of the Finance and Structure Committee in order to improve communications with Kiwanis Family members.

## **ACTION ITEMS:**

### **Charter Resignations:**

There were no resignations to be presented.

### **District Convention Budget**

District Convention Lauri Young and Rick Frank were unable to attend the meeting. Lanton Lee reviewed the budget prepared for our 2019 District Convention in Sandusky. He noted it was keeping in line with previous conventions, with registration starting at the price of \$70 which will include Saturday lunch. All other meals will be a la carte. They are estimating an attendance of 285, which the budget was based on. There is intent to sell program ads and a sponsorship program to help keep registration affordable. **Motion by Craig Smith (10W) to approve the 2019 District Convention Budget was seconded and carried.**

### **District Installation Budget**

The 2019 District Installation budget was presented by Governor-Elect Tim Cornelius. Discussion ensued regarding deficit spending for a separate event and using district funds to cover expenses. **Motion by Jeff Schulman (2) to approve the 2019 District Installation Budget was seconded and carried with a majority vote.**

### **2017-18 Financial Review**

Executive Director Lanton Lee shared the CPA's had a very positive report with our financial review. We do an audit every four years and a financial review in other years. **Motion by Charles Byrd (14) to accept the Financial Review by Oles and Associates was seconded and approved.**

### **Proposed By-Law Amendment**

Laws, Regulations and Amendments Chair Ted Barrows shared the wording of the by-laws change proposal to the Finance and Structure Committee would reflect that "the following ex-officio members: President of the Ohio District Kiwanis Foundation and representatives of the Key Club and Circle K Committee". **A motion by Marica Copeland-Hudson (4) to present this bylaw change to the House of Delegates at the District convention was seconded and approved.**

### **2019-20 Lt. Governor Education Conference Contract**

Governor Elect Tim Cornelius read a letter he had sent out to the Lt. Governor elects and specific committee members regarding the Lt. Governor Training Session. Lanton Lee shared the contract with the Crowne Plaza and the division of expenses with the Foundation. **A motion by Marcia Copeland-Hudson (4) to accept the contract for the 2019-20 contract for the Lt. Governor Training Session was seconded and passed. A motion by Craig Smith (10W) to approve the Ohio District Kiwanis Foundation as host for the Lt. Governor Trainer was seconded and passed.**

### **2019 Aktion Club Conference Budget Approval**

Aktion Club Administrator Jennifer Weinberg announced the Aktion Conference will be held July 27 in Delaware. Registration is based on 100 attendees at \$30 per person, this includes meals and a t-shirt. Considerable savings are in place with no facility fees. The theme is "Super-Hero". **Motion by Chris Bukvic (22) to approve the 2019 Aktion Club Convention budget was seconded and carried.**

### **2019 Key Leader Budget Approval**

Key Leader Chairs Brian and Kelly Shaffer presented the budget which closely follows last years' budget. Due to a generous grant from the Children's Fund, they were able to keep the participant registration fee at \$175 and the student facilitator at \$100. The 2019 event will be November 15-17 at Recreation Unlimited. They are hoping to build a base of sponsorships for this and future events. **Motion by Charles Byrd (14) to approve the 2019 Key Leader budget was seconded and carried.**

## **2019 Key Leader Contract and Kiwanis International Agreement**

Key Leader Chairs Kelly and Brian Shaffer presented the contract with Recreation Unlimited, it has not changed significantly from previous years. The changes are the camper to adult ration which is 10 to 1 and is in keeping with Kiwanis International's recommendations. The meals have gone up in prices by \$2.00 per attendee, and the low ropes course is \$23 per participant. We are obligated to provide separate accommodations for the Lead Facilitator which is reflected in the cottage retreat line item of the contract. Kiwanis International has turned the operation of Key Leader over to the districts, we do have to pay Kiwanis International \$6,000, with a \$2,000 deposit prior to the event. **Motion by Chris Bukvic (22) to approve the contracts for Recreation Unlimited and Kiwanis International for Key Leader was seconded and passed.**

## **Executive Committee Report**

Governor Faith reported that the minutes of the December Executive Committee report was previously reviewed and accepted under approval of minutes.

## **Mid Year Conference**

Mid Year Chair Kelly Brown thanked each member of her committee. She shared that we have sponsors this year. The goal had been to have 12 sponsors at \$100 each and we have 18 this year. We have two exceptional speakers at the general sessions. Ryan Miller of the Second and Seven Foundation in the morning and Amber Runyon of the Legacy Foundation in the afternoon. We have sixteen exhibitors this weekend. We will be honoring several Kiwanis "superstars" this weekend. We will be doing four rounds of workshops with seven sessions per round. Education Chair Jason Miller distributed packets with evaluations and introduction sheets for workshops. He asked hosts to return the packets after their workshops are completed.

## **DISTRICT FINANCIAL ADVISOR**

**Peter Gaughan**

Investment Advisor Peter Gaughan shared that we had a horrific fourth quarter but, the market has started to make some recovery. So far this year, the district has made \$20,080. We are keeping our risk low, and the returns are good on our investments.

## **MEMBERSHIP STRENGTHENING**

**Bill Snellgrove**

Past Governor Bill spoke about the need to rejuvenate our clubs all the time with new members. Ohio currently has a net gain of 289 members. Twenty-three out of twenty-four divisions have a net gain of membership. While we are up in membership currently, we will have a loss of membership in September, we must keep working to maintain this growth. We have club strengtheners, club openers and Lt. Governors that help each club and division grow and strengthen their membership and grow their service hours.

## **CLUB OPENING**

**Dan Litzinger**

Past Governor Dan said to build more clubs.

## **COMMITTEE REPORTS:**

The board heard reports from the following committees.

## **PARTNERSHIPS**

**Jamie Kaufman**

Jamie shared information on different strategies on how membership can utilize and expand upon the opportunities offered by our Kiwanis Family partnerships. He included information on how members can sign up for Office Max discounts. He said the partnership programs are designed to help up do more while spending less. He encouraged members to attend his workshop.

## **ELIMINATE PROJECT UPDATE**

**Cindy Champer**

Eliminate Fulfillment Chair and Past Governor Cindy Champer reported there is only 18 months left in the Eliminate Fulfillment Campaign. Since the project began in 2010, 25 countries have reported MNT to be eliminated. Other countries have had large regions reported to be MNT. Cindy shared a list of additional clubs who have completed their MNT pledge.

## **YOUTH SERVICE**

### **Steve Vrooman**

District Service Chair Steve Vrooman shared that campers and staff members of 4-H camps are gearing up for the summer season. He shared there has been nearly \$10,000 in donations so far. The goal is for each Kiwanis Club to sponsor at least one campership. He also encouraged each club to contact their local extension office to have a speaker regarding the 4-H program. Steve is also interested in projects within the district that are unique or particularly successful. Governor Faith asked that clubs who are making donations directly to the extension offices to report those donations to the Youth Services Committee.

## **CLUB LEADERSHIP EDUCATION**

### **Sarah Roush**

Sarah Roush, Certified Education Leadership Chair, presented a brief report to the board. She is asking board members to help their elects understand the importance of education for club officers. We need Lieutenant Governor's to help Elects encourage attendance at sessions throughout the district and to schedule appropriate locations. Club secretaries are also encouraged to attend. Dates have not yet been set yet but will be forthcoming. Make up sessions can be done online via the KiwanisOne.org website or Friday of District Kiwanis. All locations are open to all attendees. Watch for the full schedule online very soon at [www.ohiokiwanis.org](http://www.ohiokiwanis.org)

She also pointed out that Lt. Governor Elects need to attend their own CLE and each division should send their own officers to class.

## **ON TO INTERNATIONAL CONVENTION**

### **Faith Levine**

On to International Convention Chair Chris Walter was unable to attend. Lanton Lee shared we have 36 members and 11 guests registered. Early Bird deadline is April 5<sup>th</sup>, after this date, the registration fees will go up. Everything you need to know about International Convention is on the Kiwanis International website. Funds have been set aside for board members. Ohio has two amendments we are sponsoring. The first is the reactivation of the family membership program, this is not being supported by the Kiwanis International Board. The East Geauga Club submitted an amendment to expand our discrimination policy, this will be supported by the Kiwanis International Board.

## **ANNOUNCEMENTS**

- The final 2018-19 Board Meeting will take place at the District Convention on Friday, August 9, 2019 at Sawmill Creek Resort. The board meeting is scheduled for 1:30 PM and it will be preceded by the Board Luncheon for all District Board members and partners.
- Board members are reminded to stop by the Sycamore Room to pick up the awards and recognitions for their divisions.
- We are still missing the majority of the Education and Contact Reports that were due December 1<sup>st</sup>.

The meeting adjourned at 9:41 PM.

Submitted by:

Lanton L. Lee  
Executive Director