

OHIO DISTRICT KIWANIS INTERNATIONAL, INC
2016-17 Board of Trustees Meeting
Second Official Board Meeting

Saturday, October 29, 2016
10:00 AM

Embassy Suites Dublin
Dublin, Ohio

CALL TO ORDER

Governor Bill Flinta called the meeting to order at 10:03 AM.

ROLL CALL

Secretary Dave Whiteman called the roll. All were present and accounted for except Matt Nusbaum (1-S), Farai Malianga (15) and Laura Brelin (20).

INTRODUCTIONS

Governor Bill introduced the Executive Officers seated at the head table, Key Club Governor Prestin Minter and Circle K Governor Allyson Beechy. He asked other guests present to introduce themselves and thanked everyone for making time to be with us today.

Governor Bill installed Rich Ulmes as New Club Builder and Paul Bergman (8) and Rick Frank (12), as Lt. Governors.

MINUTES

Motion by Molly Hay (2) to accept the minutes of the August 12th Board Meeting was seconded and carried. Motion by Jim Milner (10W) to accept the minutes of August 12th Board Meeting of the 2015-16 District Board was seconded and carried.

OFFICERS REPORTS

TREASURER'S REPORTS

Immediate Past Treasurer Al Allender reviewed the September 30th reconciliation reports and balance sheets. He pointed out that income will not start to arrive in the district until late November. He noted budget line items and pointed out the budget amounts for each District Chair. He also noted that the District Midyear made a small profit and the District Convention lost some funds. Key Club's balance sheet and reconciliation was briefly reviewed. Circle K reconciliation and balance sheets were noted with no unusual activities.

SECRETARY'S REPORT

Dave Whiteman reported that the District Office was gearing up to be moved. The move would be the Tuesday of Thanksgiving week. On a personal note, if his daughter is approved, he will be getting a kidney transplant early in 2017 which would result in him being out of the office for six weeks. He is working with Peggy McQuiston on preparing for the possibility he will be out of the office for an extended period of time.

He noted that we will not receive any income until late November when we start receiving dues income becomes available. A dropbox link was sent to all district and club officers for a copy of the District Directory. Hard copies of the directory are available for purchase for \$5.00 each.

The Membership for the District dropped by 199 members in 2015-16, making the final membership count 7,035 as of September 30, 2016. This is the lowest membership loss in several years. He feels this is evidence that the Formula for Club membership is beginning to turn things around. We are still the 4th largest district in North America. He reminded board members that he needs conflict of interest and 990 forms that have not yet been returned to the office.

We have several charter resignations that will need to be considered by the board later in the meeting. The International Board has already received this information.

Effective November 22nd our office address will be:

Ohio District of Kiwanis International
941 Chatham Lane, Suite 326
Columbus, Ohio 43221-2416

We need to approve a line item transfer from rent to office expense to pay for the moving expenses. He suggested a line item transfer of \$3,000. **Motion by Jim Milner (10-W) to approve the \$3,000 line item transfer from Rent to Moving Expense was seconded and carried.**

IMMEDIATE PAST GOVERNOR'S REPORT

Past Governor Amy Zimmerman congratulated everyone on their election to office. She thanked some people for returning for a second term. Last year, the District started the I-Plan. Part of that component was building three new clubs. She encouraged board members to consider potential new club sites and to engage the FORMULA Team. She encouraged members to attend the charter parties for the Polaris Area, Springboro and Eastern Cincinnati Club. Under the Impact part of the I-Plan, the Am-Trykes program included giving away 77 Trykes across the state with additional to occur in the upcoming months. There were over 30 new SLP clubs built this year, which she felt was phenomenal. She is planning to attend the upcoming Key Leader Session the weekend of November 11 and is working to finalize the distinguished club awards. Her mother, Sandy has had a full hip replacement.

GOVERNOR ELECT'S REPORT

Dan Litzinger stated he is really looking forward to working with Governor Bill and other members of the board. He has been busy assisting with the move of the district office, including painting the new office space. He reported he will attend the Governor Elect training next week with 49 other Governors. He requested information as to which divisions have their Lieutenant Governor Elects in place. He is starting to work on lining up his district chairs and asks individuals to consider their future Kiwanis involvement.

GOVERNOR'S REPORT

Governor Bill Flinta thanked everyone for taking the time to be here. He hopes everyone is starting well and thanked everyone who has provided mentoring to him. He attended the Circle K Fall Rally and Board meeting on the first day of his term. He is pleased that Circle K and Key Club both adopted literacy as a district-wide service project. He and Peggy are excited about attending the Key Club Fall Rally. He thanked Randy Beard (26) and Wanda Young (17) for their amazing division meetings. He has attended Northern Columbus Pancake Day, the 10E Golf Outing, Midyear Planning Meeting, Foundation Meeting and Finance and Structure meeting.

The First Wednesday Webinars will continue with this format, but, will be every other month and the schedule is already set. He is hoping to coordinate a video chat with his board on alternative months. Additional information will be forthcoming.

He would like to meet with the club presidents at each visit. He reviewed the packet of information he wants to have presented to each President. It includes information on the "Today's Readers, Tomorrow's Leaders" program, the I-Plan, The Kiwanis Strategic Club Planning Tool which he wants to encourage all clubs to review and do for their club. There is information regarding the Paris Convention. He also included a "best practices for division meetings" and information regarding the Ohio District Foundation liaison. He also passed out copies of Alexanders, Horrible, No Good, Very Bad Day". He wants clubs to report their activities with this project. He wants board members to read this book to children with a different child's name written on each page and return it by MidYear, will be entered in a drawing for a free convention registration. Members of the executive committee will be entered into a chance to have a donation made to the Ambassador Program.

KIWANIS FAMILY REPORTS:

KEY CLUB REPORT

Key Club Governor Prestin Minter shared that at their Key Club Board Meeting, they appointed Lt. Governors for division 6 and 17. He shared that Fall Rally is this Sunday at OSU with a Hawaiian theme with over 550 registrants. They will be collecting books in honor of the Governor's project. He spoke about Key Leader and encouraged Kiwanis Clubs to support students to attend the weekend. He has also started to apply for colleges.

CIRCLE K REPORT

Circle K Governor Allyson Beechy announced two additional board positions have been filled; Service Chair and a Laws, Regulations and Contest Chair, leaving only one vacancy on the board. The Circle K Fall Rally was September 30- October 1 with 64 attendees. They made writing practice books, bookmarks and a book collections. She has been visiting clubs across the state and highlighted some of the projects by a couple of clubs. DCON will be at Capital University on February 18-19. Ally announced she was accepted to Pharmacy School at OSU.

Dave pointed out that Circle K had 15% of their district membership at their fall rally, he encouraged Kiwanians to think about what our events would like with that sort of attendance.

DISTRICT FOUNDATION REPORT

Foundation President Dave Kuhn was not able to be present, but he had submitted a written report included in the board booklet. Please review the report at your leisure.

ACTION ITEMS

Charter Resignations

District Secretary Dave Whiteman reported there were six clubs that had submitted resignations:

Massillon (17)
Price-Hills, Western Hills (6)
New Richmond (8)
Oak Hills (6)
Clyde (12)
Mount Pleasant (10-5)

Motion to accept resignations was made by John Coffield (3) was seconded and approved.

Ohio District Midyear Education Day Budget

Midyear Education Day Chair Jennifer Lewis presented information regarding the March 4, 2017 Midyear and encouraged board members to push their clubs to attend. She was very pleased to announce that the early bird registration fee has been reduced to \$50 for attendees with SLP members paying \$30. There is a \$10 late fee for anyone registering after the early bird deadline. First time attendees may register online for a \$15 discount for the first 50 first time attendees. The midyear will once again focus on the I-Plan.

We have a block of 50 rooms for a room rate of \$99.00/night for individuals who come in early for the event. One of the themes that will be promoted will be "Literacy" as well as another "surprise" theme.

There will be an ice cream social at the end of the day hosted by the foundation. Promotional materials will be on the website and available for sharing. **Motion to approve the Mid Year Education Day budget by Jim Janosik (10-E) was seconded and carried.**

Key Club Leadership Conference Budget

Jeff Eble stated that the budget is based on 300 attendees, with a \$10/person increase. Jeff pointed out that if each club sent just 2 students per club, conference attendance would increase by 25%. **Motion to approve the 2017 Key Club Leadership Conference budget by Kevin Brusk (24) was seconded and approved.**

Ohio District Circle K Budget

Circle K Governor Allyson Beechy presented their 2017 District Convention budget. This will be their 60th Convention and they would like to use \$1,000 from reserves to make the event special without increasing the cost to students. **A motion by Mike Sweeney (5) to approve the 2017 Circle K District Convention budget was seconded and approved.**

Re-Divisioning Proposal

Governor Bill Flinta reviewed the history of this committee and that there will be meetings with divisions that will be impacted and he encourages clubs to attend these meetings. Part of the reason for reorganizing is to create leadership resources and stronger divisions. The handout is a starting document to encourage discussion. Bill encourages clubs and board members to voice concerns and to consider different alignment options. Distance and number of clubs to visit were listed as concerns. The implementation team will be appointed by November 30 and a strategy will be developed using the data provided by the proposed division changes. Once the final strategy is developed the team will meet this impacted divisions to discuss the rationale. Based on these meetings, the team will have the flexibility to adjust the starting plan.

Dave Whiteman pointed out, if changes to the divisions are not approved by the August board meeting, changes will not be possible before October of 2018 at the earliest.

Motion by Randy Beard (26) to authorize process was seconded and approved.

Policy Manual Updates

Laws and Regulations Chair Ted Barrows presented changes to the Policy Manual, cleaning up the language and updating activities under ARTICLE v. Finance Policy, A. Annual Budget and I. Complimentary Rooms, Meals, and Registration Fees.

An amendment to the language under Article IX, Dues and Sponsorship Fees was that instead of listing a specific dollar amount payable to Kiwanis International to change the language to "as set by Kiwanis International" in Part D. Builders Club Dues and Part E. K-Kids Dues. **A motion was made by Jim Janosik (10-E) to delete the specific dollar amount of Aktion Club dues and replace the amount with "annual dues". The motion for amendment was seconded and carried.**

A motion by Matt Rawlings (14) to approve the Policy updates as amended was seconded and carried.

2015-16 Audit Engagement Letter

Dave pointed out that our district requires an annual financial review and that every 4 years we have a full audit. The cost for the audit and our tax returns will be \$8,000, which is only \$100 more than the last time they did the audit in 2012.

Motion by Lynn Stoycheff (11S) to accept the engagement letter was seconded and approved.

COMMITTEE REPORTS

Executive Committee

Minutes of Executive Committee Meetings were reviewed. The August 23 meeting addressed approval of Tumlare as our district sponsored tour to Paris. They reviewed and approved the Key Club District Leadership Conference Hotel Contract. They approved the board minutes of the June 25 Key Club District Board meeting because the Key Club board did not have a quorum. They agreed to approve only the new board appointments. Finally, the committee approved a three-year lease at our new location for the district office.

The October 3 meeting addressed bids by moving companies to relocate the district office.

A motion to accept and approve the minutes from Mike Sweeney (5) was seconded and approved.

FINANCE AND STRUCTURE

Walt Maki

Finance and Structure Chair Walt Maki encouraged board members and clubs to attend the redistricting meetings so their input can be heard.

MEMBERSHIP

Bill Snellgrove

Bill noted that division 10E was the only division who completed their "Tour de A-Z" last year. However, divisions 11, 2, 17 and 3 completed 85% of their goal. Laps for Literacy is the contest for this year. Each club's goal is 17% of their current membership. He briefly mentioned the "Kickstart" program by Kiwanis International. The membership team is looking for new members and encourage you to suggest candidates.

NEW CLUB BUILDING**Rich Ulmes**

Rich shared that Kiwanis International has asked us to step up our club building efforts to 11 clubs for this year. We built 3 clubs last year. He would like some help from the board with potential locations for new clubs.

ELIMINATE PROJECT**Cindy Champer**

Eliminate Chair Cindy Champer shared that 40 out of 59 countries have officially eliminated MNT. She shared that Kiwanis International will be involved with this program until 2020. Clubs who are struggling to meet their pledge will have time to meet their commitment. She encourages Kiwanis Clubs to work with their Key Clubs to raise funds for their Eliminate program. She encourages everyone to make a personal pledge of \$1.60 a day toward the ELIMINATE program.

INTERNATIONAL CONVENTION**Julia Sheppard**

On to International Convention Chair Julia Sheppard spoke about the many cultural riches to experience in Europe, especially in Paris. She spoke about some of the additional tours that are available that are available before and after the convention.

KEY LEADER**Kevin Brusk**

Kevin offered apologies for Kelly and Brian Shaffer as well as Brian Yacucci for not being able to attend the meeting, he shared that they are still actively recruiting students for the upcoming Leadership weekend. The numbers are very low at this point for registration and ask that people encourage students to complete their registrations. Kevin has been heavily involved with the program for years and cannot say enough good things about the program.

YOUNG CHILDREN PRIORITY ONE**Dick Brulotte**

Dick reviewed the history of the Young Children Priority One and the resurgence of the importance of this program. He shared a handout regarding the state of Ohio. He shared that Ohio is ranked 25 out of 50 for infant mortality. He spoke about food insecurity and how Ohio ranks 50th for their placement with Children's Protective Services. He encouraged clubs to form a partnership with agencies that provide vital care services to children.

ANNOUNCEMENTS**Dave Whiteman**

Governor Bill recognized Kathleen Moylan for all her hard work and wished her well in her new endeavors in the PNW.

- The third board meeting will be March 3, 2017 at the Crowne Plaza Columbus North prior to the Midyear Conference.
- Dave Whiteman announced which Lieutenant Governors had not turned in their conflict of interest forms. The office will be closed December 24 until January 3rd. Please be sure to return your signed forms promptly.
- Please leave a message for Dave Whiteman if you have an issue that needs to be resolved.
- The District Office will be very busy over the next three weeks packing.

The meeting adjourned at 12:20 PM.

B. David Whiteman
District Secretary