



Kiwaniis® KEY CLUB®



Kiwaniis Service Leadership Programs Annual Sponsorship Requirements

The well-being and strength of a Service Leadership Program is the responsibility of the sponsoring Kiwanis club(s) under which it is chartered. The sponsoring Kiwanis club must recognize that sponsorship is a ***continuous endeavor and long-term commitment*** - not merely a periodic effort or short-term project. The Ohio District of Kiwanis International requests that this form be signed each year by all of the appropriate people to help communicate the need for quality Kiwanis sponsorship and to recommit the support team to fulfill the sponsorship obligations.

The Sponsoring Kiwanis club agrees to provide the following:

1. Ensure at least one member of the sponsoring Kiwanis club serves as the Service Leadership Program's Kiwanis Advisor who is responsible to the Kiwanis club for all club activities.
2. Have at least one member of the sponsoring Kiwanis club attend each weekly meeting and all events of the SLP club. This individual should report back to the Kiwanis Club on the activities.
3. Provide for the financial stability of the SLP club by assisting its Board of Officers in the implementation of sound fiscal policies, preparation of responsible budgets, accurate record keeping, and the planning and execution of needed fundraising activities in accordance with the SLP's sponsoring facility's rules. Maintain an expense line item in the service account.
4. Meet with the school principal or facility manager each year to ensure a strong relationship and a clear understanding of purpose.
5. Ensure required International and District membership dues and sponsorships are collected and submitted within the established timelines.
6. Ensure all elected SLP club officers receive proper training. This can be through training offered by the Ohio District or through sponsoring Kiwanis training.
7. Hold an annual meeting with Kiwanis and SLP club leadership to strengthen Kiwanis-Family relations and ensure support and understanding of roles. Hold a planning session with the SLPs prior to the meeting.
8. Host or participate in joint activities. Kiwanis Clubs should take care that participation is reciprocated between the Kiwanis Club and the SLP.
9. Invite SLP club members to attend Kiwanis meetings and encourage regular attendance.
10. Encourage attendance by financial support to SLP club members at all Ohio District and International events applicable to the SLP to ensure SLP members are provided training opportunities beyond the club level.

We have advised our Kiwanis club of the foregoing and pledge the support of our Kiwanis club to our SLP by fulfilling the requirements of our Kiwanis sponsorship agreement.

SLP _____

Kiwanis Club of _____

Kiwanis Club President Signature _____ Date _____

Kiwanis Advisor Signature _____ Date _____

Kiwanis Advisor e-mail address _____

Faculty Advisor Signature _____ Date _____

Faculty Advisor e-mail address _____

SLP Club President Signature _____ Date _____

**K-Kids signature is not required.

*** PLEASE COMPLETE ONE FORM FOR EACH CLUB SPONSORED**

*** Please submit this completed form to the Ohio District Kiwanis Office by December 1st.**

Mail: Ohio District Kiwanis, 941 Chatham Lane, Suite 326, Columbus, OH 43221

Fax: 888-397-4457

e-mail: secretary@ohiokiwanis.org