



EARL COLLINS FOUNDATION

MISSOURI-ARKANSAS DISTRICT, KIWANIS INTERNATIONAL

FUNDS PROVIDED FOR SCHOLARSHIPS, BUILDERS CLUBS, KEYCLUB, CIRCLE K

To: ECF Trustees, Officers, and Club Presidents
From: John R. Buckwalter, Chairman, ECF Scholarship Committee
Date: August 17, 2017
Subject: ECF 2018 Scholarship Applications

Attached is the time line the Scholarship Committee has set so the winning applications from each of the 26 divisions will be selected by the time we meet for the Mid-Winter Conference in February 2018. Please make sure this information gets in the hands of each of your club presidents to ensure participation by all clubs. If you do not have contact information for the club presidents in your division, be sure to contact your Lieutenant Governor for assistance. Club presidents, please distribute copies of only pages 2 and 3 to your high school counselors or other qualifying sources of applicants, so that they can make these applications available to their students. Applications will also be available in the ***Kiwanigram*** and at the District website. Of special note is the form on page 9 for clubs to submit their contributions to the Earl Collins Foundation.

TIME LINE 2017-2018

\$1,000.00 EARL COLLINS FOUNDATION SCHOLARSHIP APPLICATION

DIVISION ECF TRUSTEES

August/September 2017 – Contact each club president in your division, ensuring that they have the scholarship packet and understand the scholarship application process. Fill in your name and address at the bottom of page 7 on the *Club Grading/Rating Form* so they know where to send their graded applications.

February 15, 2018 – Complete Division Grading Form for all scholarship applications from clubs in your division. Forward the Division Grading Form and applications for your **top three applicants**, including applications and supporting documentation, to the Earl Collins Foundation Scholarship Chair by this date.

CLUB PRESIDENTS – Refer to the specific instructions for Club Presidents on Page 4

September 2017 – Fill out the bottom portion of the first page of the application (page 2) “***Deliver to Sponsoring Kiwanis Club***” in its entirety. (If you do not fill this out, applicants do not know where to return the application.) Make 10-12 copies of the Application and Application Instructions (pages 2 and 3) and deliver to appropriate high school counselors or other qualifying sources of applicants for distribution. You may distribute to more than one high school in your community and **applicants need not be members of Key Club to apply**. Strongly communicate the application deadline of **January 15, 2018**.

January 31, 2018 – Complete the Club Grading Form in its entirety and submit it along with the **top three applications and supporting documentation to your Division ECF Trustee** by this date. Their name and address should be found at the bottom of your grading/rating form on page 7. Be sure the club president has signed the applications.



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 MISSOURI-ARKANSAS DISTRICT, KIWANIS INTERNATIONAL
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\$1000.00 SCHOLARSHIP APPLICATION FOR 2018 HIGH SCHOOL SENIORS

EARL COLLINS FOUNDATION SCHOLARSHIP COMMITTEE
 MISSOURI-ARKANSAS DISTRICT, KIWANIS INTERNATIONAL
 (Type or print all information)

NAME OF STUDENT, _____
 (First) (Middle) (Last)

STUDENT'S MAILING ADDRESS _____
 (Street or Box Number)

CITY _____ STATE _____ ZIP _____

PHONE NUMBER _____ CELL# _____ email _____

NAME OF HIGH SCHOOL _____

AGE _____ GRADUATES IN _____ RANKS (#) _____ IN CLASS OF (#) _____

COLLEGE ATTENDING _____ TO PREPARE FOR _____

NAME OF PARENT (S) OR GUARDIAN _____

PARENT (S) OR GUARDIAN'S MAILING ADDRESS _____
 (Street or Box Number)

CITY _____ STATE _____ ZIP _____

PHONE NUMBER _____ CELL# _____ email _____

ADJUSTED GROSS INCOME OF PARENT(S) \$ _____
 (Scholarship winners may be asked to submit a copy of IRS 1040, for 2016 before checks will be issued)

NUMBER OF SIBLINGS ATTENDING COLLEGE FALL OF 2018 _____

OTHER INFORMATION REQUIRED:

1. Records from high school principal or counselor:
 - a) Evidence of scholastic ability in the form of college aptitude scores. (ACT or SAT preferred)
 - b) Evidence of achievement in the form of a transcript, including the ratio of the applicant's class rank to class size.
2. From teachers:
 - a) Two letters supporting the application from faculty members familiar with applicant's plans and college field of study.
3. From applicant:
 - a) Evidence of motivation in the form of a list of extracurricular activities such as: Leadership, Community Services, Class Offices, Church Activities, Key Club activities and honors received.
 - b) A statement, not to exceed one page in length, of your educational plans and goals. In judging this item, phrasing, spelling, appearance and depth of plans will be considered.
 - c) How many years have you been in Key Club including the current year? _____

* I certify that all information is true and correct: (Signature of Applicant) _____

DELIVER TO SPONSORING KIWANIS CLUB BY JANUARY 15, 2018.

Sponsoring Kiwanis Club _____ Date _____

Club President _____
 (Printed Name) (Signature)

Address _____ CITY _____ STATE _____ ZIP _____



SCHOLARSHIP APPLICATION INSTRUCTIONS

WE ARE PLEASED THAT YOU ARE MAKING APPLICATION FOR AN EARL COLLINS FOUNDATION SCHOLARSHIP. FOLLOW THE INSTRUCTIONS CAREFULLY SO THAT YOUR APPLICATION WILL RECEIVE DUE CONSIDERATION.

SCHOLARSHIP, documented by college academic readiness tests, and **NEED** are primary factors in determining these awards. Eligibility standards and judging are as follows:

COLLEGE ACADEMIC READINESS: An applicant must score one of the following: A minimum score of **23** on the American College Test (**ACT**) OR at least the **82nd** percentile on the Scholastic Aptitude Test (**SAT**). OR have a grade point average of 3.25 or better OR rank in the top 25% of applicant's graduating class.

- 1) **ACHIEVEMENT** (Maximum - 35 points) – Your Class Rank is converted to a percentile with 100% (top in class) receiving 35 points, 99% receiving 34 points, etc. A percentile less than 66% (below top 35% of class) receives 0 points. Achievement is also evaluated using GPA point value, a non-weighted GPA of 4.0 earns 35 points, a GPA less than 3.0 earns 0 points. Weighted grades will be converted to a 4.0 scale. The higher score between class rank and GPA is used for evaluating an applicant's achievement.
- 2) **VOLUNTEERISM** (Maximum - 15 points) - This is indicated by your success in extracurricular activities such as Leadership, Community Service, Class Offices, Church Activities, etc., performed while maintaining superior grades. **SUBMIT THIS INFORMATION SEPARATELY, ATTACHED TO YOUR APPLICATION.** Be specific about what your volunteer activities involve. Volunteerism will be judged subjectively, considering school and community as well as number of hours.
- 3) **HONORS** (Maximum - 10 points) - List honors accorded you such as Merit Scholarship, Valedictorian, Salutatorian, Citizenship awards, etc. **SUBMIT THIS INFORMATION SEPARATELY, ATTACHED TO YOUR APPLICATION.** It will be judged subjectively.
- 4) **EDUCATIONAL OBJECTIVE** (Maximum - 10 points) – **SUBMIT THIS INFORMATION SEPARATELY, ATTACHED TO YOUR APPLICATION.** Attach to your application a statement not to exceed one page in length of your educational plans and goals. In judging this item, depth of plans, phrasing, spelling, appearance will be considered. It will be judged subjectively.
- 5) **LETTERS OF RECOMMENDATION** (Maximum - 10 points) – Submit TWO LETTERS from high school faculty members familiar with your academic performance and planned college studies. Each letter may earn up to 5 points.
- 6) **FINANCIAL NEED** (Maximum - 20 points PLUS) - List adjusted gross income of parent(s) from 2016 income tax return. One-fifth (1/5) point will be deducted for each \$1,000 of adjusted income in excess of \$50,000. Also report number of siblings (in your family) who will be attending college in the Fall of 2018. 1 point will be added for each sibling. Scholarship winners may be asked to submit a copy of IRS 1040 for 2016 to document income before a check will be issued.
- 7) **KIWANIS FAMILY BONUS** (maximum - 10 points) – Applicants earn two (2) points for each year of Key Club Membership (maximum - 8 points) with an additional bonus of two (2) points if you served as a Key Club District or Club Officer. If the applicant was not a member of a Key Club, the student may add one and one half (1.5) points each year the student assisted Kiwanis with a program or project (maximum – 6 points).

An applicant must be applying for entrance to an accredited institution of higher learning, i.e., a Junior or Community College or University. Your application must be judged and endorsed by your local Kiwanis Club in the Missouri-Arkansas District of Kiwanis International. **YOU ARE RESPONSIBLE** for submitting your application, with appropriate attachments, to your local sponsoring Kiwanis Club and **YOU ARE RESPONSIBLE** for insuring that the materials required from the School Principal, Faculty Members and parents are submitted to the sponsoring Kiwanis Club, as listed at the bottom of the front page of the application, by **JANUARY 15, 2018**.

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

The Earl Collins Foundation Scholarship Committee



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CLUB PRESIDENTS INSTRUCTIONS FOR GRADING 2017-2018 SCHOLARSHIP APPLICATIONS

YOU and your club will determine whether seniors from high schools and other qualifying sources of applicants in your area have the opportunity to apply for an Earl Collins Foundation \$1000.00 Scholarship. You can help to improve our program and insure this opportunity for the students if you do the following:

- 1) Upon receiving the Earl Collins Foundation application packet, complete the bottom portion of the first page of the application with your name and address and other information requested. If you do not complete this section, then applicants do not know where to send completed applications. Make at least 12 copies of the application (page 2) and student instructions (page 3).
- 2) At this point the club's ad hoc ECF scholarship committee, OR the club President should take the application packets to the appropriate person at the high schools or other qualifying sources of applicants in your area. You may leave as many applications as you like. Do not forget local home-school associations.
- 3) Ensure that the Counselor or individual assisting students with scholarship applications understands our program and the deadline for submitting the application. At some time, you might check on the progress. Please ask that applications be widely distributed to all qualified students.
- 4) Ensure that your club understands the Earl Collins Foundation Program. Detailed information about the Foundation and a form to submit contributions is found on page 9 of this packet. If there are any questions, your Division Earl Collins Foundation Trustee will assist you.
- 5) Do not consider applications from candidates who do not meet the "College Academic Readiness" qualification (ACT/SAT Score) and/or the grade point average or class rank standard set forth on the first page of the application packet. List the candidate on the grading form but do not judge the applications. Applications must be complete. Please consider diversity of volunteer activities as well as number of hours.
- 6) When tallying points, please **do not include the ACT** score in the total score. Enter Y or N for College Academic Readiness (C.A.R.) Use the **Achievement Worksheet** form on page 5 to calculate the individual achievement score for the scholarship application,
- 7) Use the Club Grading/Rating form as found on page 7 of this packet to tally total points.
- 8) Complete your screening/rating process by **JANUARY 31, 2018**.
- 9) Forward your rating sheet(s) listing **ALL** applicants to your Division Earl Collins Foundation Trustee **NO LATER THAN JANUARY 31, 2018**. Clearly identify your number 1, 2 and 3 candidates. Include the application and supporting data for your number 1, 2 and 3 applicants.
- 10) Complete and sign the Club Grading Form, showing Applicants, Finalists and Scholarship Application Information.

The Earl Collins Foundation Scholarship Committee thanks you!



Earl Collins Kiwanis Foundation Scholarship

ACHIEVEMENT WORKSHEET

To be completed by local Kiwanis Club scholarship committee

Name of Applicant: _____

Example: Student ranks 10th in Class of 495.
 495 minus 10 plus 1 = 486 (subtract rank from class size and add one)
 486 divided by 495 = 98 percentile.
 100 percentile - 98 percentile = 2 point reduction.
 35 points – 2 point = 33 points

_____ - _____ + 1 = _____ / _____ = _____
 Class size class rank position class size applicant percentile

100 - _____ = _____
 applicant percentile reduction

35 - _____ = _____
 reduction Points.

THEN use GPA to determine Points.

GPA	Points		GPA	Points
4.0	35		3.4 – 3.49	29
3.9 – 3.99	34		3.3 – 3.39	28
3.8 – 3.89	33		3.2 – 3.29	27
3.7 – 3.79	32		3.1 – 3.19	26
3.6 – 3.69	31		3.0 – 3.09	25
3.5 – 3.59	30		Below 3.0	0

If No Class Rank is available, Use the only the GPA Chart above.

Use the highest number of points, and enter in column #1, "Achieve", Club Scoring Sheet



FINANCIAL NEED WORKSHEET

To be completed by local Kiwanis Club scholarship committee

Name of Applicant: _____

$$\frac{\text{Annual income}}{\text{base level}} - \frac{\$50,000}{\text{base level}} = \frac{\text{overage}}{\text{overage}} / 1000 = \frac{\text{factor}}{\text{factor}}$$

$$\frac{\text{Factor}}{\text{Factor}} / 5 = \frac{\text{reduction}}{\text{reduction}}$$

$$\frac{20}{\text{Maximum Points}} - \frac{\text{reduction}}{\text{reduction}} + \frac{1 \text{ pt per sibling in college}}{1 \text{ pt per sibling in college}} = \frac{\text{Financial Need Points}}{\text{Financial Need Points}}$$

Enter Financial Need Points in Column #6 on the Club Grading Form. The point total may exceed 20.



**2016-2017 Earl Collins Kiwanis Foundation Scholarship
 Club Grading/Rating Form**

#	NAME	C.A.R. (Y or N)	Achieve #1 35 pts	Vol #2 15 pts	Honors #3 10 pts	Career #4 10 pts	Letters #5 10 pts	Fin/Need #6 20 pts Plus	Bonus #7 10 pts	Total 1 thru 7 110 pts plus
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										

List Three Club Finalists in rank of order

#	NAME	C.A. R (Y or N)	Achieve #1 35 pts	Vol #2 15 pts	Honors #3 10 pts	Career #4 10 pts	Letters #5 10 pts	Fin/Need #6 20 pts Plus	Bonus #7 10 pts	Total 1 thru 7 110 pts plus
1										
2										
3										

SCHOLARSHIP APPLICATION INFORMATION

1	Number of applications considered by Club	
2	Number of High Schools participating	
3	Number of High Schools in community	

President's Signature _____ Date _____

Club _____ Division _____

Send to Earl Collins Division Trustee by January 31, 2018:

Trustees Name:

Address:

City:

State:

Zip Code:

Phone Number:

Email:



2017-2018 Earl Collins Kiwanis Foundation Scholarship

Trustee Division Grading Form

#	NAME	C.A.R. (Y or N)	Achieve #1 35 pts	Vol #2 15 pts	Honors #3 10 pts	Career #4 10 pts	Letters #5 10 pts	Fin/Need #6 20 pts Plus	Bonus #7 10 pts	Total 1 thru 7 110 pts plus
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										

List Three Division Finalists in rank of order

#	NAME	C.A.R. (Y or N)	Achieve #1 35 pts	Vol #2 15 pts	Honors #3 10 pts	Career #4 10 pts	Letters #5 10 pts	Fin/Need #6 20 pts Plus	Bonus #7 10 pts	Total 1 thru 7 110 pts plus
1										
2										
3										

SCHOLARSHIP APPLICATION INFORMATION

1	Total number of club applications (refer to club grading sheets and total)	
2	Number of High Schools participating (refer to club grading sheets and total)	
3	Total Number of High Schools in Division (refer to club grading sheets and total)	
3	Number of Division Clubs participating	

Trustee's Signature _____ Date _____ Division _____

**Trustees send Division finalists and supporting documentation no later than
 February 15, 2018 to:**

John R. Buckwalter, ECF Scholarship Chair
 2602 N. New Street
 Kirksville, MO 63501
 Questions –(660) 626-3626, jbuckwalt@cableone.net

