

MINNESOTA-DAKOTAS DISTRICT BOARD OF TRUSTEES  
"MINUTES"

Tri-K Winter Board Meeting

January 16 & 17, 2015

Bigwood Convention Center, Fergus Falls, MN

Sherry Scudder, Governor\*\* (\*\*District Kiwanis Board of Trustees voting members)

Kent Hochgraber, Governor Elect\*\*

Judie Rosendahl, Immediate Past Governor\*\*

Steve Handegaard, Secretary/Treasurer\*\*

Lt. Governors 2014-2015\*\*

Gary Ochsner	Region 1
Peter Larson	Region 2
Gary Torfin	Region 3
Dan Leikvold	Region 4
Dennis Hier	Region 6
Richard Odell	Region 7

Lt. Governors Elect 2014-2015

George French	Region 2
Calvin Sarri	Region 3
Vern Hagedorn	Region 4
Jim Bock	Region 6
Robyn Udenberg	Region 7

Immediate Past Lt. Governors 2014-2015

Kent Hochgraber	Region 2
Joe Hesch	Region 3
Debbie Looby	Region 4
Darryl Meyer	Region 6
Gail Heyda	Region 7

Colleen Hyde	Administration Director
Loreena Luetgers	Education Director
Stewart Ross	Service Director
Liz Lawrence-Ross	District Convention Director
Bruce Klair	District Growth Chair
Matthew Schuweiler	Circle K Administrator
Matt Nistler	Circle K Asst. Administrator
Kate Ross	Circle K Governor
Mary Beth Townsend	Key Club Administrator
Nicole Bonfig	Key Club Governor
Bruce Berven	KI Trustee/Counselor

Circle K Board Members  
Key Club Board Members

- Invocation prior to meal by Kent Hochgraber, Governor Elect
- Following dinner the meeting was called to order at 7:20 p.m., Friday, January 16 by Governor Sherry Scudder.
- Flag pledge followed by introductions by Governor Sherry Scudder.
- The following submitted written reports were distributed and discussed:
  - Bruce Klair-Formula
  - Cynthia Braseth-New Club Building
  - Loreena Lutgers-Education
  - Bill Daugherty-ELIMINATE
  - Stewart Ross-Service
  - Chuck Schroder-Kiwanis International Foundation
  - Denis & Nancy Cornell-Builders Club
  - Lowell Disrud-Aktion Club
  - Jean Collins-K-Kids
  - Jack Zierdt- District Educational Foundation
- Colleen Hyde reminded about Regional Director positions and benefits of having them.
- Pins were presented to Robyn Udenberg, Lt. Governor Elect from Region 7 and pin to Richard Odell, Lt. Governor from Region 7.
- Dan Leikvold moved to approve the minutes of previous meetings. Seconded. Passed.
- District Secretary/Treasurer's Report—Steve Handegaard
  - An updated financial summary of the district budget, income and expenses to date was distributed and discussed. Steve reported that our budget is in good shape for this year, but if we continue to have membership decreases income will obviously decline in the future and budget adjustments will need to be made.
  - Steve reviewed the Lt. Governor related budgets and expense reimbursement policy.
  - The annual audit of the district treasury was recently conducted by the Westberg Eischens, PLLP of Willmar. A copy of the audit report was distributed to members of the Board of Trustees.
  - Summary of Outreach donations to date was distributed. An Outreach patch is being developed and will be awarded to those clubs that donate.
- Governor's Report—Sherry Scudder
  - Highlighted her year so far in written report.
  - Excited members, proud of members. Thank you for all they do.

- Good news in each Region
  - Region 1—Gary Ochsner
  - Region 2--Peter Larson/ George French
  - Region 3—Gary Torfin/Joe Hesch
  - Region 4—Dan Leikvold/Debbie Looby/Vern Hagedorn
  - Region 5—not present
  - Region 6—Dennis Heir/Darryl Meyer/Jim Bock
  - Region 7—Richard Odell/Gail Heyda/Roby Udenberg
  
- Recess at 9:15 p.m.
  
- Governor Sherry reconvened the District Board Meeting at 8:37 a.m., Saturday, Jan. 17.
- Flag Pledge
- Governor Sherry introduced Bruce Berven, International Trustee/Counselor
  
- ~International Trustee/Counselor Bruce Berven.
  - Bruce spoke about some good things he has seen in our district—solid leadership base, excellent district convention, strategic plan, and a great district service project—books given to children. All these give good public relations.
  - Challenges he sees are KI themes of growth, the Formula team, and Eliminate. Model club idea is good. 100<sup>th</sup> anniversary of Kiwanis—PR chair from each club and each district.
  
- Governor Elect Report—Kent Hochgraber
  - Skype worked well for KI Governor Elect meetings since he could not attend in person.
  - Conference calls with Sue Petrisin. Theme for 2015-16 will be “We’re getting back to the basics.”
  - Club growth and service projects. Kent’s club has sponsored a new member weekly.
  - Remember to get new members involved.
  - Need Lt. Governor Elects for 2015-16. Will forward list to everyone. Some changes coming in Lt. Governor training.
  
- Key Leader—Debbie Looby & Sherry Scudder
  - 2<sup>nd</sup> weekend in July, 2015 at Camp Friendship, Bear Butte, SD. State of the art facility and handicap accessible.
  - Need 60 kids. Suggestion made by Dan Leikvold that if camp doesn’t work this year not to try again. Food and lodging \$115. Want to find sponsor to take kids to Mt. Rushmore.

- Asked board to approve location. Gary Oschsner moved to approve the location for Key Leader. Seconded. Motion carried unanimously.
- District Secretary/Treasurer Report—Steve Handegaard
  - Email addresses are important. Suggestion made that the word “Kiwanis” be put in subject line when sending emails to Kiwanis.
  - Reported that he was appointed to a task force to discuss on-line voting for the International Convention. They have developed a report and Trustees will look at it next week in Detroit. Pros and cons of what it would do to International Convention.
  - On-line reporting hand out passed around. Hopefully each club will have three visits by a Lt. Governor. Share with Lt. Governor team and Governor Sherry.
  - Audit reports given to executive committee, each region, and Kiwanis International.
  - Keep encouraging clubs to submit articles to Minnekotan.
- District Convention Report—Liz Lawrence-Ross
  - Thanks to Region 7 and Gail Heyda for help with 2014 convention. 256 were registered which exceeded our attendance goal of 250. 90+ evaluations were turned in. Staff and facility got good reviews.
  - 2015 District Convention will be August 5-9 in Grand Forks, ND at Aleurus Center. Will put articles in Minnekotan. Celebrating 100 Years of Kiwanis.
  - Looking for more vendors and advertising in program. Incentives to register on time. 1 day Saturday registration offered again this year. Key Note speaker will also be on Saturday. Still searching for a Key Note speaker. There will be a change in the convention booklet size.
  - There are many hotels within walking distance as well as one attached to Aleurus Center. Special rates also from other hotels.
  - 2016 Convention bid from Fergus Falls, MN at the Bigwood Event Center. Gary Torfin moved to accept the bid from Fergus Falls for 2016. Seconded. Motion carried unanimously.

Break

Reconvene

- Stewart Ross announced that we plan to have an Alumni Khorale at the 2015 Convention. George French will accompany the Khorale and Stewart Ross will direct. We will have a 2 hour rehearsal on Thursday evening only.
- Talent Show at convention—Kiwanis members or SLP members.
- Challenge to get 300 members to attend the 2015 convention.
- Bylaw Amendments/Revisions—Steve Handegaard
  - Our district bylaws need to be approved at District Convention and then sent to Kiwanis International.

- Went through highlighted changes in handout. Discussed thoughts of strategic planning committee.
- Dennis Hier moved to accept the recommendations of the Strategic Planning Committee on the bylaws. Seconded. Motion carried unanimously.
- Campaign for Growth—Bruce Klair
  - “The Formula”-- Kiwanis International started on membership 1 ½ years ago. 2013-14 asked for groups in regions to help.
  - Lt. Governors offer resources to help clubs.
  - More training in May. Tonya Stokes works with educational program for “The Formula”. There will be new and revised training. Team building and bonding.
  - Need club counselors.
  - “The Formula” slogan is “Love It, Share It, Live It”
  - Strengthen clubs, initiative for growth, inviting people not recruiting them.
  - Looking at 3 areas in our district to open new clubs. Region 2—Hawley, Region 4—Ellsworth AFB/ Belle Fouche, Region 6—Redwood Falls.
- Strategic Plan—Sherry Scudder
  - Helps keep governor on track.
  - Investment policy needs updating.
  - Kent read the 8 goals and discussed our financial situation.
  - Sherry talked about who was on committee, etc.
- New Business
- Steve talked about policies and procedures.
  - Discussed the need to update our District Policies and Procedures in regards to Alcohol and Fundraising.
  - Current rules and regulations—Are we ready to enforce them or do they need changing?
  - Gambling/fundraising policy. Handout on current fundraiser policy. Talked about Section J. Fundraiser #1.
  - It was recommended to change our district policy to similar wording as Kiwanis International’s on Raffles and Drawings. Kent Hochgraber made a motion to change our District policy to Kiwanis International’s policy. Seconded. Passed unanimously.
  - Steve handed out the district and international alcohol policies/procedures for discussion after lunch.

Adjourned for lunch.

Reconvened at 1:00 p.m.

- District Key Club Report & Budget Approval—Nicole Bonfig, Key Club Governor and Mary Beth Townsend, Key Club Administrator
  - Nicole Bonfig reported that the Key Club Fall Rally and officer training will take place in October.
  - Nicole reported on Policies and Procedures for Key Club. There are 10 amendments that are proposed.
  - Dan Leikvold moved to approve the presented changes to the Key Club policies and procedures. Seconded. Motion passed unanimously.
  - Mary Beth Townsend handed out the Key Club budget. 41 of 72 clubs have paid dues. Grown by 1,000 members in 10 years. Key Club year is April 1-March 31. Dennis Hier moved to approve Key Club budget. Seconded. Motion passed unanimously.
  - Key Club District Convention is April 17-19 at Kelly Inn in St. Cloud. It will be put in Minnekotan.
  - Key Club elections are held in February with training in March. Gary Oschner moved to approve next year's budget. Seconded. Motion passed unanimously.
  
- District Circle K Report—Matthew Schuweiler, District Circle K Administrator and Matt Nistler, Circle K Assistant Administrator, Kate Ross, Circle K Governor
  - Kate Ross spoke on clubs. 196 paid members. Newest club is in Twin Cities and has 24 members. They do a service project almost every week.
  - Fall Leadership had 32 members attending. Hunger Games was the theme.
  - DCON is Feb. 27 – March 1 at Day's Inn in Brookings, SD. Theme is "Magic Happens with Service." Registration form will be put on District website.
  - Matt Nistler handed out budget. FLTC made money (used camp for free) and district convention lost money. Gary Oschner moved to accept Circle K budget as presented. Seconded. Motion carried unanimously.
  - Matthew Schuweiler expressed his thanks for the district's support to Circle K.

#### New Business

- Alcohol handout—Steve Handegaard #6—Alcohol Guidelines (p. 12 of handout) Motion made by Judie Rosendahl to use the international policy using section 6 and add 432.2. Seconded. Discussion to put the policy changes in the Minnekotan and that it was changed as to be in line with Kiwanis International. Ours is restrictive and this would be less restrictive. Motion passed unanimously.

#### No Old Business

- Closing Remarks—Sherry Scudder
  - Proud of Lt Governors and the team
  - Work on finding new Lt. Governor Elects and Governor Elect for 2015-16.

- Celebrate the 100<sup>th</sup> Anniversary of Kiwanis

Meeting adjourned at 1:53 p.m.

Respectfully submitted,

Stephen K. Handegaard  
District Secretary/Treasurer  
Minnesota-Dakotas Kiwanis District  
February 19, 2015