

MINNESOTA-DAKOTAS DISTRICT BOARD OF TRUSTEES

“MINUTES”

Tri-K Winter Board Meeting

January 22 & 23, 2016

Bigwood Convention Center, Fergus Falls, MN

(**District Kiwanis Board of Trustees voting members. Immediate Past Lt. Governors are allowed to vote in the absence of Lt. Governor)

Kent Hochgraber, Governor**

Peter Larson, Governor Elect**

Sherry Scudder, Immediate Past Governor**

Steve Handegaard, Secretary/Treasurer**

Lt. Governors 2015-2016**

George French	Division 2	**
Vern Hagedorn	Division 4 (Sat. only)	**
Mark Nelson	Division 5	**
Jim Bock	Division 6	**

Lt. Governors Elect 2015-2016

Rachael Disrud	Division 2
Joe Hesch	Division 3
Debbie Looby	Division 4
Wes Garcia	Division 5
Kathleen Welle	Division 7

Immediate Past Lt. Governors 2015-2016

Gary Ochsner	Division 1	**
Peter Larson	Division 2	
Gary Torfin	Division 3	**
Dan Leikvold	Division 4	
Al Vanderlaan	Division 5	
Dennis Hier	Division 6	
Richard Odell	Division 7	**

Denis Cornell	Administration Director	
Colleen Hyde	Education Director	
Al Vanderlaan	Service Director	
Judie Rosendahl	District Convention Director	
Bruce Klair	District Growth Chair/Director	
Matthew Schuweiler	Circle K Administrator	
Matt Nistler	Circle K Asst. Administrator	
Kate Ross	Circle K Governor	Circle K Board Member
Mary Beth Townsend	Key Club Administrator	Key Club Board Members
Jamie Arostegui	Key Club Governor	

- Invocation prior to meal by Peter Larson, Governor Elect

- Following dinner the meeting was called to order at 7:20 p.m. on Friday, January 22 by Governor Kent Hochgraber.
- Flag pledge followed by introductions by Governor Kent Hochgraber. Governor Kent thanked everyone for all the cards, emails, etc. he received when he was ill.
- The following submitted written reports were distributed and discussed.
 - Colleen Hyde-Education
 - 3 options for President, President Elect, & Secretary
 - Lt. Governor training at DCON. Tentative schedule:
 - Wednesday, August 3 at 8:00 p.m.—mixer/networking
 - Thursday, August 4—8-12 & 1-5 Training
 - Sunday, August 7—after breakfast for 2-3 hours
 - Denis Cornell-Administration
 - Division Star Award nominees need to be done by March 31 to Lt. Governor and they will choose one to be the award winner from their division.
 - Chuck Schroder-Kiwanis International Foundation
 - Zack Zierdt-District Educational Foundation
 - Bruce Klair-Formula
 - Joe Hesch-Interclub
 - Lowell Disrud-Aktion Club
 - Nancy Cornell-Builders Club
- Governor Kent announced that he has appointed Sherry Scudder as Lt. Governor Recruitment Chair.
- Governor Kent talked about Lt. Governor reports, evaluations, installations, and 3 visits
- District Eliminate is at \$1.5 million with a goal of \$3 million
- Motion by Jim Bock and seconded to approve the minutes of previous meetings. Motion carried.
- Governor's Report—Kent Hochgraber
 - The Strategic Plan meeting was held in Los Angeles in January 2016 and attended by members from the district. Talked about the I-Plan. Hand out given to Lt. Governors.
 - District Strategic Planning Committee met on January 21 & 22.
- District Secretary/Treasurer's Report—Steve Handegaard
 - Budget—Changed Lt. Governor & Lt. Governor Elects ICON to \$1,000
 - Formula Team
 - Added \$500 toward Divisional conference to enhance it.
 - Reimbursement Summary
 - Outreach Funds Received—support to Circle K & Key Club Board members
 - Financial summary—good reserves but surplus is declining
 - Membership—average 4% decrease per year
 - Dates to remember

- Home Club Banner—Steve will look into possible replacements.

- Division “Good News” Reports
 - Division 1—Gary Ochsner
 - Division 2—George French
 - Division 3—Joe Hesch
 - Division 4—Debby Looby
 - Division 5—Mark Nelson
 - Division 6—Jim Bock
 - Division 7—Richard Odell

- Recess at 9:30 p.m.

- Governor Kent reconvened the District Board Meeting at 8:30 a.m. on Saturday, Jan. 23.

- Governor Elect Report—Peter Larson
 - November--Governor Elect Training
 - December--Rosebud, S.D.—Reading Oasis and gifts given to elementary students. Also went to St. Paul for dental health meeting.
 - January—I Plan meeting in Los Angeles. Working on completing team for 2016-2017.
 - Need 2 Lt. Governor Elects and some others.

- Colleen Hyde, Education Director reminded everyone of the Lt. Governor Training which will be held in August before DCON this year.

- District Policy & Procedures Update—Denis Cornell/Steve Handegaard
 - Bylaws were approved in August.
 - Policies & Procedures can be changed by the board
 - Add job description for convention director to other job descriptions.
 - Went over highlighted areas.

- Motion made by Gary Torfin and seconded to adopt the policies & procedures revisions. Motion carried.

- Other questions and answers fielded.

- District Convention Report—Judie Rosendahl
 - DCON will be held in Fergus Falls, MN August 5-7, 2016
 - There will be Karaoke on Saturday night following the banquet.
 - Service projects will be the Diaper Project and Shoes Collection.
 - Vendors needed.
 - Discussion on 2017 DCON.

- Motion made by Gary Ochsner and seconded to have the 2017 District Convention August 11-13, 2017 in Watertown, SD. Motion carried.

- Steve Handegaard talked about travel brochures and the Kiwanis partnership with ACHI Travel.
- Break
- Reconvene
- Online reporting/Website/Minnekotan updates—Steve Handegaard
 - New District website explanation and questions answered.
- Campaign for Growth/Formula—Bruce Klair
 - This is the 3rd of 5 years. The Year of Envisioning.
 - Hardest part is getting information to clubs
 - We have a good Formula team
 - There were no new club openings in 2014-2015.
 - Handouts on Young Professionals Club, Membership, Awards for Sharing, Key Resources, and Membership.
- Lunch Break
- Reconvened at 1:00 p.m.
- Circle K Report—Matthew Schuweiler, Matt Nistler, Kate Ross
 - Kate states there are 237 members and they hope for 250.
 - Fall rally was a success
 - Circle K Convention is February 27-28, 2016
 - Matthew and Matt handed out the budget and thanked everyone for the opportunity to serve as administrators as they will be stepping down in April.
- Motion made by Sherry Scudder and seconded to approve the Circle K budget as presented. Motion carried.
- Key Club Report—Mary Beth Townsend & Jamie Arostegui
 - Jamie talked about the Fall Rally, 2 new liaisons, and that they are planning DCON this weekend.
 - Mary Beth stated there are 43 paid clubs out of 74. There are 4,000 members and about half have paid their dues.
 - Key Club will change from regions to divisions. Mary Beth will email clubs in their divisions to Kiwanis Lt. Governors.
- Motion made by Gary Torfin and seconded to approve the Key Club budget for May 1, 2016 – April 30, 2017 with correction. Motion carried.
- No Old Business
- New Business
- Interclub Awards and Criteria—Joe Hesch

- Discussion on changing number of Interclubs for the award.
- Motion made by Sherry Scudder and seconded to change the number of Interclub visits to 6 instead of 8 effective immediately. Motion carried.
- Strategic Planning Committee Report—Kent Hochgraber
 - Committee is proposing that we invest some of our savings account dollars that are above our required district board reserve account limit in an investment that would gain us a larger interest return than C.D.'s. In order to do that we need to revise our investment policy. Gail Childs of Edward Jones presented a plan that will be presented to the district board in August.
 - Strategic Planning document was worked on the past 2 days. (Thursday & Friday)
 - 8 goals on Strategic Plan. Will be emailed to everyone again.
 - Will be merging our 8 goals with the 4 from Kiwanis International I-Plan. Inspiration, Impact, Image, Investment
- Discussed ways our district might be able to raise non-dues income. Suggestions were Kiwanis credit cards, ACHI Travel, Amazon Smiles, and Walmart. We need to be vigilant as to what we do but need to look outside the box.
- Kent reminded Lt. Governors to please fill out club visit reports and send them in to the district office and the Governor.
- Meeting adjourned.