MINNESOTA-DAKOTAS DISTRICT BOARD OF TRUSTEES
“MINUTES”
Tri-K Winter Board Meeting
January 22 & 23, 2016
Bigwood Convention Center, Fergus Falls, MN

(**District Kiwanis Board of Trustees voting members. Immediate Past Lt. Governors are allowed to vote in the absence of Lt. Governor)

Kent Hochgraber, Governor**
Peter Larson, Governor Elect**
Sherry Scudder, Immediate Past Governor**
Steve Handegaard, Secretary/Treasurer**

Lt. Governors 2015-2016**
George French Division 2 **
Vern Hagedorn Division 4 (Sat. only) **
Mark Nelson Division 5 **
Jim Bock Division 6 **

Lt. Governors Elect 2015-2016
Rachael Disrud Division 2
Joe Hesch Division 3
Debbie Looby Division 4
Wes Garcia Division 5
Kathleen Welle Division 7

Immediate Past Lt. Governors 2015-2016
Gary Ochsner Division 1 **
Peter Larson Division 2
Gary Torfin Division 3 **
Dan Leikvold Division 4
Al Vanderlaan Division 5
Dennis Hier Division 6
Richard Odell Division 7 **

Denis Cornell Administration Director
Colleen Hyde Education Director
Al Vanderlaan Service Director
Judie Rosendahl District Convention Director
Bruce Klair District Growth Chair/Director
Matthew Schuweiler Circle K Administrator
Matt Nistler Circle K Asst. Administrator
Kate Ross Circle K Governor Circle K Board Member
Mary Beth Townsend Key Club Administrator Key Club Board Members
Jamie Arostegui Key Club Governor

• Invocation prior to meal by Peter Larson, Governor Elect
• Following dinner the meeting was called to order at 7:20 p.m. on Friday, January 22 by Governor Kent Hochgraber.

• Flag pledge followed by introductions by Governor Kent Hochgraber. Governor Kent thanked everyone for all the cards, emails, etc. he received when he was ill.

• The following submitted written reports were distributed and discussed.
  o Colleen Hyde-Education
    ▪ 3 options for President, President Elect, & Secretary
    ▪ Lt. Governor training at DCON. Tentative schedule:
      • Wednesday, August 3 at 8:00 p.m.—mixer/networking
      • Thursday, August 4—8-12 & 1-5 Training
      • Sunday, August 7—after breakfast for 2-3 hours
  o Denis Cornell-Administration
    ▪ Division Star Award nominees need to be done by March 31 to Lt. Governor and they will choose one to be the award winner from their division.
  o Chuck Schroder-Kiwanis International Foundation
  o Zack Zierdt-District Educational Foundation
  o Bruce Klair-Formula
  o Joe Hesch-Interclub
  o Lowell Disrud-Aktion Club
  o Nancy Cornell-Builders Club

• Governor Kent announced that he has appointed Sherry Scudder as Lt. Governor Recruitment Chair.
• Governor Kent talked about Lt. Governor reports, evaluations, installations, and 3 visits
• District Eliminate is at $1.5 million with a goal of $3 million

• **Motion by Jim Bock and seconded to approve the minutes of previous meetings. Motion carried.**

• **Governor’s Report—Kent Hochgraber**
  o The Strategic Plan meeting was held in Los Angeles in January 2016 and attended by members from the district. Talked about the I-Plan. Hand out given to Lt. Governors.
  o District Strategic Planning Committee met on January 21 & 22.

• **District Secretary/Treasurer’s Report—Steve Handegaard**
  o Budget—Changed Lt. Governor & Lt. Governor Elects ICON to $1,000
  o Formula Team
  o Added $500 toward Divisional conference to enhance it.
  o Reimbursement Summary
  o Outreach Funds Received—support to Circle K & Key Club Board members
  o Financial summary—good reserves but surplus is declining
  o Membership—average 4% decrease per year
  o Dates to remember
Home Club Banner—Steve will look into possible replacements.

- Division “Good News” Reports
  - Division 1—Gary Ochsner
  - Division 2—George French
  - Division 3—Joe Hesch
  - Division 4—Debby Looby
  - Division 5—Mark Nelson
  - Division 6—Jim Bock
  - Division 7—Richard Odell

- Recess at 9:30 p.m.

- Governor Kent reconvened the District Board Meeting at 8:30 a.m. on Saturday, Jan. 23.

- Governor Elect Report—Peter Larson
  - November—Governor Elect Training
  - December—Rosebud, S.D.—Reading Oasis and gifts given to elementary students. Also went to St. Paul for dental health meeting.
  - Need 2 Lt. Governor Elects and some others.

- Colleen Hyde, Education Director reminded everyone of the Lt. Governor Training which will be held in August before DCON this year.

- District Policy & Procedures Update—Denis Cornell/Steve Handegaard
  - Bylaws were approved in August.
  - Policies & Procedures can be changed by the board
  - Add job description for convention director to other job descriptions.
  - Went over highlighted areas.

- Motion made by Gary Torfin and seconded to adopt the policies & procedures revisions. Motion carried.

- Other questions and answers fielded.

- District Convention Report—Judie Rosendahl
  - DCON will be held in Fergus Falls, MN August 5-7, 2016
  - There will be Karaoke on Saturday night following the banquet.
  - Service projects will be the Diaper Project and Shoes Collection.
  - Vendors needed.
  - Discussion on 2017 DCON.

- Motion made by Gary Ochsner and seconded to have the 2017 District Convention August 11-13, 2017 in Watertown, SD. Motion carried.
• Steve Handegaard talked about travel brochures and the Kiwanis partnership with ACHI Travel.

• Break
• Reconvene

• Online reporting/Website/Minneketan updates—Steve Handegaard
  o New District website explanation and questions answered.

• Campaign for Growth/Formula—Bruce Klair
  o This is the 3rd of 5 years. The Year of Envisioning.
  o Hardest part is getting information to clubs
  o We have a good Formula team
  o There were no new club openings in 2014-2015.
  o Handouts on Young Professionals Club, Membership, Awards for Sharing, Key Resources, and Membership.

• Lunch Break
• Reconvened at 1:00 p.m.

• Circle K Report—Matthew Schuweiler, Matt Nistler, Kate Ross
  o Kate states there are 237 members and they hope for 250.
  o Fall rally was a success
  o Circle K Convention is February 27-28, 2016
  o Matthew and Matt handed out the budget and thanked everyone for the opportunity to serve as administrators as they will be stepping down in April.

• Motion made by Sherry Scudder and seconded to approve the Circle K budget as presented. Motion carried.

• Key Club Report—Mary Beth Townsend & Jamie Arostegui
  o Jamie talked about the Fall Rally, 2 new liaisons, and that they are planning DCON this weekend.
  o Mary Beth stated there are 43 paid clubs out of 74. There are 4,000 members and about half have paid their dues.
  o Key Club will change from regions to divisions. Mary Beth will email clubs in their divisions to Kiwanis Lt. Governors.

• Motion made by Gary Torfin and seconded to approve the Key Club budget for May 1, 2016 – April 30, 2017 with correction. Motion carried.

• No Old Business

• New Business
• Interclub Awards and Criteria—Joe Hesch
- Discussion on changing number of Interclubs for the award.
  - Motion made by Sherry Scudder and seconded to change the number of Interclub visits to 6 instead of 8 effective immediately. Motion carried.

- Strategic Planning Committee Report—Kent Hochgraber
  - Committee is proposing that we invest some of our savings account dollars that are above our required district board reserve account limit in an investment that would gain us a larger interest return than C.D.’s. In order to do that we need to revise our investment policy. Gail Childs of Edward Jones presented a plan that will be presented to the district board in August.
  - Strategic Planning document was worked on the past 2 days. (Thursday & Friday)
  - 8 goals on Strategic Plan. Will be emailed to everyone again.
  - Will be merging our 8 goals with the 4 from Kiwanis International I-Plan. Inspiration, Impact, Image, Investment

- Discussed ways our district might be able to raise non-dues income. Suggestions were Kiwanis credit cards, ACHI Travel, Amazon Smiles, and Walmart. We need to be vigilant as to what we do but need to look outside the box.

- Kent reminded Lt. Governors to please fill out club visit reports and send them in to the district office and the Governor.

- Meeting adjourned.