

MINNESOTA-DAKOTAS KIWANIS DISTRICT
"MINUTES"
District Convention 2014-2015 Board Meeting
Minneapolis, MN
August 8 & 10, 2014

Members present:

Executive Officers

Sharon Scudder, Governor Designate
Judie Rosendahl, Immediate Past Governor Designate
Kent Hochgraber, Governor Elect Designate
Steve Handegaard, District Secretary/Treasurer

Immediate Past Lt. Governors Designate 2014-2015

Kent Hochgraber Region 2
Joe Hesch Region 3
Darryl Meyer Region 6
Gail Heyda Region 7

Lt. Governors Elect Designate 2014-2015

Calvin Saari Region 3
Vern Hagedorn Region 4
Jim Bock Region 6
Richard Odell Region 7

Lt. Governors Designate 2014-2015

Gary Ochsner Region 1
Peter Larson Region 2
Gary Torfin Region 3
Dan Leikvold Region 4
Al Vanderlaan Region 5
Dennis Hier Region 6
James Probst Region 7

District Directors/Chairs/Administrators

Colleen Hyde Administration
Loreena Luetgers Education
Tom Allen Membership
Cynthia Braseth New Club Building
Stewart Ross Service
Bill Daugherty Eliminate Coordinator
Bruce Klair Growth
Mary Beth Townsend Key Club Administrator
Nicole Bonfig Key Club Governor
Matthew Schuweiler Circle K Administrator
Matthew Nistler Circle K Asst. Administrator
Kate Ross Circle K Governor
Jack Zierdt District Educational Foundation Sec/Treas
Chuck Schroder Kiwanis International Foundation District Chair

Other Guests Present

Bruce Berven Kiwanis International Trustee

- The meeting was called to order at 8:30 a.m. by Governor Designate Sharon Scudder
- Invocation
- Pledge of Allegiance
- Introductions and welcome by Sharon Scudder
- Remarks: Bruce Berven, International Trustee/Counselor
- Key Club Report
 - Mary Beth Townsend and Nicole Bonfig, Key Club Governor presented the District Key Club report and budget status.
 - Shared information about current key clubs and distributed a listing of clubs in each Kiwanis region.
 - Mary Beth and Governor Nicole discussed and explained a number of amendments to the District Key Club Bylaws which were approved by their House of Delegates at the most recent convention. They asked that the Kiwanis Board indicate their support for the 23 amendments. Three of the main amendments dealt with: adding liaisons to the board of trustees; deleting the webmaster position; and making the district bulleting editor an elected position.
 - Motion was made and seconded to approve the District Key Club Bylaw Amendments as presented. Vote deferred to Sunday board meeting. (Motion carried unanimously 8-10-2014)
(Note: The board agreed that all motions made and seconded during the Friday board meeting would be voted on at a follow-up meeting of the board on Sunday morning.)
- Circle K Report
 - Matthew Schuweiler and CK Governor Kate Ross reviewed the current status of CK clubs. Currently 11 clubs active with one new club this year being the U of M Twin Cities Club.
 - Matthew Nistler reviewed the current budget to date.
- District Secretary/Treasurer Report – Steve Handegaard
 - Reminded Lt. Governors to monitor and review the monthly club reports online.
 - Announced the preparation of the District Leadership directory. Draft copy was passed around for any corrections. Final directory will be sent to all board members via email.
 - Reminded board members to become familiar with their budget areas and to review budget summary sent to them each month via email. All requests for 2013-2014 reimbursement must be received in the district office before Sept. 30, 2014.
 - Regional Governor Visit and Conference Meetings must be self-supporting. Need to build costs into your registration fee.
 - Reminded Lt. Governors of importance of the 3 required club visits and follow-up reports
 - Reminded Lt. Governors to be sure to inform clubs as soon as possible about who is available to do club officer installations.
 - Distributed list of dates to remember.
 - Reminded Lt. Governors to monitor club election reports. Many still not submitted.
- Approval of District Depository of Funds and Auditor:
 - Motion was made and seconded to approve the current depositories of funds for Kiwanis, Circle K, and Key Club. (Bell State Bank and Trust of Moorhead/Fergus Falls, Edward Jones and Willmar State Bank) and to approve Westberg-Eischens and Van Buren of Willmar as the auditor of the District Kiwanis account. Vote deferred to Sunday board meeting. (Motion carried unanimously 8-10-2014)

- Lt. Governor Elect Status for Regions – Governor Designate Sharon reminded that we still need 2014-2015 Lt. Governors Elect in Region 1 and 5. We need to know who these people are as soon as possible so some type of training can be provided to them.
- Governor Designate Sharon reviewed plans for Regional Governor Visits and Conferences. All regions need to set dates and locations.
- The following District Directors and Chairs reported on accomplishments and plans:
 - Loreena Luetgers, Education Director reviewed CLE goals and progress and thanked the Lt. Governors for their support of the CLE program. Also distributed written report to the board.
 - Colleen Hyde, District Administration Director, reminded Lt. Governors to send her names of Regional Directors. Colleen also explained her new role as SLP Liaison. Colleen also stressed the importance of the Lt. Governor visits to clubs.
 - Stewart Ross, District Service Director, explained goals and progress for Service in our District. Shared ideas on how to expand the book project. He also explained the service activities that will be held during the district convention. A written report was also submitted.
 - Bruce Klair, District Growth Chair reviewed and explained the new growth program and the KI tools and financial support available. Our district growth teams includes 2 club counselors and 1 club opener in each Region. Bruce shared names of individuals in these positions.
 - Tom Allen, Asst. Growth Chair/Membership Director reviewed some membership statistics by region.
 - Cynthia Braseth, Asst. Growth Chair/New Club Building Director indicated that no new clubs have been chartered to date, but a club in Lakeville currently has the required membership and should be chartered before the end of the year. She also reviewed the list of new SLP clubs chartered during the year.
 - Chuck Schroder, KI Foundation District Chair, shared brochures and resources with Lt. Governors. Chuck indicated that he would like to be included on the agenda of all Regional Conferences. Reminded that KIF Grant applications are available online or from him. He also discussed and explained how clubs can now also get credit for donations made by individuals, such as Hixson, etc.
 - Jack Zierdt, District Educational Foundation, Secretary/Treasurer discussed the new promotional brochure and also the “club donation request/reminder” form that was shared by Lt. Governors when making club visits. That was very successful and will be continued. Jack also reminded Lt. Governors that he or others on the District Foundation board are available to speak at Regional Conferences.
 - Bill Daugherty, District Eliminate Chair, reviewed club giving progress towards the Eliminate Program. Currently we have 29 Model Clubs along with one \$100,000 Club. We are currently at \$1.3 Million towards our district goal of \$3 Million.
- Approval of District Secretary/Treasurer
 - Motion was made and seconded to approve Steve Handegaard as District Secretary/Treasurer for 2014-2015. Vote deferred to Sunday board meeting. (Motion carried unanimously 8-10-2014)

- Approval of District Directors, Administrators and Chairs
 - Governor Designate Sharon Scudder presented a list of appointed District Directors, Administrators and Chairs. Motion was made and seconded to approve the positions as presented. Vote deferred to Sunday board meeting. (Motion carried unanimously 8-10-2014)

- 2014-2015 District Budget Approval
 - Governor Designate Sharon Scudder presented the 2014-2015 District Budget proposal.
 - Some discussion occurred, but due to the fact that we were running up against the noon luncheon it was agreed to defer further discussion and consideration of the budget until Sunday morning.

- Meeting was recessed at 11:55 a.m. until 7:00 a.m. Sunday morning.

- The board meeting reconvened at 7:00 a.m. on Sunday, August 10.

- Votes were taken on the motions made and seconded at the Friday meeting. All were unanimously approved and are recorded as such in the preceding minutes of Friday.

- 2014-2015 District Budget Approval
 - Discussion continued on the 2014-2015 District Budget.

 - The main item of discussion was the amount budgeted for the Key Leader Program (budget code #4366- \$11,250.00). The reason for this amount is because Kiwanis International will only provide the program in a district if the district agrees to guarantee that the camp will have at least 60 paid camper registrations. The \$11250.00 reflects that amount and would be a worst case scenario. If we had to cancel the camp we might be liable for the entire amount. If we hold a camp with only 30 campers, we would possibly owe ½ of that amount. If we were to fill the camp with 60 paid campers we would not owe anything.

 - There was concern that our district has not been successful the last two tries and that extra effort would be needed to make this successful. Last year we tried and cancelled, but KI considered that a new start and did not require the guarantee.

 - The main challenge brought forth in the discussion is getting the “students” to attend. One-on-one recruiting of the youth is key. Regardless of the cost, students need to be convinced this is something they should do. It was reminded that Key Leader is designed for those that are not necessarily at the top of their class, yet have potential to grow their leadership abilities. Selection of a good date and location will also be key to success of the camp.

 - A motion was made and seconded to approve the 2014-2015 budget as presented by Governor Designate Sharon. Motion carried unanimously.

 - A motion was made and seconded to allow up to \$6000 of the amount budgeted for Key Leader guarantee (budget code #4366- \$11,250.00) to be used for district sponsored scholarships in the amount of \$100 for each student registered up to a limit of 60 students and allow some support, if available from that amount, for student transportation if needed. Motion carried unanimously.

- Meeting was adjourned at 7:40 a.m.

Respectfully submitted,

Stephen K. Handegaard
District Secretary/Treasurer
Minnesota-Dakotas District
August 15, 2015