

MINNESOTA-DAKOTAS KIWANIS DISTRICT
“MINUTES”

District Convention Sunday Board Meeting
Doublewood Inn, Fargo, North Dakota
Sunday, August 15, 2010

Members present:

Executive Officers (voting members)

Lowell Disrud, Governor Designate
Denis Cornell, Governor Elect Designate
Bruce Klair, Immediate Past Governor Designate
Steve Handegaard, District Secretary/Treasurer

Lt. Governors Designate 2010-2011 (voting members)

David Roehl Region 2
Donald Kennedy Region 4
Leo Schatz Region 5
Dawn Fairbrother Region 6
Barbara Winfield Region 7

Immediate Past Lt. Governors Designate 2010-2011

Susie Kapelovitz Region 1
Colleen Hyde Region 2
Scott Mescher Region 3
Sharon Scudder Region 4
Lyle Terveen Region 5
Mary Lou Drahota Region 6
Denis Cornell Region 7

Lt. Governors Elect Designate 2010-2011

Douglas Wolf Region 1
David Odette Region 2
Betz Tepley Region 3
Gustave Jacob Region 4
Scott McCaskell Region 5
Don Felmlee Region 7

District Directors/Chairs

Colleen Hyde Administration
F. Larry Rittgarn Education and District Convention Co-Director
Sharon Scudder Membership
Bruce Klair New Club Building
Mary Sieling Service
Vickie Walters TAG- Public Relations

Other Guests Present

Ann Backes Dodge District Circle K Administrator
Mary Beth Townsend District Key Club Administrator
Christina Nystrom District Key Club Governor
Jack Zierdt District Educational Foundation Sec/Treas
Chuck Schroder Kiwanis International Foundation District Chair
Stewart Ross Kiwanis International Trustee
Oscar Knight Kiwanis International Trustee Designate
Stephanie Ursini Area Director, Kiwanis International

- The meeting was called to order at 9:00 a.m. by Governor Designate Lowell Disrud
- Invocation by Bruce Klair, Immediate Past Governor Designate
- Pledge of Allegiance led by Governor Elect Designate Denis Cornell
- Introductions
- Key Club Report
 - Christina Nystrom, Key Club District Governor invited everyone to attend the District Key Club Fall Rally in Fergus Falls, November 6-7, 2010.
 - Mary Beth requested that the board approve the recent changes to the District Key Club Board Policies and Procedures. Changes included: added duty to District Secretary; changed district publication name to “Minn-Dak Quack”; added duties to webmaster; clarify duties for Fall Rally planning; and clarified Lt. Governor responsibilities for chartering clubs. David Roehl moved to approve the changes. Seconded by Barbara Winfield. Motion carried unanimously.
 - Mary Beth presented and explained the District Key Club budget. Barb Winfield moved to approve the District Key Club budget as presented. Seconded by Dawn Fairbrother. Motion carried unanimously.
 - Mary Beth Townsend shared information about current key clubs and distributed a listing of clubs in each Kiwanis region.
 - Distributed and explained a new record keeping system for tracking Key Club participation in district events.
- Circle K Report
 - Ann presented and explained the District Circle K Budget for 2010-2011. Don Kennedy moved to approve the District Circle K Budget as presented. Seconded by Barb Winfield. Motion carried unanimously.
 - Ann requested board approval of amendment to CK bylaws approved by the CK House of Delegates at their last district convention. District dues were changed from \$5 to \$8 per year beginning October 1st, 2010. David Roehl moved to approve the change. Seconded by Bruce Klair. Motion carried unanimously.
 - Circle K International dues are changing to a club fee: \$600 fee for Circle K Clubs in schools with more than 1000 students and a \$450 fee for Circle K Clubs in schools with less than 1000 students.
 - Currently have 9 active Circle K Clubs in the district.
 - 13% increase in membership. Current membership is 238.
 - Distributed list of current and past Circle K Clubs.
 - Encouraged Kiwanis members to connect with their sponsored youth clubs.
 - Ann announced that she will be stepping down as District Circle K Administrator in March.
- Jack Zierdt, Stewart Ross for International Vice-President Campaign Chair
 - We will need everyone’s support to have successful campaign.
 - Need large attendance from our district at International Convention in New Orleans.
 - A steering committee of 25 people has been organized.
 - Other sub-committees will be formed soon.
 - Requested that the District Board include campaign funding in the district budget the next two years.

- 2010-2011 District Budget Approval
 - Governor Designate Bruce Klair presented the 2010-2011 District Budget proposal.
 - David Roehl moved to approve the 2010-2011 budget as presented. Seconded by Barb Winfield. Discussion followed about adding a budget amount to line #4885 – International Officer Campaign. Barb Winfield moved to amend the motion to add \$2000 to line item #4885 for 2010-2011. \$2000 to come from savings account. Seconded by Leo Schatz. Motion to amend was seconded and carried unanimously. Bruce Klair moved to amend the motion to increase the budget for Builders and Aktion Club Administrators to \$650 each. Amendment was seconded by Don Kennedy and approved unanimously. Then the original motion to approve the 2010-2011 budget was considered. Motion to approve the budget as amended carried unanimously.

- Approval of District Secretary/Treasurer
 - Dawn Fairbrother moved to approve Steve Handegaard as District Secretary/Treasurer for 2010-2011. Seconded by David Roehl. Motion carried unanimously.

- Approval of District Directors, Administrators and Chairs
 - Governor Designate Lowell Disrud presented a list of appointed District Directors, Administrators and Chairs. Barb Winfield moved to approve the positions as presented. Seconded by Dawn Fairbrother. Motion carried unanimously.

- District Secretary/Treasurer Report – Steve Handegaard
 - Reminded Lt. Governors to monitor and review the monthly club reports online.
 - Announced the preparation of the District Leadership directory. Draft copy was passed around for any corrections. Final directory will be sent to all board members via email.
 - 2010-2011 District letterhead will be updated and printed in September
 - Reminded board members to become familiar with their budget areas and to review budget summary sent to them each month via email. All requests for 2009-2010 reimbursement must be received in the district office before Sept. 30, 2010.
 - Regional Governor Visit and Conference Meetings must be self-supporting. Need to build costs into your registration fee.
 - Reminded Lt. Governors of importance of the 3 required club visits. Distributed new vouchers and forms for Lt. Governor club visits.
 - Introduced Stephanie Ursini who explained the computer “jump drives” distributed to Lt. Governors. The jump drives contain many resources and documents for Lt. Governors.

- Approval of District Depository of Funds and Auditor:
 - David Roehl moved to approve the current depositories of funds for Kiwanis, Circle K, and Key Club. (State Bank and Trust of Moorhead/Fergus Falls, Edward Jones and Willmar State Bank) and to approve Westberg-Eischens and Van Buren of Willmar as the auditor of the District Kiwanis account. Seconded by Dawn Fairbrother. Motion carried unanimously.

- Report by Chuck Schroder, Kiwanis International Foundation District Chair
 - Raised about \$1100 through the raffle conducted during the convention.
 - Announced that we have district goal of \$4.50/member.
 - Requested donated items for next year’s convention raffle.
 - Distributed information packet to all Lt. Governors.
 - Both Chuck and Jack Zierdt are available to speak at club meetings.

- Lt. Governor Elect Status for Regions – Governor Designate Lowell reminded Lt. Governors to be recruiting for next year’s Lt. Governors-Elect. Those people need to be elected prior to the Lt. Governor Education next spring.

- Regional Governor Visit and Conferences:

- Region 1 October 9 - Bismarck
 - Region 2 October 16 - Moorhead
 - Region 3 TBD
 - Region 4 October 23 – Rapid City
 - Region 5 October 30 - Huron
 - Region 6 April 9
 - Region 7 November 13 – Red Wing
- The following District Directors and Chairs reported on accomplishments and plans:
 - Education/CLE/District Convention– Larry Rittgarn
 - This year’s convention registration was largest in recent years. 83 clubs participating.
 - Discussed ideas for promoting future conventions.
 - CLE and Master Trainer procedures in transition at Kiwanis International. Need to wait to see how that shakes out. Role of online CLE needs to be clarified.
 - Successful convention with many good comments. Will be reviewing evaluations for suggested improvements.
 - 2011 District Convention will be held August 5-7 in Sioux Falls.
 - Service & Human & Spiritual Values- Mary Sieling
 - Very pleased with donations to YWCA. Lot of items donated and also some cash.
 - Will be looking for service project for next year’s convention in Sioux Falls.
 - Lt. Governors need to appoint Regional Service Directors.
 - Encouraged Lt. Governors to have a service project at Region Conference.
 - Membership – Sherrie Scudder/Vickie Walters
 - Positive motion on membership.
 - Need names of top member recruiters to get new ideas.
 - Administration – Colleen Hyde
 - Please forward names and addresses of Regional Administration Directors to Colleen and Steve.
 - District Educational Foundation – Jack Zierdt
 - Distributed information packets to Lt. Governors.
 - Scholarship application packets will be distributed in November. Completed applications will be due back due Jack Zierdt in January.
 - Current District Foundation board consists of the following: Dale Carlson, President; Bill Lardy, Vice-President; Jack Zierdt, District Sec/Treas; Bill Daugherty; Ray Lucan; Larry Rittgarn and Jean Collins.
 - Remarks by Immediate Past Governor Designate Bruce Klair
 - Thanked everyone for their leadership and support during the year.
 - Looking forward to his role as New Club Building Director for 2010-2011.
 - Remarks by Governor Elect Designate Denis Cornell
 - Thanked everyone for supporting him and electing him as Lt. Governor Elect.
 - “Let them know us by our service. We can grow through service.” Be sure to get publicity on our service efforts.
 - Thanked Oscar Knight and Stewart Ross for being at the convention and their support.
 - Remarks by Governor Designate Lowell Disrud
 - Thanked Oscar, Stewart and Stephanie for their support.
 - We have the “Key” to success. Just need to get out there and get things started.
 - “We spent this weekend talking about how Kiwanis Rocks! Now it is time to Roll!”

- Meeting adjourned at 12:20 p.m.

Respectfully submitted,

Stephen K. Handegaard
District Secretary/Treasurer
Minnesota-Dakotas District
August 15, 2010