May 1, 2018

To: Kiwanis Clubs and Members

From: Stephen Handegaard, District Secretary/Treasurer

Enclosed you will find information concerning the 2018 Minnesota-Dakotas District Convention to be held August 10th to the 12th in Willmar, MN. Please share this information with members in your club. Additional information and registration instructions and details are enclosed with this mailing.

**HOW TO REGISTER:**

- The preferred method is online registration with credit card payment. Find the registration link on our Minnesota-Dakotas District website. [www.mndak-kiwanis.org](http://www.mndak-kiwanis.org)

(Since most members have been registering online the last couple of years we prefer that you register online and pay with a credit card. You can register yourself or someone like your club secretary can also register for you. Your registering online will help save us both time and expense. If it is not possible for you to register online and by credit card you can request a copy of the registration form. Contact me at [secretary@mndak-kiwanis.org](mailto:secretary@mndak-kiwanis.org) and I will email you a form that can be printed and submitted by US Mail.

**VOTING DELEGATES:** Each club is allowed to appoint 3 voting delegates. Please note that members registered as a club voting delegate must also be certified by your Club Secretary or President. The Certificate of Election of Delegates and Alternates is included with this mailing or can be found online. Delegates at large, i.e. past Lt. Governors, Past Governors may represent another club in their Division and must be listed on the Delegate Form of the club they will be representing. This must be done prior to the Convention and must be signed/approved by the Club President or Secretary from the club they will represent.

**Reminder: Amendments to District Bylaws** – Proposed amendments must be received in writing by the District Secretary/Treasurer at least 60 days prior to the date of the convention (Postmarked no later than June 11, 2018.).

*ARTICLE XVIII – AMENDMENTS, Sec. 1. Amendments to the bylaws, if in conformity with the Bylaws of Kiwanis International, may be adopted by a two-thirds (2/3) vote of the delegates and delegates-at-large voting at any convention. Proposed amendments, which shall be submitted only by a club in good standing or by the District Board of Trustees, shall be received by the Secretary-Treasurer at least sixty (60) days prior to the date of the convention. The Secretary-Treasurer shall send a copy of all proposed amendments to the Secretary-Treasurer of each chartered club not less than thirty (30) days prior to the date of the convention.*

**Reminder: Convention Resolutions:** All resolutions should be submitted in writing to the District Secretary/Treasurer no later than 30 days prior to the convention. (Postmarked no later than July 11, 2018.)

*ARTICLE IX - CONVENTION PROCEDURE, Sec. 2. All resolutions submitted thirty (30) days prior to the date of the district convention shall be referred to the Committee on Resolutions for its consideration and recommendation to the convention. No resolutions other than those submitted or originated by the Committee on Resolutions shall be considered unless consideration thereof shall be recommended by two-thirds (2/3) vote of the delegate body.*

Note: This letter and the other District Convention details can also be downloaded from our Minnesota-Dakotas District Website [www.mndak-kiwanis.org](http://www.mndak-kiwanis.org)