Members present:

Dan Leikvold, Governor**  (**District Kiwanis Board of Trustees Voting Members)
David Harms, Governor Elect**
Peter Larson, Immediate Past Governor**
Steve Handegaard, District Secretary/Treasurer**

Lt. Governors 2017-2018**
Carol Nitschke Division 1
Rachael Disrud Division 2
Manuel Madrid Division 3
John Hauge Division 4
Lola Pollard Division 5
Dee Emmerich Division 6
Randy Schmidt Division 7

Lt. Governors Elect 2017-2018
Amanda Thrift Division 1
Cal Saari Division 3
Theresa Looby Division 4
Sharon Taylor Division 6
Todd Levig Division 7

Immediate Past Lt. Governors 2017-2018
George French Division 2
Jim Bock Division 6
Kathy Welle Division 7

District Directors/Chairs/Administrators
Denis Cornell Administration Director
Colleen Hyde Education Director
Judie Rosendahl District Convention Director
Bill Daugherty KI District Eliminate Chair
Sherry Scudder District Growth Chair

Other Guests Present
Jason Stewart Circle K Administrator
William Smith Circle K Governor
Kyle Hakala Key Club Administrator
Rachel Zhang Key Club Governor
Jack Zierdt District Educational Foundation Sec/Treas
Fred Dietz Kiwanis International Trustee
• The meeting was called to order at 8:36 a.m. on Friday, August 10, 2018 by Governor Dan Leikvold.

• Pledge of Allegiance, led by Peter Larson, was recited. Invocation by Manuel Madrid. Introductions were made by each person present. Rules were stated for voting members.

• Moved and seconded to approve the agenda. Lola Pollard/Dee Emmerich. Motion carried.

• Motion made and seconded to accept the January 2018 Board Meeting minutes as written. Randy Schmidt/Manuel Madrid. Motion carried unanimously.

• Governor Dan introduced Fred Dietz, International Trustee/Counselor, who gave remarks.
  o 2017-18 has been a phenomenal year for growing new clubs. However, we need to concentrate on maintaining clubs and members.
  o On behalf of President Elect Polly Lott we need to put the emphasis on growth and membership, and having fun and to celebrate what we do. “Let’s Have a Good Time.”
  o We need to keep getting Key Club and Circle K involved.

• Status of Membership & Clubs—Governor Dan Leikvold
  o 5% dip annually in membership
  o Need to strengthen membership and clubs
  o New club building efforts in place. Sent out an email from Dave Odette and Loreen Luetgers.
  o Division phone calls are set.
  o 2 new clubs have been started
  o Between August 10 and September 30 we hope to open new clubs in Williston & Casselton, ND,
  o Eden Prairie & Bloomington/MOA, MN, 3-2-1 Rapid City, SD, and Key Club Alum Internet are also possible new clubs.
  o Education—need to get folks engaged.
  o Convention numbers are about the same as last year.
  o SLPs are important. 1 new Circle K club. Key Club-reopened some that were closed.
  o Reminder to send email to Dave Harms about new SLPs.
  o Governor Dan stated that next year he will have time to help with new member orientation.
  o Leadership succession—Some Divisions do not have all the Lt. Governors. Need to revamp the job descriptions. Lt. Governors manual has a lot of good information. Lt. Governors have the most important job in Kiwanis.
  o CLE’s are important to do.
  o Discussion on Division 6 which has more clubs than the other Divisions. The goal is to try to make some decisions at Tri-K in January 2019. Dee Emmerich from Division 6 handed out a proposal for changing it. There are underserved clubs. Possible solutions are:
    ▪ 1st—Divide into 2 sections
    ▪ 2nd—Expand pool of candidates for Lt. Governors to any past officer
    ▪ 3rd—Add Assistant Lt. Governors who would be non-voting members of the board
International Trustee Fred Dietz suggested having a deputy Lt. Governor and to tweek #3.
Governor Dan suggested we try having assistants that are appointed by the Governor or Lt. Governor.
Discussion on #2. Possibly vote on #2 at Tri-K to change it to any officer in club can be a Lt. Governor.
Gov. Dan will send out follow up notes with possible action to be taken at Tri-K in January 2019.

- District Secretary/Treasurers Report—Steve Handegaard
  - Sends out monthly budget report.
  - Handout on budget—For 2017-18 there is money left in the budget for club visits.
  - Election reports—Lt. Governors please remind clubs to get them in. About half the clubs have reported.
  - Status of Club monthly reports—Doing a pretty good job of it but some may never report.
  - Contact clubs and let them know who their Lt. Governors are.
  - Draft Directory—make corrections on sheet.
  - Dates to remember—division conferences, etc.
  - Caucus at conventions are a great time to talk about important things coming up.
  - Stress Outreach—sometimes it gets the least attention.

- Governor Dan talked about the House of Delegates.

- No old or new business

- Exchange of Banners—2017-18 Lt Governors gave Division banners to 2018-19 Lt. Governors

- New Lt. Governor Elects were given pin by Governor Dan Leikvold

- Turned meeting over to Governor Designate Dave Harms for the 2018-19 portion of the meeting.
INNESOTA-DAKOTAS KIWANIS
“MINUTES”
District Convention 2018-2019 Meeting
Willmar, MN
Friday, August 10, 2018

Members present:

Dave Harms, Governor Designate** (**District Kiwanis Board of Trustees Voting Members)
Dan Leikvold, Immediate Past Governor Designate**
Steve Handegaard, District Secretary/Treasurer**

Lt. Governors Designate**
Amanda Thrift Division 1
Cal Saari Division 3
Theresa Looby Division 4
Sharon Taylor Division 6
Todd Levig Division 7

Lt. Governors Elect Designate
Jim Sebastian Division 3
Duane Boy Division 4
Steve Forseth Division 7

Immediate Past Lt. Governors Designate
Carol Nitschke Division 1
Rachael Disrud Division 2
Manuel Madrid Division 3
John Hauge Division 4
Lola Pollard Division 5
Dee Emmerich Division 6
Randy Schmidt Division 7

District Directors/Chairs/Administrators
Denis Cornell Administration Director
Colleen Hyde Education Director
Sherry Scudder District Growth Director
Judie Rosendahl District Convention Director
Shara Fischer District Convention Director
Bill Daugherty KI District Eliminate Chair

Other Guests Present
Jason Stewart Circle K Administrator
William Smith Circle K Governor
Kyle Hakala Key Club Administrator
Rachel Zhang Key Club Governor
Kathy Welle KI Children’s Fund
Jack Zierdt District Educational Foundation Sec./Treas.
Fred Dietz Kiwanis International Trustee/Counselor
• 10:18 a.m. Governor Designate Dave announced agenda changes for this meeting.

• Approval of District Depository of Funds and Auditor
  o Motion made and seconded to approve the current depositories of funds for Kiwanis, Circle K and Key Club. (Bell State Bank of Moorhead/Fergus Falls, Edward Jones, and Willmar State Bank) and to approve Westberg-Eischens and Van Buren of Willmar as auditor of the District Kiwanis account. Sharon Taylor/Cal Saari Motion carried unanimously.

• Approval of District Secretary/Treasurer
  o Motion was made and seconded to approve Steve Handegaard as District Secretary/Treasurer for 2018-2019. Todd Levig/Theresa Looby Motion carried unanimously.

• Approval of District Directors, Administrators, and Chairs
  o Changes to list are that Colleen Hyde and Lowell Disrud wish to step down from their positions for 2018-19. Judie Rosendahl will step down as District Convention Director and Shara Fischer will be the District Convention Director for 2018-2019.
  o Motion was made and seconded to approve the positions as presented. Todd Levig/Cal Saari Motion carried unanimously.

• 2018-2019 District Budget Approval
  o Governor Designate Dave went over the budget with explanations.
  o Motion to approve the 2018-2019 budget as presented. Amanda Thrift/Theresa Looby Motion carried unanimously.

• Key Club Report/Budget Review
  o Kyle Hakala, Key Club Advisor gave handouts on Budget, Clubs Listing, and dues increased by $1 for the upcoming year.
  o Key Club Governor Rachel remarks:
    o ICON was held in Chicago with 20 MNDAK members attending.
    o Emily Rice was elected International Key Club President.
    o Fall Rally will be held at the Mall of America on November 2, 2018. Will post on website--minndakkeyeyclub.org
  o Governor Rachel’s Goals
    • 1. Publicity
    • 2. Membership engagement
    • 3. Be more engaging
  o DCON will be held March 8-10, 2019 in Willmar, MN
  o Fred Dietz issued a challenge—if they hit 250 members at DCON he will donate $250 to Outreach. If not then Dave Harms will give $100 to Outreach.
  o Motion to approve Key Club budget as presented. Lola Pollard/Todd Levig Motion carried.
• **District Circle K Report**
  - Jason Stewart, Circle K Administrator remarks:
    o Handouts on budget
    o Fall Rally will be held October 12-14, 2018 at Camp Patterson, Makato, MN
    o DCON is February 22-24, 2019 in Fergus Falls, MN
    o Budget discussed. Motion to approve Circle K budget as presented. Lola Pollard/Theresa Looby. Motion carried.
  - Will Smith, Circle K Governor remarks:
    o Handout and discussion on 2018-2019 goals. Hopes for a big year of growth.
    o Governor’s Project is WASH (Water and Sanitation, Hygiene)
    o Fred Dietz issued a challenge—if your Kiwanis club sponsors a Circle K, then sponsor a Circle K member to attend ICON in Orlando in 2019. Or if you don’t have one to sponsor, sponsor a Circle K’er in the district.

• **Reports**
  - Judie Rosendahl—District Convention Director
    ▪ Introduced Shara Fischer from Fargo Kiwanis Club as the new DCON chair for the next 3 years.
  - Colleen Hyde—Education
    ▪ Handout on District Education and Leadership. What is Lt. Governors job and information to club—officers and members.
  - Denis Cornell—Administration Director
    ▪ By law change time frame
    ▪ Star Awards
  - Sherry Scudder—Formula/Growth
    ▪ Excited about club opening and building and strengthening clubs.
    ▪ New clubs are Sturgis 3-2-1, Boxelder, SD and Mall of America
  - Kathy Welle—District Children’s Fund
    ▪ Table is set up in hallway at DCON with information about the Children’s Fund and raffle tickets are being sold. Also collecting $1 bills with a “K” on it—give them to Kathy for the Childrens’ Fund
    ▪ 15% of total contributions comes back to the district--$6,000 used for educational scholarships
  - Jack Zierdt—District Kiwanis Educational Foundation
    ▪ Flyer on Foundation is in DCON packets.
  - Bill Daugherty—Eliminate Campaign
    ▪ Eliminate project is not over—It will go on until EMT is eliminated.

• **Lt. Governor Status for Divisions—2018-2019—Gov. Designate Dave Harms**
• Official Visits for 2018-2019—Gov. Designate Dave Harms
  o Division 1—November 17 at 1:00 pm in Harvey, ND
  o Division 2—Not set
  o Division 3—November 1 in Hibbing/Chisholm, MN
  o Division 4—October 12 at 5 pm in Sturgis, SD
  o Division 5—Not set
  o Division 6—Not set
  o Division 7—November 10 in Red Wing, MN

• Lt. Governor Roles and responsibilities for 2018-2019—Gov. Designate Dave Harms
  o Dave has job descriptions and can make copies for those who need one.
  o Listening is important.
  o Get visits and reports in to the best of your ability.
  o Leadership guide is probably the best for information. KI website and MNDak website has it online.

• No Old Business

• New Business
  o Suggestion to put a new member application in DCON packet

• Closing—Gov. Designate Dave Harms
  o “Meeting efficiently run and done”

• Meeting adjourned at 11:20 am