

MINNESOTA-DAKOTAS KIWANIS
"MINUTES"
District Convention 2016-2017 Board Meeting
Watertown, SD
Friday, August 11, 2017

Members present:

Peter Larson, Governor** (**District Kiwanis Board of Trustees Voting Members)
Dan Leikvold, Governor Elect**
Kent Hochgraber, Immediate Past Governor**
Steve Handegaard, District Secretary/Treasurer**

Lt. Governors 2016-2017**

Rachael Disrud	Division 2
Joe Hesch	Division 3
Wes Garcia	Division 5
Kathleen Welle	Division 7

Lt. Governors Elect 2016-2017

Carol Nitschke	Division 1
Manuel Madrid	Division 3
John Hauge	Division 4
Lola Pollard	Division 5
Dee Emmerich	Division 6
Randy Schmidt	Division 7

Immediate Past Lt. Governors 2016-2107

George French	Division 2
Cal Saari	Division 3
Vern Hagedorn	Division 4
Mark Nelson	Division 5
Jim Bock	Division 6

District Directors/Chairs/Administrators

Denis Cornell	Administration Director
Colleen Hyde	Education Director
Judie Rosendahl	District Convention Director
Bill Daugherty	Eliminate District Chair
Al Vanderlaan	Service Director
Bruce Klair	District Growth Chair

Other Guests Present

Jason Stewart	Circle K Administrator
Justine Schwartz	Circle K Governor
Mary Beth Townsend	Key Club Administrator
Kacie Iverson	Key Club Governor

Chuck Schroeder	Kiwanis International Foundation Chair
Jack Zierdt	District Educational Foundation Sec/Treas
Bill Daugherty	District Coordinator-ELIMINATE project
Greg Beard	Kiwanis International Trustee/Counselor

- The meeting was called to order at 8:23 a.m. by Governor Peter Larson
- Pledge of Allegiance was recited.
- Rules stated for voting members.
- Moved and seconded to approve the agenda. Joe Hesch/Jim Bock Motion carried.
- Motion of the minutes of the last board meeting. Motion made and seconded to accept the January 2017 Board Meeting minutes as written. Motion carried unanimously.
- Governor Peter introduced Greg Beard, MNDAK Trustee/Counselor, who gave remarks.
- Governor Peter remarks:
 - The board is the key to make things happen. Bond between governor and trustee is important.
 - Status—Have 137 clubs and lost 3 clubs—Fargo Golden K, St. Paul, and Foley. Membership is at 4,028 with 310 new members which is 415 below goal.
 - No new clubs but looking at Hawley, MN, Bemidji, MN, Williston, ND
- District Secretary/Treasurer—Steve Handegaard
 - Reminded Lt. Governor teams that they need to work as a team and help each other out. Also that secretaries need to delete and add members on Dashboard by Sept. 30.
 - Explained items on Budget sheet.
 - Lt. Governor expenses need to be turned in to Steve by Sept. 30.
 - Division Growth money is still available to use.
 - Encourage clubs to donate money to Outreach for Circle K and Key Club.
 - Lt. Governors have access through Portal Buzz. Reports are helpful—monthly, club election reports and more.
 - Contact clubs to let them know who to contact for club installations.
 - Handouts—District Directory, Dates to Remember.
 - Use club locator to find out where clubs meet.
 - No new by-law amendments were submitted.
- Old Business
 - Denis Cornell spoke on Past District Officers Association. Reminded everyone to get information out to clubs for the Citizenship Award.
- Exchange of Banners—New banners were presented by Steve to the Lt. Governor in each division.
- Strategic I Plan—Governor Peter

- Accomplished many things but not all—improved LG training, serve project growth are examples. Mankato was MNDIAK submission to KI.
 - Added 2 Willmar Key Clubs and Builders Club in Crookston and working on Moorhead
 - Erin Atkins is K-Kids Administrator and Katie Ryan-Anderson is District Public Relations Coordinator.
 - Improve communications. Steve sends email about Minnekotan so make sure email addresses are up to date.
 - More needs to be done. Build on accomplishments and great things will happen in the coming year.
- Meeting turned over to Governor Designate Dan Leikvold for 2017-2018 portion of the meeting.

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 “MINUTES”
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Members present:

Dan Leikvold, Governor Designate** (**District Kiwanis Board of Trustees Voting Members)
 Peter Larson, Immediate Past Governor Designate**
 Steve Handegaard, District Secretary/Treasurer**

Lt. Governors Designate**

Carol Nitschke	Division 1
Rachael Disrud	Division 2
Manuel Madrid	Division 3
John Hauge	Division 4
Lola Pollard	Division 5
Dee Emmerich	Division 6
Randy Schmidt	Division 7

Lt. Governors Elect Designate

Cal Saari	Division 3
Theresa Looby	Division 4
Scott Carbonneau	Division 5
Todd Levig	Division 7

Immediate Past Lt. Governors Designate

George French	Division 2
Joe Hesch	Division 3
Wes Garcia	Division 5
Jim Bock	Division 6
Kathleen Welle	Division 7

District Directors/Chairs/Administrators

Denis Cornell	Administration Director
Colleen Hyde	Education Director
Al Vanderlaan	Service Director
Bruce Klair	District Growth Chair/Director
Judie Rosendahl	District Convention Director
Sherry Scudder	District Partnership Coordinator
Bill Daugherty	Eliminate District Chair

Other Guests Present

Jason Stewart	Circle K Administrator
Justine Schwartz	Circle K Governor
Mary Beth Townsend	Key Club Administrator
Kacie Iverson	Key Club Governor
Bill Daugherty	District Coordinator—ELIMINATE
Chuck Schroeder	Children's Fund International Ambassador Representative
Jack Zierdt	District Educational Foundation Sec/Treas.
Greg Beard	Kiwanis International Trustee/Counselor

- Governor Designate Dan Leikvold thanked Peter, Judie, Al, and the Watertown clubs for their work on the convention; Greg Beard for joining us, and the entire board for their support. Kiwanis is a great organization because of all the people in it.
- Lt. Governor Rules and Responsibilities—Dan Leikvold
 - Lt. Governor teams are set except for Division 2 Lt. Governor Elect
 - Handout—LG Recap
 - Add membership piece to Division conferences
 - Lt. Gov. Roles and Responsibilities—Review handouts from Colleen Hyde
 - Talk to clubs to see how they are doing. Have a method to share with club presidents. New member orientation, community survey to see what should be doing.
 - Strengthening existing clubs—Materials from Colleen for each Lt. Governor to give to clubs.
 - Major Focus is “Formula 409”. Open 409 clubs in world in 2017-18. Open 10 new clubs in MNDK. Handout on club possibilities.
 - Strategic Plan handout
 - Not enough officers taking CLE training.
 - Need to revive interclub—6 visits needed. Do a better job of communicating and make sure secretary puts it on monthly report.
 - Make sure clubs understand and support Educational Foundation, Children's Fund, Eliminate, and District Outreach Fund.
 - Lt. Governors are the life line between clubs and KI.
 - Doing a good job on service in the district.
 - Never too early to find someone for Lt. Governor
 - Star Awards—Ask clubs for nominations. Deadline for clubs to get nominees to Lt. Governor is April 1 and deadline for Division to get it to Steve is May 1. If Lt. Governors don't get nominations they should find some.

- Conference Calls 2017-2018 will be at least once a month.
- No Old Business
- New Business
 - Chuck Schroeder—Children’s Fund is always looking for money; talk to clubs, learn about grants. Ask clubs to have a line item in clubs for District Foundation and Children’s Fund.
 - Kathy Welle will be our new District Chair of KIF Children’s Fund.
- Approval of District Depository of Funds and Auditor
 - Motion made and seconded to approve the current depositories of funds for Kiwanis, Circle K and Key Club. (Bell State Bank and Trust of Moorhead/Fergus Falls, Edward Jones, and Willmar State Bank) and to approve Westberg-Eischens and Van Buren of Willmar as auditor of the District Kiwanis account. Lola Pollard/Carol Nitschke Motion carried unanimously.
- Approval of District Secretary/Treasurer
 - Motion was made and seconded to approve Steve Handegaard as District Secretary/Treasurer for 2017-2018. Dee Emmerich/John Hauge Motion carried unanimously.
- Approval of District Directors, Administrators, and Chairs
 - Governor Designate Peter Larson presented a list of appointed District Directors, Administrators and Chairs. Motion was made and seconded to approve the positions as presented. Lola Pollard/Randy Schmidt Motion carried unanimously.
- 2017-2018 District Budget Approval
 - Governor Designate Dan went over the budget with explanations.
 - Motion to approve the 2017-2018 budget as presented. Todd Levig/Rachael Disrud Motion carried
 - Motion to amend--#4010 Governor Travel to \$8,000. Rachael Disrud/Lola Pollard. Discussion on amendment. Motion carried.
 - Motion to amend #4810 -#4870 to \$21,000. (Each division received \$3500 in 2016-2017.) Peter Larson/Lola Pollard. Discussion followed. Motion carried.
 - Motion to approve budget as amended. Todd Levig/Rachael Disrud. Motion carried.
 - Steve Handegaard stated we will need a dues increase someday and will need to decide how much of our savings to spend.
- Key Club Report/Budget Review
 - Key Club Governor Kacie remarks:
 - Key Club has 70 clubs with 3900 members. They need the help of Kiwanis to stay strong.
 - 10 members and 3 chaperones attended ICON in San Antonio in July 2017. Asked all Key Club Lt. Governors to reach out to District Lt. Governors and vice versa.
 - Fall Rally will be held in Loretto, MN October 13-15, 2017.
 - Mary Beth Townsend, Key Club Advisor—Budget handout

- Key Club held a new event this year at Valley Fair. They lost money in ICON trip. DCON had less participation. 151 attended instead of 200 as planned for.
 - Sending letter to principals about Key Club events.
 - Motion to approve Key Club budget as presented. Lola Pollard/Dee Emmerich Motion carried
 - Jason Stewart and Mary Beth Townsend have challenged each other to get the most Kiwanis members at their Fall Rally in 2017.
- District Circle K Report
 - Justine Schwartz, Circle K Governor remarks:
 - Circle K committees include service, events (FLTC & DCON), and membership and recruitment co-chairs.
 - Fall Rally will be held in Mankato October 13-15, 2017
 - Discussed district goals and overall goals of Minnesota-Dakotas Circle K.
 - Justine's email: minndak.governor@gmail.com
 - 2017-18 will be a wonderful year for Circle K!
 - Jason Stewart, Circle K Administrator remarks:
 - Trevor Nichols has been elected as a trustee for the CKI region.
 - 8 students and 3 advisors attended ICON
 - Budget discussed. Motion to approve Circle K budget as presented. Randy Schmidt/Dee Emmerich Motion carried.
 - Jason requested \$2000 for website last year but didn't use it so requested it for the coming year. Motion to approve \$2000 to create a website. Carol Nitschke/Manuel Madrid Motion carried.
- Reports
 - Colleen Hyde—Education
 - Please remind club officers that online training needs to be reported to secretary to put in the online report.
 - CLE's need to be set up by the Lt. Governors in each division.
 - New member orientation is important and is one of the first ways to educate members.
 - Consider forming a President's Council and meet and/or communicate often.
 - Denis Cornell—Administration Director
 - No bylaw changes submitted this year.
 - Star Awards—need to put to get some to do it. Timeline is April for clubs to get nominees to Lt. Governors and May 1 for Lt. Governors to get names to Steve.
 - Watch for events for Citizenship Award.
 - Al Vanderlaan—Service
 - Need to do service in order to grow, need excitement and partnership with youth.
 - Scholastic Book program—needs some way of reporting who has them.
 - Books for Kids and Sex Trafficking
 - Bruce Klair—Formula/Growth
 - New co/chairs are Loreena Luetgers and Dave Odette
 - Clubs are revitalizing and moving forward

- Booth in lobby for DCON—Flash drive available for each club with everything you need to know.
 - New club possibilities in Williston, ND and Bemidji, MN
 - Jack Zierdt—Education Foundation
 - \$10 per member for Children’s Fund and \$100 for Century Club
 - Welcomed Kathy Well as District Chair of Children’s Fund
 - Main purpose of Education Foundation is to give scholarships.
 - Bill Daugherty—Eliminate
 - Need to remind clubs of their pledges to Eliminate.
 - MNDK is at 64%.
- Colleen reminded Lt. Governors to pick up leadership manuals for their division in office before they leave DCON.
- Meeting adjourned at 11:15 a.m. Lola Pollard/Manuel Madrid