MINNESOTA-DAKOTAS KIWANIS
“MINUTES”
District Convention 2018-2019 Board Meeting
Friday, August 9, 2019

Members present:

David Harms, Governor**  (**District Kiwanis Board of Trustees Voting Members)
Rachael Disrud, Governor Elect**
Dan Leikvold, Immediate Past Governor**
Steve Handegaard, District Secretary/Treasurer**

Lt. Governors 2018-2019**
Amanda Thrift  Division 1
Paulette Odette  Division 2
Cal Saari  Division 3
Theresa Looby  Division 4
Sharon Taylor  Division 6
Todd Levig  Division 7

Lt. Governors Elect 2018-2019
Jim Sebastian  Division 3
Duane Boy  Division 4
Jeff Anderson  Division 5
Steve Forseth  Division 7

Immediate Past Lt. Governors 2018-2019
Carol Nitschke  Division 1
Randy Schmidt  Division 7

District Directors/Chairs/Administrators
Denis Cornell  Administration Director
Loreena Luetgers  Leadership Development Coordinator
Sherry Scudder  District Membership & Engagement Coordinator
Shara Fischer  District Convention Director
Bill Daugherty  District Coordinator-ELIMINATE Project
Kathy Welle  District Chair of KI Foundation Children’s Fund
Jack Zierdt  District Educational Foundation Sec./Treas.

Other Guests Present
Jackson Traas  Circle K Governor
Noah Siem  Circle K Secretary/Treasurer
Gunnstein Bjornsson  Kiwanis International Trustee/Counselor
Brad Boyd  KI Central Area Director

Others present: Laura Handegaard, Dave Odette, Laura Tjomsland, Gail Arnold, Bill Fortune, Jim Dobbs, Charles Huntley, George French.
The meeting was called to order at 8:30 a.m. on Friday, August 9, 2019 by Governor Dave Harms followed by the Pledge of Allegiance. Invocation by Duane Boy. Everyone introduced themselves and a card was passed around to sign for Ki President Poly Lat.

Governor Dave reminded the board that leadership is led by example.

**Moved and seconded to approve the agenda. Sharon Taylor/Todd Levig. Motion carried.**

**Motion made and seconded to accept the January 2019 Board Meeting minutes as written. Cal Saari/Amanda Thrift. Motion carried.**

Governor Dave introduced Gunnsteinn Bjornsson, MNDAK Trustee/Counselor, who spoke on challenges and opportunities.

**Status of Membership & Clubs—Governor Dave**
Handout and discussion on MNDAK membership.

Governor Dave announced that Steve Handegaard, District Secretary/Treasurer will be on retiring from the position on March 31, 2020. There will be a search committee formed.

**District Secretary/Treasurers Report—Steve Handegaard**
- Handed out a district directory and asked that those who need a name badge let Steve know.
- Budget sheet was handed out.
- Reimbursement chart given to everyone telling who gets reimbursements. Reminder to fill out vouchers.
- Monthly reports and club election reports are important.
- Tri-K will be held in Fergus Falls, MN on January 17-18, 2020.
- Discussion on the annual audit which costs $4,000. A lesser audit could be done for $2,500.

Gov. Dave asked Lt. Governors to check with clubs that haven’t turned in reports.

**No old or new business**

**Exchange of Banners—2018-2019 Lt Governors gave Division banners to 2019-2020 Lt. Governors.**

**Closing remarks and Announcements by Governor Dave. Thank you to the Lt. Governor Teams.**

**Turned meeting over to Governor Designate Rachael Disrud for the 2019-2020 portion of the meeting.**
MINNESOTA-DAKOTAS KIWANIS
“MINUTES”
District Convention 2019-2020 Meeting
Fargo, ND
Friday, August 9, 2019

Members present:
Rachael Disrud, Governor Designate** (**District Kiwanis Board of Trustees Voting Members)
Dave Harms, Immediate Past Governor Designate**
Steve Handegaard, District Secretary/Treasurer**
Lt. Governors Designate**
Carol Nitschke Division 1
Jim Sebastian Division 3
Duane Boy Division 4
Jeff Anderson Division 5
Steve Forseth Division 7

Lt. Governors Elect Designate
James Dobbs Division 2
Bill Fortune Division 3
Gail Arnold Division 4
Laura Tjomsland Division 6 (will elect on Aug. 10)
Charles Huntley Division 7

Immediate Past Lt. Governors Designate
Amanda Thrift Division 1
Paulette Odette Division 2
Cal Saari Division 3
Theresa Looby Division 4
Sharon Taylor Division 6
Todd Levig Division 7

District Directors/Chairs/Administrators
Denis Cornell Administration Director
Loreena Luetgers Leadership Development Coordinator
Sherry Scudder District Membership & Engagement Coordinator
Shara Fischer District Convention Director
Bill Daugherty District Coordinator-ELIMINATE Project
Kathy Welle District Chair of KI Foundation Children’s Fund
Jack Zierdt District Educational Foundation Sec./Treas.

Other Guests Present
Jackson Traas Circle K Governor
Noah Siem Circle K Secretary/Treasurer
Gunnsteinn Bjornsson Kiwanis International Trustee/Counselor
Brad Boyd KI Central Area Director

Others present: Laura Handegaard, Dave Odette, Randy Schmidt, Dan Leikvold
Governor Designate Rachael Disrud remarks.
   - Gave books to Lt. Governors—“Leaders Eat Last”
   - What we do in 1 year WILL make a difference.

10 minute break 9:58 a.m.

Motion made and seconded to appoint Sharon Taylor as a board voting member in absence of Dee Emmerich. Carol Nitschke/Duane Boy. Motion carried.

Lots of things to do: Find someone to replace Steve Handegaard as District Secretary/Treasurer. Went through directory and added some names. Get contact information to Steve.

Brad Boyd—Delinquent dues Aug-Sept.; Oct-Nov—“walk the talk”; bring in at least 1 new member; donations to Children’s Fund, etc.; consider giving a Vantine.

Gunnsteinn Bjornsteinn remarks: Lt. Governor is one of the most important people in the district. Do a good job.

Motion made and seconded to accept the 2019-2020 District Directory. James Sebastian/Duane Boy. Motion carried.

Division Educational Conferences (Governor official visits) for 2019-2020—get a date to Gov. Designate Rachael.

Theme for Daniel Vigneron, KI President for 2019-2020 is “Action Not Only Words.” MN DAK theme will be “Called to Action.”
   - Observe morale and actions in clubs
   - Identify areas that might need a club
   - Schedule Division Educational Conference
   - Contact all your clubs and visit them 3 times during the year.
   - Dave Odette at Lt. Governor Training said if you need assistance to do meetings, etc. and there are others that can help. Just ask. Many resources available to help perform duties.
   - Make phone calls to clubs on a rotating schedule.
   - Send articles to Minnekotan.
   - Share agenda on Division Educational Conference and learn from others.

Circle K Governor Jackson Traas
   - State of district report. A highlight was 5,541 service hours (average 25 hours/member).

Circle K District Secretary/Treasurer Noah Siem presented the Circle K budget.
   - Motion made and seconded to approve the Circle K budget as presented. Steve Forseth/Jeff Anderson. Motion carried.

Convention Director report—Shara Fischer—Handout
   - Circle K or Key Club are not attending the convention this year.
- Feedback on videos wanted.
- Discussion on ICON in Minneapolis in 2023.

Approval of District Depository of Funds and Auditor
- Motion made and seconded to approve the current depositories of funds for Kiwanis, Circle K and Key Club. (Bell State Bank of Moorhead/Fergus Falls, Edward Jones, and Willmar State Bank). Duane Boy/Paulette Odette. Motion carried unanimously.

Note--The district will need a dues increase in the near future.
- Motion made and seconded to approve Westberg-Eischens and Van Buren of Willmar as auditor of the District Kiwanis account and to change to Agreed Upon Procedures Engagement $2500. Duane Boy/James Sebastion. Motion carried unanimously.

Approval of District Secretary/Treasurer
- Motion was made and seconded to approve Steve Handegaard as District Secretary/Treasurer through March 31, 2020. David Harms/Sharon Taylor. Motion carried unanimously.

2019-2020 District Budget Approval
- Governor Designate Rachael went over the budget with explanations and discussion.
- Motion made and seconded to add $1000 to budget to get started on a search committee for a new District Secretary/Treasurer. David Harms/Duane Boy. Motion carried unanimously.
- Motion made and seconded to approve the 2019-2020 budget as amended. Duane Boy/David Harms. Motion carried unanimously.

Reports
Loreena Lutguers—Leadership Development Coordinator

Sherry Scudder--
- Membership help

Denis Cornell—Administration Chair

Kathy Welle—District Children’s Fund
- Asked Lt. Governors to contact clubs to make a contribution to meet our goal of $10/member in order to receive our rebate for scholarships.

Bill Daugherty—Eliminate
- Clubs are still working on meeting their pledges.

Jack Zierdt—District Kiwanis Educational Foundation
- Rebate of $4,800 gave 8 more scholarships which is more than they normally give out.
- Will elect 2 trustees for 3 year terms at DCON this year.
- Lt. Governors please talk to clubs about budgeted items which are Century Club, Children’s Fund, and Outreach.

International Trustee Gunnsteinn Bjornsson commented that our district is over the average in fulfilling Eliminate pledges.
Meeting adjourned at 11:41 a.m.