Foundation Board Member Qualifications & Duties

If you are interested in serving on the Board, please refer to the following application. The experience and skills you would bring to a director position are important, although ensuring geographic diversity is also a consideration. Please note that membership involves attending three meetings per year, and to keep administrative costs low there is no remuneration, including no reimbursement for travel costs involved in serving on the board.

The recommended qualifications for a Board Director are as follows:

(a) A demonstrated interest in and enthusiasm for the work of the Foundation.
(b) An experienced Kiwanian who is active outside their individual club, division and district.
(c) The time and financial capabilities to contribute to the Foundation.
(d) A goal oriented, creative, flexible person with leadership qualities and one who has a vision of the potential for the development of the Foundation.
(e) A person with the capabilities for presidential leadership.
(f) The Board can benefit from members who have experience in the areas which the Foundation actively supports.
(g) Legal, accounting or business background may also be beneficial, as the operations of the Foundation are often complex in nature.

As the Foundation’s governing body, the Board of Director’s duties are:

• Manage the business of the District Foundation in accordance with the Mission Statement: “To provide financial assistance for Kiwanis projects and programs within our District.”
• Attend the three face-to-face board meetings (meetings held in the Fall and the Spring, and one at the annual district convention) and other places/times as determined by the board.
• Participate in the regular monthly conference calls to conduct the business of the Foundation.
• Step into a leadership position when a committee requires a leader or change in leadership.
• Approve the budget and all foundation expenditures.
• Make suggestions to the committees regarding their work; outline an active, continuous program of club service, social, and fund-raising activities.
• Committee chair to submit a report of committee activities, either in person, or via written report at board meetings.
• Review strategic plan, goals/objectives at least annually.
• Perform such other duties as may be referred to it by the President.
• Support the Foundation financially at a minimum by annually becoming a “Friend of the Foundation.” Also available for consideration, on a personal basis, is the opportunity to become a River of Life Fellow or a John T Roberts Fellow or equivalent during a three-year term (a $1,000 commitment over the three years).

The La.-Miss.-W.Tenn. Kiwanis District Foundation, Inc. is recognized by the U.S. Internal Revenue Service as a 501(c)(3) organization.