



# Kiwaniis®

## 2017-2018 KANSAS DISTRICT BOARD OF TRUSTEES MEETING Sunday, August 6, 2017, Overland Park, Ks.

1. **Call to Order / Invocation** – Governor-designate Jan Maxwell opened the meeting at 11:24 am and asked Robert Maxwell to provide the invocation. Recognized as being present were Governor Cynthia Bender, Past Governors Bill Donegan, Dot Leakey, Robert Maxwell, Shirley McLoughlin, Rusty Thomas, and Larry Tucker.

2. **Attendance:**

Governor-designate Jan Maxwell	<u>Present</u>	Division 4 – Victor Steiner	<u>Present</u>
Immediate Past-Governor Cynthia Bender	<u>Present</u>	Division 5 –	<u>                    </u>
Governor-Elect Richard Dickman	<u>Present</u>	Division 6 -	<u>                    </u>
Vice-Governor Jo Schwartz	<u>Present</u>	Division 7 – Duane Oestmann	<u>Present</u>
Treasurer Doug Clark	<u>Present</u>	Division 8 – Ron Moser	<u>Absent</u>
KI Counselor Richard “Dick” Olmstead	<u>Present</u>	Division 9 – Dawn Gabel	<u>Present</u>
Secretary Jim Germann	<u>Present</u>	Division 10 – Shirley McLoughlin	<u>Present</u>
LT Governors:		Division 11 – Tom Sirridge	<u>Present</u>
Division 2 - Rusty Thomas	<u>Present</u>	Division 12 – Ryan Sturdy	<u>Present</u>
Division 3 – Carol Lydic	<u>Present</u>		

3. **Approval of or additions to the agenda:** Governor-designate Jan Maxwell asked for an additions to the agenda. Hearing none, she called for approval of the agenda. Duane Oestmann motioned that the agenda be approved as presented. Jo Schwartz 2<sup>nd</sup> the motion. No further discussion. Motion unanimously approved. Motion carried.

4. **Minutes of the Friday, August 4, 2017, Board of Trustees meeting in Overland Park:** *Deferred* - IAW the District By-Laws, the District Secretary has 30 days to prepare the minutes of the meeting and provide a copy to the board.

5. **Board approval of District Secretary appointment for 2017-18. Governor-designate Jan Maxwell requests board approval of her appointment of Jim Germann, Junction City South Club, as the District Secretary for the 2017 – 2018 year:** Governor-designate Jan Maxwell asked for board approval for the appointment of Jim Germann as District Secretary for the 2017-2018 Kiwanis year. Cynthia Bender motioned to approve the appointment. Rick Dickman 2<sup>nd</sup> the motion. No further discussion. Motion unanimously approved by voice vote Motion carried. Jim Germann appointed as District Secretary for the 2017-2018 Kiwanis year.

6. **Board approval of committee appointments for 2017-18. Governor-designate Jan Maxwell requests board approval for her appointments to the committees listed in Attachment A for the 2017 – 2018 year:** Governor-designate Jan Maxwell informed the board that she selected the individuals listed in Attachment A to perform the duties of Committee Chairs for the 2017-2018 Kiwanis year. She requested board approval of her selections. Victor Steiner motioned that the board approve her Committee selections. Rick Dickman 2<sup>nd</sup> the motion. No further discussion. Motion unanimously approved on a voice vote. Motion carried.

Rusty Thomas noted that the K-Kids and Builders Club appointments were empty, and offered her assistance in locating Kiwanians to fill the positions. Jan thank her for her assistance and requested she send any potential candidate information to her.

7. **District Treasurer’s Report – Doug Clark** *Deferred*

8. **District Secretary’s Report – Jim Germann** *Deferred*



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### 9. Reports:

**a. Kansas Kiwanis Foundation** – President Claudia Christiansen – not present. Jan Maxwell asked Steve Russell if he had any comments as Vice President. He reported that as reporting in the board meeting Friday, the Foundation did have a good year. They have awarded scholarships and the Kiwanian of the year award. He informed the board that the Foundation is currently working on the policy and procedure main for the foundation.

**b. Kiwanis Children's Fund** – Bill Donegan informed the board that we receive monies back from the foundation based on our annual giving which was on the sheets that he gave out at the last board meeting. He stated that the information is always online at [www.kiwanis.org/foundation/](http://www.kiwanis.org/foundation/) He said that the information that he receives is normally about 30-45 days old. He stated that as of now, we are about 71% of clubs donating and that represents about 79% of the members. HE stressed individual contributions from individuals whose clubs were reluctant to spend money outside their communities.

**c. Lt Governor's Committee** – Jo Schwartz reported that at the LT Governor's breakfast this morning, Wayne Dothage was elected as the new chair of the committee. She also informed the past governor's committee donated \$250 to the Rock Springs project.

**d. Past Governor's Committee** – Cynthia Bender reported that the past governors were at her beck and call to support her as governor and she could call on any of them.

**e. Aktion Club** – Cindy Bender reported that She and Sumer Whitaker need to sit down and make some plans for the coming year. She said that she was excited that she saw some Aktion club members in attendance at the district convention and it gives her ideas for the future.

**f. Builders Club** – No Report

**g. Bylaws and Policies** - Robert Maxwell that he had no by-laws or policy currently pending so he had nothing to report. He stated that if anyone want to submit changes, they need to get with him because there are certain procedures that need to be followed to process the requests. He stated that there are currently no changes that he is aware of pending from Kiwanis International and based on the actions at the International convention, no thing to act on currently. Rusty Thomas asked that if International were to make changes, would the changes be automatic to the standard by-laws of the district or would the changes have to be processed and voted on by the district. Robert responded that he was not sure, but that he would contact Kiwanis International and check.

**h. Circle K** - Ron Jackson was not present – No Report. Jan Maxwell reported that she had spoken with Emily Vue, CKI Governor, and she had plans to work on start several new club this year. Rick Dickman reported that he visited with Emily and Sam this morning. He said that they were looking at their schedules because they plan on visiting every CKI campus during the year. He said he was glad to hear that because the two CKI clubs in Northwest Kansas are 2 year clubs and each year have difficulty getting up and running because of the student turn over at the 2 year institutions, He said he doesn't know how Hutchinson Community College has such a strong CKI program, but they always have a great program.

**i. District Convention** - Jim Germann reported that the mid-year 2018 conference would be in Pittsburg in early march. The Pittsburg Noon club has requested to be the host club for the conference. More information will be coming out as soon as it is finalized. He reported that the district convention in 2018 will be held in Salina at the new Holiday Garden Inn conference center that is being built south of town. The district is in negotiations



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with the hotel and will be entering into a contract for the convention shortly. The Salina Kiwanis club will be the host club for the convention. Vice Governor Rick has contacted the Hays Kiwanis club about having the mid-year 2019 conference in Hays Kansas. The club has yet to confirm that they are willing to be the host club for the event. He reported that He and Jo Schwartz were currently looking at and working on Wichita as the location for the 2019 district convention. The question was asked about dates for the events and Jim responded that midyears was normally the first weekend in March and District convention was normally the first weekend in August and that was the dates we are working on each year.

**j. Finance** – Doug Clark – No Report

**k. The Formula Coordinator** – Carolyn Dwire stated that this has been one of the most impressive growth expiring conventions that we have ever had and she knows that all of have learned something and some have learned a lot. She stated that we have a lot of communicating to do and a lot of roads to travel, but we are going to grow. She noted that Incoming International President Jim Rochford personally selected Jan Maxwell to be a member of the Eye of the Tiger Team.

**l. Human and Spiritual Values** – Ron Williams / Vera Williams not present – No Report. Jan Maxwell noted for those who were able attend the memorial service, we had outstanding music and the message was very timely. The Memorial service always adds a lot to our district convention and their efforts to make it meaningful and not to repeat the same message is an amazing thing.

**m. Kiwanis International Convention** – Cynthia Bender reported that the next International Convention will be in Las Vegas next year and that she will have information and materials available at the midyear conference. The dates are Jun 28 to July 1<sup>st</sup>. There is a real effort from Kiwanis International to keep registration to \$100.00

**n. Key Club** - Chuck Sack / Mary Hammond not present – No Report. Jan reported that Chuck Sack and the Key club board met here during the district convention. We saw many members of the board this weekend and Chloe Lubbers spoke truth to power at the opening session. She reported that there are a lot of wonderful things going on with Key club and that we can learn a lot from them. She noted that Chuck Sack does a wonderful job with the Key Club.

**o. Key Leader** – Linda Keller / Peter Bellucci – Linda Keller reported that the next Key Leader event is scheduled for 1 to 3 June 2018 at Rock Springs. They will try and have a brochure ready in January for the event. Jan Maxwell stated that Linda doesn't toot her own horn, but she had spoken with our facilitator at the conference informed Jan that she has done a number of the Key Leader programs and that our Key leader is one of the best thanks to Linda's effort.

**p. Kiwanis Kids** – Jan Maxwell reported that we have lost our K-Kids Coordinator to the position of Vice Governor and we are looking for someone to take the position.

**q. Leadership Development Coordinator** - Jim Mitchell asked that the CLE trainers update their information online so that when he brings up a report the information is accurate. Jan Maxwell said that she was taking a few Leadership guides home with her so they were available to any president who may need a copy. Jim reported that he is available to training for anyone at any time, just let him know.

**r. Partnership Coordinator** - Robert Ross – Not Present – No Report. Jan Maxwell stated that he presented a breakout session that was well attended and people received good information about Landscape Structures and the Warehouse during the session.

**s. Political Action Committee** – Warren Eckelman reported that he had no new information to report.

**t. Public Relations Coordinator** - Mary Hammond – not present, but did provide a written report for the



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board.

**u. Resolutions** - Robert Maxwell – No Report.

**v. Risk Manager** - Marc Potter – Not Present – No Report

**w. Service** – Greg Bender – Not Present – No Report. Jan Maxwell stated that we had a wonderful YCPO event at the convention.

**x. Youth Protection Manager** - Tomi Foust – Not Present – No Report. Jan Maxwell noted that as Tomi report at the board meeting on Friday, Tomi is being underutilized by the district and even though she has a day job, she will try to make herself available when requested and that she reported that there is a nice PowerPoint presentation available on line for clubs to utilize in training and that it is important that the training be conducted annually by the clubs for insurance purposes.

**y. Rock Springs Project** – Dave Hurrelbrink – Not Present – No Report. Rick Dickman stated that he was going to travel with Marc to Rock Springs in September to present another check to Rock Springs. He stated that it is such a good fit between Kiwanis and 4-H that since we are in the last year of the pledge he is going to go request information on how we can continue our efforts to help them in a Phase 2 effort. He is then planning to appear at the Kansas Foundation board meeting and request their support to keep the program open with the foundation. He will then bring the information to the board for discussion.

**z. Eliminate Project** – Dot Leakey reported that at the last board meeting she passed around the information sheets. She did provide a list of the model clubs and their progress to the board members. We are working on finishing up our pledges. We still have 21 clubs with outstanding pledges and she spoke with many of the clubs this weekend. Please encourage the clubs to complete their pledges, they mean a lot to the children and they are more lives that we can save. We have already saved over 844,000 children and their mothers. She reminded everyone that we were the 2<sup>nd</sup> District in the world to complete our pledge. We are up to \$866,000 dollars or 103% of our goal. There are still Zellers available and she has collected over \$1000 this weekend towards pledges.

### 10. Old Business: None

### 11. New Business:

**a. Approval of the 2017-18 District Budget** – Doug Clark deferred to Warren Eckelman. He explained that committee met and discussed the budget. He noted that the district dues were going up \$5 next year and that part of that increase would be used to raise the reserves by \$5000 next year. We reduced a few of the line items and increased a few others during the discussion. HE stated that basically the budget was the same as it was last year. Doug Clark explained that expenses are higher than income and that we budget \$12,528 in line 43000 to make up the difference in the hopes that all line items are not spent and that the line items for Officer travel are limited to 67% reimbursement until the end of the year to insure that the district has enough cash on hand to pay other expenses. At the end of the year after all of the other expenses have been satisfied, then the remained of the officer travel is payed if the funds are available. He stated that the mileage amount didn't change, but the amount for meals and hotels was increased a little to reflect higher costs. We have lowered the amount for the Governor and Secretary to attend ICON because it costs less to go to Las Vegas than it does to go to Paris. Jan Maxwell added that the Formula budget was increased in anticipation of receiving less money from Kiwanis International for the formula. Larry Tucker asked if he could speak and Jan Maxwell allowed his comments. He stated that he attended the training given by Jim Mitchell and he was concerned that he didn't see any monies budgeted for training. Warren informed him that it was listed in line 76000 and Larry stated that he didn't think that \$750 was enough. He stated that he knew that Kiwanis



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International was pushing the online training, but he was more of a traditionalist and felt that people got more out of training in person. Jan Maxwell responded that we all appreciate the training and that we all agree that in person training is far superior to the online training because of the interaction between the attendees and club interaction. She said that many of the CLE instructors did not request reimbursement for their travels. Doug Clark reported that \$128.00 has been spent out of that budget line. Jan stated that Jim Mitchell has worked very hard to get new trainers so that they don't have to travel as far. She said that Kiwanis International is not pushing the online training but offering it as an alternative. She informed Larry that we will take his concerns into consideration. Rusty informed Larry that she normally doesn't charge for her travels as a trainer. She said she does it because she enjoys it. Her main concern is the number of people attending the training. She stated that at some of her sessions less than half of the clubs are represented. We have to work on getting the word out to everyone about the training. Jan asked for any additional questions on the budget. Doug made the point that we would need a separate motion to increase the reserves by \$5000, but the budget needed to be approved first. Jan Maxwell asked for a motion to approve the proposed budget. Dawn Gabel motioned that the proposed budget be approved as presented. Carol Lydic 2<sup>nd</sup> the motion. No further discussion. Motion unanimously approved. Motion carried. Budget adopted. Doug Clark motioned that we increase the reserves by \$5000. Rusty Thomas 2<sup>nd</sup> the motion. During discussion, Doug Clark noted that the reserves would increase from \$72,000 to \$77,000. Jim Germann added that as Warren previously mentioned, the increase is in line with the District I-Plan. Hearing no further discussion, Jan Maxwell called for the vote. Motion unanimously approved. Motion carried. Reserves increased by \$5000 to \$77000 in the 2017-2018 year.

Governor Jan Maxwell recognized that CKI Governor Emily Vue had arrived at the meeting, she asked the members to stand and recognize her. She then asked if Emily had anything for the board. Emily reported that at the last board meeting she reported that CKI was working on the 2022 Plan and invited the board to attend their board meetings which are held online via Google meetings.

### **b. Routine 2017-18 business to be included in one motion:**

- 1.) Approve banking arrangements and signature cards.**
- 2.) Appoint District Secretary as approving authority for expense vouchers.**
- 3.) Authorize Surety Bond for District Secretary and Treasurer.**
- 4.) Authorize a credit card for use by the District Secretary, Governor, and Treasurer.**

Governor-designate Jan Maxwell presented the routine business to the board and asked for a motion. Rusty Thomas motion for approval. Duane Oestmann 2<sup>nd</sup> the motion. No further discussion. Motion unanimously approved. Motion carried.

**c. Set the final date for submission of 2016-2017 expense reports to be sent to the district secretary for processing and submitting to district treasurer for payment.** Governor-designate Jan Maxwell presented the information and asked for date recommendations. Cynthia Bender suggested 25 September. Doug Clark explained that that date would be fine since he can pay up until the end of the month, however that would mean that he would not pay out any officer travel over the 67% until that date. Cynthia then changed her suggested date to 20 September. Doug Clark explained that any expense request he received by that date he would total up and pay out with the remaining monies available. He explained that everyone would get the same percentage if there was not enough money to pay 100% of the officer travel. He gave an example that he would total up all of the travel expense request and if 90% of the money was left, everyone would receive 90% of their requested expenses. He also reminded everyone that all of the expense reports need to be process through the district secretary and that they would have to get them to the district secretary before the 20<sup>th</sup> so that Doug could receive them by the 20<sup>th</sup> for processing. Rusty Thomas asked what day that the district secretary need the expense request by. Jim Germann said that he would like to have them by the 19<sup>th</sup>, but if he received one on the 20<sup>th</sup>, he would process it



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and get it to Doug knowing that it was the deadline. Doug Clark stated that He could still process expense reports received after the 20<sup>th</sup> provided that funds were available. He said the 20<sup>th</sup> was the date that he would use to lift the 67% restriction on travel reimbursement. Doug did state that if we were out of money then there was the possibility that everyone would not receive 100% of their expense budget. Rusty Thomas pointed out that she didn't think that it was fair to limit Lt Governor-elects to smaller budgets, if we are looking for younger members to step up to leadership positions, they have different considerations with family's to worry about. Doug pointed out that Cynthia was out several thousand dollars currently because of the amount of traveling she has done for the district. Jan Maxwell pointed out that if we grow the district, we will have more money to reimburse the officers for their travel in the district and allow people to travel more. She stated that is why we are holding reimbursement at 67%. She stated that if there were instances where people have over spent, they can be address on a case by case basis, but she didn't think it was wise to allow a blanket approval. Cynthia Bender motioned that 20 September 2017 be the final date for submission of travel expense reports to the district secretary. Tom Sirridge 2<sup>nd</sup> the motion. No further discussion. Motion Carried.

Duane Oestmann asked if it was permissible for a Lt Governor to allow monies budgeted to him to be transferred to another Lt Governor to increase their reimbursement. Doug Clark stated that we have allowed people to transfer monies to another budget item in the past because we have had an expense that wasn't covered. Jan said that it was a good question and that well know there are some divisions where there is not allot of travel and that if the Lt Governor wants to allow others to use their budgeted funds, please let the district secretary and treasurer know. Doug Clark stated that however the 67% would apply to both accounts until we hit the 20<sup>th</sup> and then the amount can be raised to monies on hand. Dawn Gabel stated that she thinks that it is bad form to borrow from one line item to give to another. The point of a budget is to determine how much it costs to operate that line item so that you can use it to determine future budgets. Doug Clark explained that the second page of the budget form is used to calculate the mileage for each Lt. Governor and it is adjusted each year based on the location of the conventions. Jim Germann stated that he agreed with Dawn and that even if the monies are moved they should be expensed to the line that they are being used for. He gave an example that if we moved money from Duane's budget to Ryan's the actual expenses would be expensed from Ryan's line item so that at the end of the year we could see that he was budgeted say \$400, but actually spent \$800. This will allow for better budgeting in the future. Jan stated that as she looks at the budget we may need to change our budgeting due to the 2 year terms of some Lt Governors. Doug Clark stated that they would have two line items to draw from, the Lt Governor and Lt Governor elect lines.

**d. Formula matching grant funds discussion:** Governor-designate Jan Maxwell informed the board that she learned about Formula Matching grants. One of the requirements is that the district have matching funds for the grant. The tricky part of the grant is that we have to have two sites identified for the grant. Some of the expenses that can be paid with the grant to help defray costs for new club builders to come to the division and pay for travel expenses and hotels for new club builders. She also informed the board that these grants require board approval and that we will be putting together a grant later in the year and bringing it to the board for approval. She feels that it is important that the board members are aware of the grant program. Jim Germann asked that if we were going to use the funds budgeted to the formula for this match or was there going to be a need for the board to do a budget adjustment. Jan informed the board that we have put additional monies in the formula budget for this grant program. Warren Eckelman asked if there was a set matching amount. Jan informed the board that it is a 50-50 match. She also said that there is a possibility to apply for more than one during the year and that we do have the contacts at Kiwanis International to assist with the completion of the grants. Warren asked if there was a limit to the amount we could request. Jan said she was not sure of the maximum dollar amount. Trustee Dick Olmstead stated that based on our budget, he sees the potential to double the formula moneys from \$3000 to \$6000 through the grant program. Jan informed the board to be looking for more information on the grant program.



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### **e. International President-Designate Jim Rochford visit to the district on 24 – 25 August 2017**

**discussion:** Governor-designate Jan Maxwell informed the board about the blitz effort with Don Canaday in Edgerton preceding the convention. She informed the board that members were out Thursday and Friday and they are near ten applications and checks and fifteen are needed for a new club. She informed the board that as Governor-Elects, they had to provide a plan to the International President-Elect Jim Rochford a plan for new club building. She stated that Edgerton was first on her list and then Ottawa. She received a call last week from Jim Rochford that he was supposed to be going to a different district, but they were not as far along as Kansas so he would be coming to the Kansas District with International Trustee Greg Beard to assist in club building event on the 24<sup>th</sup> and 25<sup>th</sup> of August. She informed the board that she would be meeting with Don Canaday later today to decide if we were finishing Edgerton during his visit or starting on Ottawa. Another part of his visit is that he would like to be involved in a club strengthening event and she is looking at having an event in Gardner to assist them in club strengthening.

**f. Discussion on Lt Governor Conference calls for the 2017-2018 Kiwanis year:** Governor-designate Jan Maxwell informed the board that in order to organize and plan thoughtfully for new club building and club strengthening and to allow other members of the district know what is going on she would like to schedule conference calls to coordinate our efforts. The calls will be organized and will have agendas, we will not waste board members time. Discussion was held about the best time to have the calls. It was decided that Sunday nights at 7:00 pm would be the best nights for the calls. The first dates were set for 8 October and 12 November at 7:00 pm. Secretary will send out the information on the conference calls.

**g. Discussion on new club sites, blitz training dates:** Governor-designate Jan Maxwell informed the board that items G and H sort of go together. She wanted to inform the board what she told Kiwanis International. We will start with Edgerton and follow with Ottawa because we have sponsoring club and have members who can join the new clubs to provide support. Wellington may be a grant opportunity. We have to figure out who the team members of the wellington team would be. She also spoke with Ryan about Norton. Ryan stated that he spoke with the people in Norton and due to another conference they were involved with, they wanted to wait until after this weekend to start working on the contact lists for Norton. Jan stated that one of the important things they have learned is that is important to have appointments set up for starting new clubs.

**h. Discussion on member strengthening events and Governor Visits:** Governor-designate Jan Maxwell informed the board that International President –Elect Jim Rochford wants Governor visits to divisions be for club strengthening and training events, not Kissing Baby tours. She informed the board that her weekends are pretty much yours and that she is available to come and get the resources we need to be successful. She said that in districts that are having successes, members are trained on the Saturday and Sunday and they are able to practice making the ask and asking for referrals before they go out on club strengthening events the following week. She said that she learned so much this weekend from Don and she is available to come out to assist the divisions. Right now there are no governor visits set. Duane Oestmann asked if anybody knows anyone in Derby please let him or Carolyn know because they are looking to start up another club in Derby.

**i. Discussion on the establishment of rapid response teams:** Governor-designate Jan Maxwell informed the board as LT Governors, you may get wind of issues with clubs in your division. We need to be prepared as district officers to be able to assist clubs and help them grow. We need to be able to get to the communities to assist them and let them know that we care about their communities and do not want the club to close. We did have a success this year with the Augusta club. They indicated at a division council meeting that they were ready to give up. The district offered to help them with a blitz effort and Carolyn went to the club and informed them about the formula. The club decided that they could do the blitz themselves and have grown from 10 to 14 members with 2 additional members pending. It can be done but we need to be helping and coaching.



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### 12. Comments:

**a. KI District Counselor** – Richard “Dick” Olmstead informed the board that he has felt so at home this weekend and he is looking forward to coming back at midyear. He said he can’t get here very rapidly but he is available to help if his schedule allows it. He said Thank You to the Kansas District he has had a wonderful time this weekend and he is thankful for the warm reception he received from members of the district.

**b. Past Governor** – Cynthia Bender thanked everyone to everyone who participated in the district convention this weekend. She has heard many wonderful things from members about it. She thank Jan for the programs and Jim for the organization of the event. She thanked everyone for their support this year and for the ideas she has been given this year. She said she was also grateful for the controversies she has faced this year because they made her a better person. She is glad that she served as Governor it gave her an opportunity to serve the great Kiwanians in the Kansas District.

**c. Vice-Governor-designate**– Jo Schwartz thanked everyone for a wonderful weekend and she feels like she is jumping in and joining a team that has been growing together for a several years with the formula. She said it was so amazing for her to see all of the members from around the district who came to Salina to help in their efforts and how much better everyone feels helping others outside their local areas. She said she is currently only in knee deep so it’s not bad.

**d. Governor-Elect designate** – Rick Dickman said that it is starting to sink in more and more. He is getting more excited each time. He has enjoyed working this past year working with Cindy, Jan and Jim, he has learned a lot. It has kind of opened his eyes that we are all thinking the same thing, we just have different ideas on how we are all going to get there. He said he was looking forward to getting his notice from Indianapolis when they are going to put him on a plane, take him there and remove part of his brain and insert a governor get ready brain and see how full it can get. He really appreciated all of the past governors that he had an opportunity to visit with and the congratulations he received. It just shows the love and respect that we have for each other. He said he looks forward to working with each and every one of us.

**e. Governor-designate** – Jan Maxwell stated that our bottom line goal is to build three new clubs. Our stretch goal is to build five. But she thinks that if we really get rolling, we can do more, but we want to do what we are doing well before we try to attempt 15 clubs or something crazy. She stated that we need to strengthen our existing clubs. She added that our third goal is to lay the foundation for Rick and for Jo and for our district and build clubs. We don’t get all the clubs on our lists done, we have other people who can help to build those clubs. We have had the opportunity to work together and through some tough things and funs times of celebrating checks and applications in Salina, just really wonderful stuff.

Governor-designate Jan Maxwell reviewed that distinguished member criteria. She also noted that members will be receiving credit at International for recruiting members to clubs other than their own. She reviewed the criteria for clubs to be distinguished and for the district to be a distinguished district.

Governor-designate Jan Maxwell stated that ideally we would have a Lt Governor for each division, but we don’t. she said that when she went to Indianapolis and spoke with her counterparts about vacancies, they stated that they had vacancies, but they were going to recruit at mid-year. She stated that we will not be doing our Lt Governor training before mid-year. We are working on a date with Rock Springs and Brad Boyd for the first weekend in May. She stated that if you are a Lt Governor in the first year of a two year term you should be looking for your replacement, if you are a Lt Governor in your second year of a two year term, you really need to be looking for a





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replacement and ideally someone to follow them. She just wants everyone to know that Lt Governor training will not be held at mid-year.

**The next regular 2017-18 Board of Trustees meeting will be at the Mid-Year Conference in Pittsburg, time and date TBD.**

**13. Adjournment:** Governor-designate Jan Maxwell asked if there was any other business to be conducted. Hearing none, she asked for a motion to adjourn. Duane Oestmann motioned to adjourn. Carol Lydic 2<sup>nd</sup> the motion. No further discussion. Motion unanimously approved. Motion carried. The meeting was adjourned at 1:05 pm.



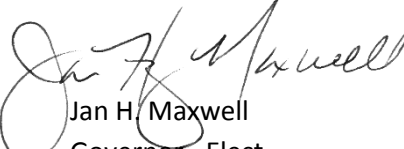
# Kiwaniis®

Kansas District of Kiwanis International

**Subject: District Committee Appointments**

**15 July 2017**

Aktion Club	Sumer Whitaker / Cynthia Bender
Builder's Club	
Bylaws and Policies	Robert Maxwell
Circle K	Ron Jackson
District Convention	Jim Germann
Finance	Doug Clark
The Formula Coordinator	Carolyn Dwire / Marc Potter
Human and Spiritual Values	Ron Williams / Vera Williams
Kiwanis International Convention	Cynthia Bender
Key Club	Chuck Sack / Mary Hammond
Key Leader	Linda Keller / Peter Bellucci
Kiwanis International Foundation	Bill Donegan
Kiwanis Kids	
Leadership Development Coordinator	Jim Mitchell
Partnership Coordinator	Robert Ross
Political Action Committee	Warren Eckelman (Chair) Dave Hurrelbrink (Member) Marc Potter (Member)
Public Relations Coordinator	Mary Hammond
Resolutions	Robert Maxwell
Risk Manager	Marc Potter
Service	Greg Bender
Youth Protection Manager	Tomi Foust

  
Jan H. Maxwell  
Governor - Elect

Public Relations Report  
KS Kiwanis Board Mtg  
8/4/17

My apologies for missing this year's District Convention. I know you will have a wonderful time in Kansas City and I look forward to seeing many posts on social media throughout the weekend which will cause much jealousy to those of us missing the fun. As you know, getting our Kiwanis message out via social media is a great public relations tool that we all should be using to share our Kiwanis message.

As the Public Relations Coordinator for the district, I continue to assist our Kiwanian Editor Kevin Schukman with our district newsletter. I am pleased with the transition we have experienced in this area and really pleased with the quality of articles we receive. If you have submitted articles, thank you for doing so as your articles is what makes our newsletter a quality piece of communication. If you know of anyone who would like to submit articles on a Kiwanis topic or project, please have them contact me or Kevin Schukman.

I will travel to present to clubs on the topic of Public Relations, when my schedule allows. Most recently I was a guest at the El Dorado Kiwanis and my presentation was well received. I think continuing to remind and share the resources available to Kiwanis clubs & members will help us stay compliant with Kiwanis International standards. This specific presentation spun off additional conversation with the Augusta Kiwanis club and I've been in assisting them with ideas and resources, offering to provide a Saturday workshop in the future.

I have also been attending monthly webinars hosted by Kiwanis International when my schedule allows. All past webinars are available on Kiwanis Buzz Builder which is located at [www.kiwanis.org/buzzbuilder](http://www.kiwanis.org/buzzbuilder). The Buzz Builder site is a great resource for all Kiwanis Clubs and I have mentioned this in previous newsletter articles and in my presentations. But it's always good to repeat myself.

If any Kiwanis member or club has questions about social media resources or Kiwanis branding, I'm easily accessible by phone 785-623-8506 or e-mail at [sprenkel\\_m@yahoo.com](mailto:sprenkel_m@yahoo.com). For your planning purposes, a new issue of the KS Kiwanian will come out in late September just prior to the start of the new Kiwanis year.

I appreciate the opportunity to represent the KS Kiwanis District in this role as PR Coordinator. Always remember friends...

#kidsneedkiwanis  
#kiwanisneedsyou  
#kskiwanis.

Mary S. Hammond  
PR Coordinator  
Hays, KS

MODEL CLUBS PLEDGES LEFT AS OF 8/1/17

1.	PITTSBURG -----	\$45,000---	\$27,259.25 ==	\$ 17,740.75
2.	ABILENE-----	\$30,000---	\$ 8,668.27 ==	\$ 21,331.73
3.	JUNCTION CITY----	\$17,250--	\$ 14,31.58 ==	\$ 15,818.42
4.	MANHATTAN-----	\$21,750--	\$11,661.00 ==	\$10,089.00
5.	MARYSVILLE-----	\$18,000--	\$ 5,460.16 ==	\$12,539.84
6.	EMPORIA -----	\$29,250--	\$22,093.48==	\$7,156.52
7.	MCPHERSON-----	\$30,000 --	\$22,093.48 ==	\$7,906.52
8.	NEWTON-----	\$30,000---	\$13,584.63 ==	\$13,554.63
9.	BUHLER-----	\$8,250--	\$7080.96 ==	\$1,169.04
10.	ELLSWORTH-----	\$36,000 --	\$27,955.27 ==	\$8,044.73
11.	HUTCHINSON-----	\$10,500---	\$6,534.00 ==	\$3966.00
12.	KANSAS CITY-----	\$20,250----	\$ 12,282.50==	\$7967.50
13.	OVERLAND PARK--	\$9,000----	\$7982.20==	\$1017.80
14.	SHAWNEE-----	\$19,500---	\$14,600.00==	\$4900.00
15.	DODGE CITY-----	\$15,000--	\$11,324.78==	\$3,675.22
16.	MEADE-----	\$15,000---	\$4,758.37==	\$10,241.63
17.	TECUMSEH-----	\$12,750---	\$9,974.65==	\$2775.35
18.	TOPEKA-----	\$42,750.00---	\$39,917.16==	\$2,832.84
19.	GOODLAND-----	\$47,250.00--	\$29,664.50==	\$17,585.50
20.	HAYS-----	\$66,000.00--	\$36,630.47==	\$29,369.53
21.	RUSSELL SUNRISE--	\$18,750.00--	\$13,357.67==	\$5,392.33

ACCOUNT NUMBERS	2013-2014 Budget		2014-2015 Budget		2015-2016 Budget		2016-2017 Budget		2017-2018 Budget	
<b>4 - CONTRIBUTIONS</b>										
<b>43000 - From Non-Reimbursed Expenses</b>		\$ 46,240		\$ 45,690		\$ 49,240		\$ 17,980		\$ 12,528
<b>44000 - Revenue From Kiwanis Found</b>		\$ 3,000		\$ -		\$ -		\$ -		\$ -
44100 - KS Kiwanis Found - The Kiwanian	\$ 500		\$ 500		\$ -		\$ 500		\$ 500	
44200 - KS Kiwanis Found - SLP's	\$ 500		\$ 500		\$ 2,750		\$ 3,250		\$ 3,250	
44300 - KS Kiwanis Found - Lt Gov Ed	\$ 2,000		\$ 2,000		\$ 2,000		\$ 2,000		\$ 2,000	
44600 - International Foundation	\$ -									
<b>5 - EARNED REVENUES</b>		\$ 99,450		\$ 95,950		\$ 91,100		\$ 89,083		\$ 93,510
<b>52000 - Revenue From Dues</b>		\$ 53,950		\$ 53,950		\$ 53,950		\$ 51,183		\$ 55,410
52100 - Regular Membership Dues	\$ 40,500		\$ 40,500		\$ 40,500		\$ 35,640		\$ 34,200	
52200 - The Kiwanian Dues (Media Dues)	\$ 2,250		\$ 2,250		\$ 2,250		\$ 1,980		\$ 1,900	
Dues Increase							\$ 3,960		\$ 9,500	
52300 - SLP Program Dues	\$ 9,000		\$ 9,000		\$ 9,000		\$ 7,920		\$ 7,600	
52400 - New Member Dues	\$ 2,200		\$ 2,200		\$ 2,200		\$ 1,683		\$ 2,210	
52600 - Circle K Membership Dues										
52800 - Key Club Membership Dues										
<b>53000 - Revenue From Investments</b>		\$ 1,200		\$ 1,000		\$ 300		\$ 100		\$ 300
53100 - Interest Short Term Investments	\$ 1,200		\$ 1,000		\$ 300		\$ 100		\$ 300	
53200 - Div & Interest From Securities										
<b>55000 - Revenue From Other Sources</b>		\$ 1,300		\$ 500		\$ 100		\$ 50		\$ 50
55100 - District Fund Raising Events	\$ 800		\$ -		\$ -		\$ -		\$ -	
55400 - Gross Sales KS Kiwanis Items	\$ 100		\$ 100		\$ 100		\$ 50		\$ 50	
55500 - Silent Auction	\$ 400		\$ 400		\$ -		\$ -		\$ -	
55900 - Misc Revenue										
<b>58000 - Special Event Revenues</b>		\$ 40,000		\$ 37,500		\$ 32,000		\$ 32,000		\$ 32,000
58100 - Mid-Year Conference	\$ 13,000		\$ 11,000		\$ 10,000		\$ 10,000		\$ 10,000	
58200 - District Convention	\$ 25,000		\$ 24,500		\$ 20,000		\$ 20,000		\$ 20,000	
58300 - ICON District Dinner	\$ 2,000		\$ 2,000		\$ 2,000		\$ 2,000		\$ 2,000	
<b>6 - OTHER REVENUE</b>										
<b>68000 - Unrealized Gain (Loss)</b>										
<b>7 - EXPENSES - PERSONNEL RELATED</b>		\$ 152,690		\$ 142,240		\$ 140,340		\$ 107,063		\$ 106,038
<b>71000 - Contract Service Expenses</b>		\$ 2,340		\$ 2,490		\$ 2,490		\$ 1,240		\$ 1,240
71100 - Fundraising Fees										
71200 - Accounting Fees										
71210 - Audit & tax Return	\$ 1,100		\$ 1,250		\$ 1,250		\$ 800		\$ 800	
71300 - Legal Fees										
71310 - State Registration Fees	\$ 40		\$ 40		\$ 40		\$ 40		\$ 40	
71400 - Other Professional Fees										
71900 - Other Contracted Services	\$ 1,200		\$ 1,200		\$ 1,200		\$ 400		\$ 400	
<b>72000 - Officer Travel &amp; Misc Expenses</b>		\$ 45,100		\$ 32,600		\$ 32,500		\$ 27,200		\$ 24,000
72100 - Governor Travel & Misc	\$ 9,700		\$ 8,500		\$ 8,400		\$ 6,700		\$ 6,800	
72110 - Governor - ICON										
72120 - Governor - Dist Travel										
72200 - Governor-Elect Travel & Misc	\$ 9,300		\$ 6,500		\$ 6,500		\$ 6,500		\$ 6,500	
72210 - Gov Elect - ICON										
72220 - Gov Elect - Dist Travel										
72230 - Gov Elect - KI Travel										
72300 - Vice-Governor Travel & Misc	\$ 7,100		\$ 5,000		\$ 4,900		\$ 6,200		\$ 3,600	
72310 - Vice Gov - ICON										
72320 - Vice Gov -Dist Travel										
72400 - Immed Past Gov Travel & Misc	\$ 5,000		\$ 3,200		\$ 3,300		\$ 700		\$ 1,000	
72410 - Immed Past Gov - ICON										
72420 - Immed Past Gov - Dist Travel										
72500 - Secretary Travel & Misc	\$ 8,500		\$ 6,200		\$ 6,200		\$ 6,400		\$ 5,100	

72510 - Secretary - ICON														
72520 - Secretary - Dist Travel														
72530 - Secretary - KI Travel														
72600 - Treasurer Travel & Misc	\$ 5,500		\$ 3,200		\$ 3,200			\$ 700			\$ 1,000			
72610 - Treasurer - ICON														
72620 - Treasurer - Dist Travel														
<b>73000 - Lt Governor Travel &amp; Misc</b>		\$ 30,900		\$ 29,200		\$ 29,200			\$ 23,200				\$ 25,100	
73100 - Div 2 Lt Gov Travel & Misc	\$ 1,300		\$ 1,100		\$ 1,100			\$ 1,100			\$ 1,100			
73150 - Div 3 Lt Gov Travel & Misc	\$ 2,100		\$ 2,100		\$ 2,100			\$ 1,500			\$ 1,400			
73200 - Div 4 Lt Gov Travel & Misc	\$ 1,100		\$ 900		\$ 900			\$ 1,000			\$ 1,100			
73250 - Div 5 Lt Gov Travel & Misc	\$ 1,400		\$ 1,300		\$ 1,300			\$ 1,000			\$ 1,100			
73300 - Div 6 Lt Gov Travel & Misc	\$ 800		\$ 800		\$ 800			\$ 700			\$ 900			
73350 - Div 7 Lt Gov Travel & Misc	\$ 1,200		\$ 1,300		\$ 1,300			\$ 1,100			\$ 1,200			
73400 - Div 8 Lt Gov Travel & Misc	\$ 1,400		\$ 1,500		\$ 1,500			\$ 1,000			\$ 1,200			
73450 - Div 9 Lt Gov Travel & Misc	\$ 1,300		\$ 1,100		\$ 1,100			\$ 1,100			\$ 1,100			
73500 - Div 10 Lt Gov Travel & Misc	\$ 1,900		\$ 2,100		\$ 2,100			\$ 1,500			\$ 1,700			
73550 - Div 11 Lt Gov Travel & Misc	\$ 1,200		\$ 1,000		\$ 1,000			\$ 1,000			\$ 1,100			
73600 - Div 12 Lt Gov Travel & Misc	\$ 2,300		\$ 2,300		\$ 2,300			\$ 1,600			\$ 1,900			
73900 - Lt Gov Elect To ICON (Note 1)	\$ 9,000		\$ 8,000		\$ 8,000			\$ 6,000			\$ 6,000			
79310 - Div 2 Lt Gov Elect Travel	\$ 600		\$ 400		\$ 400			\$ 400			\$ 500			
79315 - Div 3 Lt Gov Elect Travel	\$ 600		\$ 600		\$ 600			\$ 500			\$ 600			
79320 - Div 4 Lt Gov Elect Travel	\$ 600		\$ 400		\$ 400			\$ 400			\$ 400			
79325 - Div 5 Lt Gov Elect Travel	\$ 500		\$ 400		\$ 400			\$ 400			\$ 400			
79330 - Div 6 Lt Gov Elect Travel	\$ 300		\$ 400		\$ 400			\$ 300			\$ 400			
79335 - Div 7 Lt Gov Elect Travel	\$ 400		\$ 500		\$ 500			\$ 400			\$ 500			
79340 - Div 8 Lt Gov Elect Travel	\$ 400		\$ 500		\$ 500			\$ 400			\$ 400			
79345 - Div 9 Lt Gov Elect Travel	\$ 600		\$ 500		\$ 500			\$ 400			\$ 500			
79350 - Div 10 Lt Gov Elect Travel	\$ 600		\$ 800		\$ 800			\$ 500			\$ 600			
79360 - Div 11 Lt Gov Elect Travel	\$ 600		\$ 500		\$ 500			\$ 400			\$ 500			
79365 - Div 12 Lt Gov Elect Travel	\$ 700		\$ 700		\$ 700			\$ 500			\$ 500			
<b>74000 - Committee Travel &amp; Misc</b>		\$ 10,700		\$ 13,600		\$ 10,300			\$ 7,800				\$ 8,200	
74250 - Rock Springs Committee			\$ 1,500		\$ 1,500			\$ 200			\$ 200			
74300 - Elininate Project	\$ 2,200		\$ 1,800		\$ -			\$ -			\$ -			
74400 - The Kiwanian Editor	\$ 1,700		\$ 1,700		\$ 1,700			\$ 100			\$ 100			
74450 - PR			\$ 500		\$ 500			\$ 1,500			\$ 750			
74500 - Partnership Coordinator	\$ 1,000		\$ 400		\$ 400			\$ 1,500			\$ 1,500			
74550 - District AV Coordinator			\$ 800		\$ 800			\$ 500			\$ 500			
74600 - Young Children Priority One	\$ 500		\$ 500		\$ 500									
74700 - District Photographer	\$ 400		\$ 600		\$ -			\$ -			\$ 750			
74800 - The Formula	\$ 3,100		\$ 4,000		\$ 3,100			\$ 1,700			\$ 3,000			
74900 - Youth Protection	\$ 1,800		\$ 1,800		\$ 1,800			\$ 1,900			\$ 1,000			
74550 - Misc Committee Travel (Note 2)								\$ 400			\$ 400			
<b>76000 - CLE Instructor Travel &amp; Misc</b>		\$ 2,250		\$ 2,250		\$ 2,250			\$ 750				\$ 750	
<b>8 - NON-PERSONNEL RELATED EXPENSES</b>														
<b>81000 - Dist Secretary Non-Travel</b>		\$ 6,300		\$ 6,800		\$ 7,800			\$ 2,750				\$ 1,750	
81100 - Office Expenses														
81110 - Printing & Postage								\$ 1,750			\$ 1,750			
81120 - Telephone								\$ -			\$ -			
81130 - Office Rental								\$ -			\$ -			
81190 - Other								\$ 1,000			\$ -			
<b>82000 - District Treas Non-Travel</b>		\$ 500		\$ 500		\$ 500			\$ 300				\$ 300	
82100 - Office Expenses														
82400 - Bank Service Fees														
<b>83000 - Other Expenses</b>		\$ 38,300		\$ 37,300		\$ 37,900			\$ 29,400				\$ 29,400	
83100 - Items For Members	\$ 300		\$ 300		\$ 400			\$ 400			\$ 400			

83110 - Awards															
83120 - Officer Pins															
83130 - Honors Book															
83200 - Mid-Year Conference	\$ 10,000		\$ 10,000		\$ 10,000		\$ 7,500		\$ 7,500						
83300 - District Convention	\$ 20,000		\$ 20,000		\$ 20,000		\$ 15,000		\$ 15,000						
83400 - Online Registration Fees															
83600 - Lt Gov Education at Mid Year	\$ 4,000		\$ 4,000		\$ 4,500		\$ 4,500		\$ 4,500						
83700 - ICON District Dinner	\$ 2,000		\$ 2,000		\$ 2,000		\$ 2,000		\$ 2,000						
83800 - Special Populations Program	\$ 2,000		\$ 1,000		\$ 1,000		\$ -		\$ -						
<b>84000 - Other Officer Non-Travel</b>								\$ 1,950					\$ 2,950		
Lt Governors Div Mtgs, Postage, etc (Note 3)							\$ 550		\$ 550						
The Kiwanian							\$ 700		\$ 700						
District Website							\$ -		\$ -						
PR							\$ 500		\$ 1,500						
AV Supplies							\$ 200		\$ 200						
<b>85000 - SLP Program Support</b>		\$ 13,600		\$ 14,800		\$ 15,900		\$ 11,373	\$ 11,473				\$ 11,248	\$ 11,248	
85100 - Builders Club Support	\$ 2,300		\$ 1,400		\$ 1,400		\$ 650		\$ 650				\$ 650		
85200 - Key Club Support	\$ 4,500		\$ 5,500		\$ 7,500		\$ 6,573		\$ 6,448				\$ 6,448		
85300 - Circle K Support	\$ 3,000		\$ 3,000		\$ 3,000		\$ 1,000		\$ 1,000				\$ 1,000		
85400 - Aktion Club Support	\$ 1,200		\$ 1,800		\$ -		\$ 400		\$ 400				\$ 400		
85500 - K-Kids Support	\$ 1,100		\$ 1,100		\$ -		\$ 250		\$ 250				\$ 250		
85600 - Key Leader Support	\$ 1,500		\$ 2,000		\$ 4,000		\$ 2,500		\$ 2,500				\$ 2,500		
<b>86000 - Cost of Merchandise For Sale</b>		\$ 100		\$ -		\$ -		\$ -					\$ -		
86100 - Sales Tax	\$ 100		\$ -		\$ -		\$ -		\$ -				\$ -		
<b>87000 - Project Donations</b>															
87100 - Eliminate Project			\$ -		\$ -		\$ -		\$ -				\$ -		
<b>89000 - Other Business Expenses</b>															
89100 - Insurance		\$ 2,600		\$ 2,700		\$ 1,500		\$ 1,100					\$ 1,100		
89110 - Fidelity Bond	\$ 300						\$ 300		\$ 300				\$ 300		
89120 - Directors & Officers Insurance	\$ 2,300						\$ 800		\$ 800				\$ 800		
89200 - Fines, Penalties, Judgements															

**Note 1** - Lt Gov Elect to ICON - Up to \$3000/Individual Max - If more than 2 Attend To Be Equally Divided. Must be new attendee.  
**Note 2** - As needed by other committees as approved by Governor & Secretary  
**Note 3** - Food for Division Meetings & Office Supplies. \$50 minimum per Lt Gov with rest divided evenly.