



Kiwaniis®

2016-2017 KANSAS DISTRICT BOARD OF TRUSTEES MEETING MINUTES

Thursday, October 20, 2016, Conference Call

Prepared by Secretary Jim Germann

1. Call to Order – Governor Cynthia Bender called the meeting to order at 7:31 pm and requested that Secretary Jim Germann conduct roll call of members in attendance.
2. Attendance: Roll call taken by Secretary Jim Germann via voice vote. He reported that 9 members were present for the call and that a quorum was achieved.

Governor Cynthia Bender	<u>Present</u>	Division 4 – Victor Steiner	<u>Absent</u>
Immediate Past-Governor Warren Eckelman	<u>Present</u>	Division 5 –	
Governor-Elect Jan Maxwell	<u>Present</u>	Division 6 -	
Vice-Governor Richard Dickman	<u>Present</u>	Division 7 – Robyn Voss	<u>Absent</u>
Treasurer Doug Clark	<u>Present</u>	Division 8 – Ron Moser	<u>Absent</u>
		Division 9 – Dave Hurrelbrink	<u>Absent</u>
Secretary Jim Germann	<u>Present</u>	Division 10 – Shirley McLoughlin	<u>Absent</u>
LT Governors:		Division 11 – Tom Sirridge	<u>Present</u>
Division 2 – Rusty Thomas	<u>Absent</u>	Division 12 – Duane Adams	<u>Present</u>
Division 3 – John Shields	<u>Present</u>		

3. New Business:

Governor Cynthia asked if there were any additional items for the board consideration. None were presented.

a. Key Leader – The district has been notified by Kiwanis International that in order to have a Key Leader event in the Kansas District in 2017, the District must guarantee a minimum of 60 students at the event. If the member participation is below the 60 student number, the district would be responsible for the difference in costs. The current cost per student is \$275.00 (\$250.00 for Key club members). Attendance at the event in 2015 and 2016 was 53 and 50, respectively. The support for Key Leader (line 85600) is budgeted for \$2,500.00 in the 2016-2017 budget. The board needs to decide if they wish to provide a guarantee to Kiwanis International that the district will fund the cost difference if the minimum number of students is not met.

Governor Cynthia explained the information above and in order to keep Key Leader active in the Kansas District, the district must be willing to provide the financial guarantee. She called for a motion. Rick Dickman motioned that the district cover the costs associated with the request from Kiwanis International. Tom Sirridge 2nded the motion. Governor Cynthia called for discussion. Rick Dickman stated that word needs to get out to the clubs to get busy and get kids to attend the Key Leader event. Jan Maxwell stated that information about Key Leader need to be stressed at all the Division Council meetings and that the LT Governors needed to be cheerleaders for the event in their divisions and start getting the clubs to support sending kids to the event , even if they are not kids from their club. Warren Eckelman stated that we need to make sure that the information is included in the Kiwanian and that this is a very worthwhile program. He stated that last year many clubs came through with support for the program even if they did not send kids to the event. After discussion, Governor Cynthia called for a voice vote on the motion. The motion was unanimously approved via voice vote. Motion carried. Governor Cynthia stated





2016-2017 KANSAS DISTRICT BOARD OF TRUSTEES MEETING MINUTES

Thursday, October 20, 2016, Conference Call

Prepared by Secretary Jim Germann

that she would contact Linda Keller, Key Leader Cahir and inform her of the board's decision.

b. Mid-Year Registration Fee – The District By-Laws provide the District Board will set the registration fee for conventions. The chair of the convention committee, after consultation with the staff at the Atrium in Hutchinson, is recommending that the registration fee be set at \$75.00 with an “early bird” registration discounted rate of \$40.00. The early registration would end three weeks prior to the date of the event or 10 February 2017. The board needs to set the registration fee for the event.

Governor Cynthia explain the agenda item as stated above, and called for a motion. Tom Sirridge motioned that the registration fee for the mid-year conference be set at \$75, with an early bird registration rate of \$40 prior to 10 February 2017. Jan Maxwell 2nded the motion. Governor Cynthia called for discussion. Jan Maxwell requested some additional information about the fee. District Secretary (Convention Committee Chair) Jim Germann explained that the contract for the conference at the Atrium in Hutchinson was originally signed by Rusty Thomas in October of 2015. He has met with the staff at the atrium this month and reviewed the contract and the facilities. He stated that many of the items being utilized at the Atrium by the district will be provided at a free or reduced rate, the fee should more than cover the associated costs. But since this was the first conference he will be conducting for the district, he could not be sure of all of the associated costs and is requesting that we use the same rate as the last mid-year conference. He informed the board that the next meeting of the committee for the conference would be in Hutchinson on 10 November at 5 pm. Members of the Downtown Hutchinson club and Hutchinson club will be present to discuss the conference. Warren Eckelman stated that he thought the price was very reasonable compared to other districts in our region where he has seen registrations fees of several hundred dollars. Having not further discussion, Governor Cynthia called for a voice vote on the motion. The motion was unanimously approved via a voice vote. Motion carried.

c. Governor reimbursement – Governor Cynthia Bender purchased notebooks for presentation to the 2016-2017 LT Governors at a cost of \$165.45. The items were purchased prior to 1 October 2016. The governor withheld the submission of this item from last year's reimbursement process because she felt that the item should come out of her Governor's budget for the 2016-2017 Kiwanis year. The Secretary is requesting permission from the board to process this expense in the current budgeted year even though the purchase was made prior to the beginning of the Kiwanis year.

Governor Cynthia explained the agenda item as stated above, and called for a motion. Rick Dickman motioned that the expense reimbursement be allowed. John Shields 2nded the motion. Governor Cynthia called for discussion and explained her that she withheld the reimbursement request from last year's budget because she felt that the monies should come from her budget as Governor in the new Kiwanis Year. Secretary Jim Germann explained that since the receipt was dated prior to new Kiwanis year and that the 2015-2016 board had set a cutoff date of 20 September 2016 for expenses, the board need to authorize an exception for him to process the expense. Hearing no further discussion, Governor Cynthia called for a voice vote. Motion unanimously approved via voice vote. Motion carried. Secretary directed to authorize expenditure.

d. CLE reimbursement – Carolyn Dwire submitted an expense report for CLE travel covering the July and August 2016 timeframe in the amount of \$128.80. The request was not received until 30





Kiwanis®

2016-2017 KANSAS DISTRICT BOARD OF TRUSTEES MEETING MINUTES

Thursday, October 20, 2016, Conference Call

Prepared by Secretary Jim Germann

September 2016, ten days past the deadline line for submission established by the 2015 -2016 Board. She was informed by the District Secretary that she had failed to meet the deadline established by the board and that her request could not be processed unless the board approved an exception. She was also informed that if the exception was granted by the board, the monies would be taken from the 2016-2017 operating budget since the previous year's budget was already closed. She is requesting that the board allow her an exception and allow the processing of this reimbursement. The board needs to either approve or deny this request.

Governor Cynthia explained the agenda item as stated above, and called for a motion. John Shields motioned that the expense exception request be authorized. Tom Sirridge 2nded the motion. Governor Cynthia called for discussion. Jim Germann explained that he informed Carolyn that since her expense report was received after the deadline established by the board, the board would have to grant an exception for him to be able to process her request. Doug Clark explained that Carolyn has continually turned in her expense reports late in previous years. John Shields stated that he thought that if it was a legitimate expense, the board should approve it. Tom Sirridge stated that he thought the board should approve the expense but admonish her for turning it in late and inform her that she needs to turn her expense in on time or they would not be approved in the future. Rick Dickman stated that he liked Tom's idea. Hearing no additional discussion, Governor Cynthia called for a vote. Secretary Jim Germann recommended that a roll call vote be taken since the discussion indicated a split vote. After a roll call vote, the item was 4 yea (Jan Maxwell, Rick Dickman, John Shields, Tom Sirridge) and 4 nay (Warren Eckelman, Doug Clark, Jim Germann, Duane Adams). Having a split vote, Secretary Jim Germann informed the Governor that her vote was the tie breaker and requested her vote. Governor Cynthia voted yea in favor of the motion. Motion Carried. Secretary directed to process the request. Governor Cynthia stated that she would talk with Carolyn about turning in her expense reports in a timely manner of the board may not approve them in the future.

e. Division Realignment Committee requests that Division 6 of the Kansas District be eliminated and that the existing clubs in the Division be reassigned to existing Divisions within the district. The committee recommends that the Newton Kiwanis club be reassigned to Division 5 and that the El Dorado and Augusta Kiwanis clubs be reassigned to Division 7. Committee Chair Jan Maxwell is requesting that the board approves the committee's recommendation.

Governor Cynthia explained the agenda item as stated above and asked for additional information on the subject from Realignment Committee Chair Jan Maxwell. Jan explained that committee members (herself, Jo Schwartz and Duane Oestermann) met in Salina on 15 October. She stated that committee member Shirley McLoughlin was ill and could not attend, but Governor Cynthia, Secretary Jim Germann and Robert Maxwell were also in attendance. She explained that after discussion among the committee, there was concern that Division 6 has not had a LT Governor since Carolyn Dwire was the Lt Governor for a 4 year period. The committee felt that the clubs in the division were not being properly being represented due to this fact and there for was recommending the reassigning of the clubs to divisions 5 & 7. Governor Cynthia called for a motion. Warren Eckelman motioned that the item be tabled until the board meeting at the mid-year conference. Rick Dickman 2nded the motion. Governor Cynthia called for discussion. Rick Dickman stated that he felt the lines did not be drawn tonight. Warren Eckelman agreed with Rick and said that the clubs needed to be approached before a decision was made by the board. Hearing no





Kiwanis®

2016-2017 KANSAS DISTRICT BOARD OF TRUSTEES MEETING MINUTES

Thursday, October 20, 2016, Conference Call

Prepared by Secretary Jim Germann

additional discussion, Governor Cynthia called for a voice vote. Motion unanimously approved via voice vote. Motion carried. Item will be added to the agenda at the board meeting at the mid-year conference.

4. Adjournment. Governor Cynthia Bender thanked everyone for taking time to attend the meeting and adjourned the meeting at 8:05 pm.

