1. Call to Order – Governor Jan Maxwell called the meeting to order at 7:05 pm and requested that Secretary Jim Germann conduct roll call of members in attendance.

2. Attendance: Roll call voice vote taken by Secretary Jim Germann. He reported that 9 board members were present for the call and secretary Jim Germann that a quorum was achieved.

3. Approval of or additions to the agenda – Governor Jan Maxwell asked for any additions to the agenda, hearing none, she requested we proceed with the new business.

4. New Business:

   a. Set the final date for submission of 2017-2018 expense reports to be sent to the district secretary for processing and submitting to district treasurer for payment. Rusty Thomas motioned that 20 September 2018 be set as the final date for submission of expense reimbursement requests. Tom Sirridge 2nd the motion. Governor Jan Maxwell brought up the fact that many activities occur after the 20 September deadline. Doug Clark stated that we could set it as the 22nd. Rusty Thomas amended her motion to the 22 September. Tom Sirridge 2nd the amended motion. Rusty Thomas mentioned that in the past, several members have submitted expense reports after the due date and have been upset when they weren’t reimbursed. Tom Sirridge stated that we will follow the guidance of the board and not reimburses members who fail to meet the deadline. Jim Germann informed the board that all members will be notified of the deadline and the repercussions of not submitting expense reports in a timely manner. Motion unanimously via a voice vote. Motion carried.

   b. Request to increase the budgeted amount for Circle K, line 85300, from the $1000.00 to $3000.00 in the 2017-2018 budget. Doug Clark motioned that we transfer $2000.00 from the district account to the Circle K account in addition to the $1000.00 that we previously paid. Rusty Thomas 2nd the motion. Motion unanimously approved via a voice. Motion carried. Treasurer will transfer the monies.

   c. Authorization for Treasurer to exceed the budgeted amount of $15,000 for line 83300, DCON to pay bills for the event. Jim Germann explained that we need to increase the budgeted amount from $15,000.00 to approximately $17,000.00 to cover the expenses from the District convention. The bill from the Salina location was $15,123.00 and we had previously sent a $750 deposit to the location for the 2019 convention. The increase is needed so that the Treasurer can submit payment. Rusty Thomas motioned that we change the budgeted amount of line 83300 from $15,000.00 to $17,000.00 to allow for the bills to be paid. Tom Sirridge 2nd the motion. No further discussion. Motion unanimously approved on a voice vote. Motion carried.
d. Discussion and recommendations for officers to donate travel reimbursement to service leader programs if they choose to do so. Jim Germann explained that since Circle K was in such dire straits concerning monies in their account, if there was an easy way for members who were submitting reimbursement request to donate the monies due to a Service Leadership Program (SLP). He stated that both Rusty Thomas and Doug Clark were correct in their response to the email that it takes board action to transfer funds between accounts. Doug Clark stated that the best course of action would be for members wishing to donate their reimbursement either cash the check that is written for their expenses and then write a check for that amount to the SLP they wished to donate the funds to or to endorse the reimbursement and send it back to the secretary for processing. Doug also stated that his concern was that we have approximately $20,000.00 in unfunded amounts in the budget and if everyone starts transferring monies to SLPs then the people who legitimately need the reimbursements will be cut short at the end of the year. No action taken, discussion item only.

5. Adjournment – Having no further business, Governor Jan Maxwell adjourned the meeting at 7:25 pm.