

2016-2017 KANSAS DISTRICT BOARD OF TRUSTEES MEETING MINUTES
Friday, March 3, 2017 – Hutchinson, Kansas
Prepared by Secretary Jim Germann

7. Minutes of the Thursday, September 8, 2016, Board of Trustees meeting via conference call.
Approved in Item 5.

8. Minutes of the Thursday, October 20, 2016, Board of Trustees meeting via conference call.
Approved in Item 5.

9. Minutes of the Sunday, December 4, 2016, Board of Trustees meeting via conference call.
Approved in Item 5.

10. District Treasurer's Report – Doug Clark presented the district balance sheet, profit and loss statement, profit & loss detail, profit and loss budget vs. actual (Kiwaniis Only), and officer travel budget vs. actual statements as of 28 February 2017 to the board. He noted that the Governor had reached her 67% cap for travel this year and stated the Secretary was at 46.9%. He members reminded that the board approved the 67% cap on travel to ensure that the district had enough cash to distribute travel payments equally among the budgeted items. He reminded them to continue to report their expenses even if they hit the 67% threshold because the final determination would be made in September to provide reimbursement if the funds are available to the district. Governor Cynthia requested a motion for the approval of the Treasurer's report. Duane Oestmann motioned that the report be accepted as presented. Victor Steiner 2nded the motion. Discussion – Dave Hurrelbrink asked how line 32000 compared to last year. Doug Clark responded that we are close to where we were last year, but we are still waiting for some income. Rusty Thomas asked if there were any clubs that had not paid their dues to Kiwanis International yet. Jim Germann reported that there are 3 clubs in the district that have yet to submit dues to Kiwanis International, Edwardsville and Leavenworth in Division 2, and Coffeyville in Division 3. He also stated that these clubs are currently in a Charter Suspended status with Kiwanis International until the dues are paid and have been notified of the suspensions. No further discussion. Motion unanimously approved. Motion carried. Treasurer's report approved. (Attachment 1)

11. District Secretary's Report – This item was skipped during the meeting. No report presented.

12. Reports:

a. Kansas Kiwanis Foundation – President John Fajen reported that the foundation is doing well. Finances are up and the foundation is looking at new ways to help fund the K family and new clubs in the district. He also noted that there were 247 qualified applicants for the foundation scholarships this year.

b. Kiwanis Children's Fund – Bill Donegan reported that the "Foundation" has a new name – The Kiwanis Children's Fund. He provided district giving reports to the board members. He stated that individual giving was up in the district, but club giving was down. He provided the board with district giving reports that are current as of 10 January 2017 (the reports show 31 January). He stated that there were several checks sent in that are not reported on the reports. He stated that next year the Children's Fund is changing the grant program and the district would be eligible for a 15% grant instead of the 5% grant this year. He said the children's fund is no longer sending out plaques, they are returning the monies



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to the districts when they can do the most good. He stated that the current year grant has been submitted, but has been changed so that it can only be used for a dinner type event. We should receive the check shortly. He asked all Kansas Kiwanis clubs and Kiwanians to continue to give to the Children's Fund. Marc Potter stated that he takes exception that the district must apply for the 15% grant. Bill Donegan agreed that he thought it was a valid point, but that he was a district representative and did not attend the Children's Fund board meetings, but he does pass the comments along to the board at Kiwanis International. He also recommended that members should voice their concern to the Children's Fund International board in writing. If the board receives enough input from districts they may change the procedures. Rusty Thomas commended Bill on the number of trees that he managed to save with this year's reports. Duane Oestmann reminded everyone that the Children's Fund is the same thing as the Kiwanis International Foundation that only the name changed. (Attachment 2)

c. Lt Governor's Committee – Jo Schwartz had nothing to report to the board. Governor Cynthia requested the assistance of the committee and Jo as the Chair to assist the district in finding suitable candidates to fill vacancies in Division 3, 5, and 6 for Lt. Governor.

d. Past Governor's Committee – Robert Maxwell – No Report

e. Aktion Club – Sumer Whitaker was not present to give a report. In her absence, Governor Cynthia informed everyone that she is putting together an Aktion club conference in late April or early May in Hutchinson. As soon as the information is available they will let everyone know.

f. Builders Club - Dick McCall; Kurt Rickert – not present, no report.

g. Bylaws and Policies - Robert Maxwell reported that the by-law changes approved by the House of Delegates last summer dealing with committees have been approved by the Kiwanis International board and are now in effect. He also stated that there is currently no changes pending at Kiwanis International that the district needs to take action on, but it is a long way to July and the International Convention.

h. Circle K - Ron Jackson (not present) Circle K Governor Diego Esparza reported that the Circle K District is at 75% complete in service hours. They are averaging a little under 21 hours per member. In interclubs, last year the goal was 5, this year they set the goal at 30 and have completed 37 so far. They brought in over \$700 for Trick or Treat for UNICEF. They have also donated over 3223 lbs. in food to the local university food banks. He also informed the board that Byron Rivera was having a fundraising event this weekend for the St. Baldrick's Foundation. If he raises \$500, he will shave his head at the luncheon tomorrow. All of the money will be donated to the foundation in support of Childhood Cancer research.

i. District Convention - Jim Germann – This item was skipped, but addressed below.

j. Finance – Doug Clark – nothing to report



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k. The Formula Coordinator – Carolyn Dwire reported that we had an inspiring Lt Governors training the last 2 days with Jim Dooley from Kiwanis International. The whole session was about membership and new club opening. She reported that she and Marc Potter have just returned from Indianapolis with a game plan for the new clubs that will be opened this year and a plan for clubs next year with trained people to carry it through. There is nothing but good things coming from the Formula. There is a blitz planned for Wichita, and after our first club is opened after 1 October, International President Jim Rochford and the Eye of the Tiger team will be coming to Wichita to open new clubs. She invited members to come to training and get ready for growth in the district. Brad Boyd, Kiwanis International reported that at 9:45 yesterday morning, the Salina Kiwanis club was officially chartered.

l. Human and Spiritual Values – Ron Williams (not present) Jim Germann reported that Ron and Vera have requested that clubs continue to send in obituaries to them in preparation for the Memorial service at the District Convention.

m. Kiwanis International Convention - Dave Hurrelbrink reported that we have a few members signed up to attend the International convention in Paris. He is encouraged that he has heard that there are several members considering attending. He also reported that he received a news report that there may be a possibility of having to get a visa to go to Paris, nothing formalized yet, just something to keep an eye out for.

n. Key Club - Chuck Sack (Not Present) – Governor Cynthia reminded everyone that the Key Club District convention was coming up on 17 – 19 March in Wichita.

o. Key Leader – Linda Keller reported that she has just returned from training in Indianapolis and learned a few new things to improve the Key Leader event. She presented the new Key Leader flyer to board members. New posters are available at her table. She recommended that if you have a Key Club or for that matter a high school in your community, stop by the table and pick them up a poster. This year, the Key Leader event at Rock Springs will be in Heritage Hall, it was written into the contract since it was not there last year. They are working to get more students there this year. Governor Cynthia noted that the paperwork to start a new Key Club in Ellsworth was going in next week, and this is a direct result of the students attending the Key Leader event at Rock Springs, so if you want to start a Key club in your community start with Key Leader. (Attachment 3)

p. Kiwanis Kids - Jo Schwartz reported that she has a booth this year in the hall. She invited everyone to stop by and find out how they can start a K-Kids program in their community. She said she also returned from Kiwanis International training more motivated and after some checking, she found out that the Anthony K-Kids program has been open for 16 years with little or no recognition of this milestone. She intends to work on getting these clubs recognition this year.

q. Leadership Development Coordinator - Jim Mitchell stated that we need trainers. If we are



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going to build new clubs, we need one trainers. His goal was to have a trainer in each division, as of yet we are nowhere near that. He invited any outgoing Lt Governors to apply to be trainers’.

r. Partnership Coordinator - Robert Ross - Not Present – No Report

s. Political Action Committee – Warren Eckelman reported that he will not be able to attend the International Convention in Paris this year, but Dave Hurrelbrink has offered to take his place. He received word that the District’s former International Trustee Dewey Smith is a candidate for Vice President and he urged all members of the Kansas delegation to vote for him.

t. Public Relations Coordinator - Mary Hammond reported that she participates in a webinar each month filled with lots of good information in a flyer called BuzzBuilder. Hopefully members are receiving it via email. She is happy to come to any club to present information and assist in public relations for the club. She will be presenting a program tomorrow on public relations and branding. She stated that she has spoken with Brad Boyd and is looking to working more closely with the formula to work with new clubs, Salina, Wamego and hopefully Holton. With her budgeted money, she has purchased a large free standing sign with the new District logo on it. It is there for members to use as a background for individuals and groups to take photos with. She is also planning to purchase additional banners for use at district events. Her intent is to splash up district conventions with more banners. Additionally, she is using her budget to pay for the district photographer so we can have more active and exciting photos of events in the district. She stated that the district is going to start sharing photos from clubs on the district Facebook page. She asked that clubs start posting more photos of kids and SLPs, she stated that handing checks is lovely, but they are not very exciting. We need pictures of what the money is being used for is it for a playground, backpacks she asked the clubs to show what the money was used for. We are going to use them to promote Kansas Kiwanis more.

u. Resolutions - Robert Maxwell – Nothing to report

v. Risk Manager - Marc Potter – Nothing to Report

w. Service – Greg Bender – (Not Present) – No Report

x. Youth Protection Manager - Tomi Foust – (Not Present) – No Report

y. Rock Springs Project – Dave Hurrelbrink yielded the floor to Marc Potter. Marc reported that with the \$12,000.00 check we present tomorrow, the district will have presented \$167,000.00 for the project to date. He reported that many clubs are holding fundraisers to support the event any amount will be accepted. He recognized Steve Russell, Dave Hurrelbrink and his “Daughter” Pat for their support of the project. He stated that the clubs have been very supportive and generous in their donations to the project. There has been some questions as to whether our partnership will continue



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with Rock Springs after we have completed the project. He expressed the opinion that he would hope so since our missions are so similar. He recommended that everyone go online and check out the improvements and what a beautiful facility it is. He also stated that they will be raffling off a quilt this weekend from Berryton to support Rock Springs.

z. Eliminate Project – Dot Leakey (not present) Governor Cynthia reported that Dot was unable to be here today, but she has provided a report on our successes in Eliminate. She encouraged the clubs that have made pledges to continue to work on meeting them. Even though we have met the district goal, we still need to work on fulfilling them. (Attachment 4)

13. Old Business:

a. Division Realignment Committee request that Division 6 of the Kansas District be eliminated and that the existing clubs in the Division be reassigned to existing Divisions within the district. The committee recommends that the Newton Kiwanis club be reassigned to Division 5 and that the El Dorado and Augusta Kiwanis clubs be reassigned to Division 7. Committee Chair Jan Maxwell is requesting that the board approves the committee’s recommendation. This item was tabled for discussion at this board meeting during the October 20, 2016 conference call. Governor Cynthia explained the issue and requested a motion. John Shields Motioned that the District eliminate Division 6. Duane Oestmann 2nded the motion. Governor Cynthia called for discussion. Duane Oestmann stated that he was a member of the committee and that we did not want to lose a division, we talked about reassigning the clubs until we can get more clubs in the area and then reestablishing the division. Jan Maxwell stated that the committee prepared information on the number of clubs that each division had lost, a request was made that we visit with Division 6 and that we talk with the other divisions at their council meetings. Carolyn Dwire coordinated a division council meeting for division 6. Two out of the three clubs attended the meeting and no Lt Governor was elected at the meeting. She stated that she visited with Division 7 at their council meeting. Division 5 has yet to hold a division council meeting. She stated that there are only three clubs in division 6 at this time and this points out the need for a Lt Governor in the division. She stated that she has received two emails from members of the Newton club opposing this action. Rusty Thomas stated that she has received the same emails that Jan has received and she pretty much agrees with everything that Jan says. Except that she hates the word eliminate in this context, it gives no hope. She stated that believes the objection from the Newton club is that they do not want to be in Division 5. She stated that she shares that concern because division 5 does not have a Lt Governor and have not held a division council meeting. She feels that it does not make much sense to move Newton from one struggling division to another division that may be struggling. She stated that the only way that she would vote in favor of this is if the issue was revisited in one year and if Carolyn does what she says she is going to do, then division 6 could be reinstated. Jan stated that what Rusty was referring to was the blitz in the Wichita area. She stated that if the district opens a new club early in the new Kiwanis year, then International President Jim Rochford will bring in the Eye of the Tiger team to build new clubs in the Wichita area. Jan believes that we are probably going to need more than one year to have any club



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fully established and counseled and ready to lead the division. Duane Oestemann stated that he did not necessarily want to eliminate division 6, perhaps realignment might be a better term. He stated that he knew that Carolyn Dwire was willing to serve as Lt Governor for division 6 but Kiwanis International would not let her. Carolyn Dwire corrected him by stating that it the district policies and procedures that would not allow her to serve as the Lt Governor, not Kiwanis International. Governor Cynthia, speaking on behalf of the board, informed Carolyn that the Formula is the most important thing now and that needs to be her main area of focus. Warren Eckelman stated that his view of the problem is that division 5 nor division 6, if we could temporarily assign the three clubs in division six to another division with a Lt Governor. He stated that putting Newton in Division 5 serves no purpose. Rusty Thomas proposed an amendment to the motion. Her amendment was to change the motion to suspend division 6 temporarily until the district convention in 2018. Duane Oestmann 2nded the amendment. Dave Hurrelbrink asked a procedural question. He asked if the original motioner was amenable to the amendment to the motion. John Shield stated that he was agreeable with the amendment to the motion. Duane Oestmann stated that at one point during the discussion there was talk about reassigning the current Lt Governors to cover these clubs and leaving them as a division. Governor Cynthia called for the vote via a show of hands. John Shields stated that his hand was raised. Motion passed 13-2. Motion carried.

Rusty Thomas stated that in order to keep the continuity of division 6 she recommends that Newton follow the other clubs to division 7. Jim Germann agreed with Rusty and said that if we do want to eventually revitalizing division 6, it only makes sense to keep them together under the same Lt Governor. Rusty Thomas made a motion that Newton follow the two other clubs in division 6 to division 7 until such time as division realignment is revisited. Dave Hurrelbrink 2nded the motion. No further discussion. Motion unanimously approved via voice vote. Motion carried.

14. New Business:

a. District Convention Registration Fee – The District By-Laws provide the District Board will set the registration fee for conventions. The chair of the convention committee, after consultation with the staff at the Sheraton Overland Park Hotel in Overland Park, is recommending that the registration fee be set at \$100.00 with an “early bird” registration discounted rate of \$50.00. The early registration would end four weeks prior to the date of the event or 7 July, 2017. The board needs to set the registration fee for the event. Governor Cynthia explained the issue and requested a motion. Jan Maxwell motioned that the registration fee for the district convention be set at \$100.00 with an “early bird” registration discounted rate of \$50.00. Rick Dickman 2nded the motion. No further discussion. Motion unanimously approved via voice vote. Motion carried.

b. Kiwanis International Signature Project Recognition Program and Contest District Candidate - The program will showcase the many club-level projects Kiwanians undertake around the world to make a difference in communities. Each district is invited to submit one club-level signature project from within the district to represent the district. The Kiwanis



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International board committee on public relations, image and marketing will review qualifying submissions. Finalists and the ultimate top three winners will be announced and recognized during the Kiwanis International convention in Paris. Each district is encouraged to conduct a selection process of its own design to decide one club-level signature project to represent the district. While the district should determine how to best select its representative club project, the project should meet the following criteria:

Meet the definition of a signature project

Be a service project, fundraiser or event

Benefit children

Follow proper brand guidelines and use the correct Kiwanis logo or other brand elements

Governor Cynthia explained that the district had received two projects, one from the Ellsworth Kiwanis club and one from the Kansas City West Kiwanis club, for consideration via email last week and one hand delivered by Mary Hammond from the Hays Kiwanis club today. Dave Hurrelbrink asked is the Hays project should be rejected for not being a timely response. Jim Germann explained that the email sent out to the club Presidents and Secretaries requested that the projects be submitted by 26 February so that the board members would have an opportunity to review them prior to the board meeting. He stated that the email did not state that they were required to be submitted by that time. Governor Cynthia requested that board members take 5 minutes to review the Hays Project before any motions would be entertained. Governor Cynthia called for a motion. Rusty Thomas motioned that the Kansas City West Bike Rodeo be selected as the District candidate for the contest. Shirley McLaughlin 2nded the motion. Governor Cynthia called for discussion. Rusty Thomas stated that the reason she recommends this project is because that it really involves kids. Even though the other projects are excellent candidates, this project specifically targets kids, especially kids in need and has been happening for many years. Dave Hurrelbrink spoke in support of the project and referred to his statement in the project proposal. No further discussion was presented. Governor Cynthia called for a vote. Motion unanimously approved via voice vote. Motion carried. Secretary instructed to submit the district candidate to Kiwanis International for consideration in the contest. (Attachment 5)

Item 12i – District Convention (revisited) – Jim Germann reported that the district convention will be held at the Sheridan Hotel at the Convention Center in Overland Park, August 4-6 2017. The contract has been signed, and the committee is working on events for Friday night. One suggestion is a Kiwanis night at Royals stadium. Preliminary checking has been done, and there is a Royals game in town that night. There is an opportunity to have a fundraising event where the District could purchase bulk tickets at a reduced group rate and sell them at a profit. This requires a 503 C organization, and the Kansas Kiwanis Foundation has agreed to participate with the district if this is chosen as the Friday night event. Frank Reichart presented information from the Overland Park club on options available for Friday night activities. Dave Hurrelbrink suggested perhaps a game night at the hotel with a light meal and or a 1st annual Kansas Kiwanis talent competition as ideas for Friday night event. Jim Germann stated that he would be contacting the committee next week to start the planning process. (Attachment 6)

15. Comments:



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- a. **Vice-Governor** – Richard Dickman stated that he came in late for the Lt Governors training, it was exciting and fun. He is following the leadership team and trying to learn. He feels that the next two years are going to go by fast. We need to keep the leadership in the district flowing, he will be looking for Vice Governor candidates to replace him so if anyone has any potential candidates, please let him know so he can contact them. He is looking forward to the rest of the weekend and if there is anything he can help with please let him know.

- b. **Governor-Elect** – Jan Maxwell stated that although we don't currently have Lt Governors in all divisions in the district, we have an outstanding group of people who went to Lt Governors training. There was a little trepidation over the training since it was new and we were the first. We had Jim Dooley from the Eye of the Tiger team here for training. The Lt Governors are actively looking for sites to open new clubs in the district. She thanked Brad Boyd with some Hazelwood Chocolates for his role in the training. She is currently actively engaged in Holton to start a new club there. She is really excited about the blitzing in Holton the 13th & 14th of March with a follow up two weeks later. If we are going to be active contributors with the 409 new clubs in Kiwanis International next year, we need to figure out how to do this on a regular basis. She spoke about her desire to be selected to ride on the Kiwanis float in the Rose Bowl parade next January, In order to be eligible for that the Kansas district needs to open the most new clubs per capita for her to be eligible.

- c. **Governor** – Cynthia Bender stated that the board had to make a tough decision for the Signature project today. She thank all of the clubs for the submissions. She is excited about the new club in Salina, It wouldn't have happened without Carolyn getting Don Canady to Salina. She thanked Dave for trying to get it started. She thank Jan for coming back to Salina to help out. She stated that she will do everything she can to get Jan on the Rose Bowl float. She thanked Rick for his support. She wants to thank everyone in the district for all that they do. Let's have a great weekend and have fun tonight at the Cosmposphere.

The next regular 2016-17 Board of Trustees meeting will be at the District Convention in Overland Park, 4 August 2017, time TBD.

16. Adjournment – Dave Hurrelbrink motioned for adjournment. Tom Sirridge 2nded the motion. No further discussion. Motion unanimously approved. Meeting adjourned at 4:26 pm.

