

KIWANIS CLUB FOUNDATION, INC. OF LINCOLN, NEBRASKA

GRANT APPLICATION

Revision 11/2001

Service projects funded by the Kiwanis Club Foundation, Inc. of Lincoln, Nebraska (the "Foundation") must be consistent with the objects, objectives and policies of Kiwanis International, devised or planned by the Kiwanis Club of Lincoln's committees, approved by the Board of Directors of the Kiwanis Club of Lincoln and performed by members of the club for the benefit of others.

FUNDING GUIDELINES

Service projects considered by the Foundation shall substantially meet the following criteria:

- A. Grants shall be made to organizations which serve the needs of Lancaster County, however, there may be instances where an organization from another county serves or has a "community of interest" with Lancaster County.
- B. Projects which shall be considered by the Foundation should be directed towards meeting the needs of youth, recreation and education. Projects which serve low-income or needy individuals will also be considered.
- C. Service projects must be **determined by the board of trustees** as useful or helpful to the Kiwanis Club of Lincoln, Nebraska in carrying out the club's charitable and community service objects or objectives.

SERVICE PROJECT BASIC INFORMATION

Service Project Title: _____

Name of Kiwanis committee responsible for this project: _____

1. DESCRIBE THE PROJECT WITH THE FOLLOWING 3 HEADINGS

A. NEED: (Describe the conditions in the community which motivated your committee to undertake this project.)

B. PLAN: (Describe committee organization and method of project promotion.)

C. HIGHLIGHTS AND EVALUATION : (Indicate scope and significance of project, citing the major features and anticipated effects on the community.)

2. VOLUNTEER RESOURCES

Is this a new service project? Yes _____ No _____

Kiwanis service hours required in support of this project: _____

Percentage of club membership involvement needed for this project: _____

Number of persons expected to be benefited by this project: _____

List other cooperating groups, organizations and businesses and the type of support provided on this project:

Group, Organization or Business

Describe Nature of Support

3. SERVICE PROJECT FUNDING

Anticipated Support Funds:

<u>Source</u>	<u>Purpose</u>	<u>Amount</u>
<u>Kiwanis Foundation Grant</u>	<u>See information next page</u>	<u>\$</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
Total financial support (all sources)		<u>\$</u>

Foundation Funds Requested In Support of This Project:

(List specific items, cost and date funds will be needed. Amount should agree to source listed as “Kiwanis Foundation Grant” above).

4. GRANT REQUEST APPROVALS

Grants must be completed within the current Kiwanis fiscal year. Grants not completed must be resubmitted for the next fiscal year. A written progress report shall be submitted to the foundation board once every three months until the project is completed. A final report of accomplishments with picture documentation is also needed to help show the club membership the committee’s accomplishments.

_____ Date
Committee Chair Signature

_____ Project Chair Signature

Kiwanis Club of Lincoln Board of Directors Approval

_____ Date
Club President’s Signature

Action Taken by Kiwanis Club Foundation, Inc. of Lincoln, Nebraska Board

Date Received: _____
Date Reviewed by board of Directors: _____
Recommendation: _____

_____ Date
Foundation President/Secretary

Additional Comments and Instructions from the Foundation: