

Alpine Kiwanis Cook Shack
Use Request

Name of Event _____

Group or Association _____

Event Description _____

Contact Person _____ Phone _____

Location _____ Date _____ Hours _____

Estimated Attendance _____

Plan overview:

Kiwanis will purchase all food, with some special exceptions.

How will food be sold or tickets or cash money?

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- Kiwanis will be responsible for all food preparation.
 - An advance deposit and use fee of \$100 is required to cover wear and tear, gas and transporting the cook shack.
 - All volunteers handling food must have a valid Food Handlers Card to meet county health regulations.
 - Cook shack cannot be taken outside of Alpine area without special arrangements.
 - We ask that request and deposit be made (4) four weeks in advance of the event date.
 - Cancelations must be made (2) two weeks in advance.
 - Final estimate of numbers meals must be given (1) week in advance.
 - You will be charged based on that estimated number.

Notes or comments:

Submit this form to Louise Phipps at wedprofessor@cox.net or mail to:

Cook Shack Committee

Alpine Kiwanis

PO Box 306

Alpine CA 91903