



MILFORD COMMUNITY CHAMBER OF COMMERCE  
Milford, Nebraska

BY-LAWS  
MILFORD COMMUNITY CHAMBER OF COMMERCE

ARTICLE I – NAME AND OBJECT

- SECTION 1. The name of this organization shall be the Milford Community Chamber of Commerce.
- SECTION 2. The Milford Community Chamber of Commerce is a service organization designed to promote the community of Milford, Nebraska and its trade area.
- SECTION 3. The Milford Community Chamber of Commerce shall be nonpartisan, nonsectarian, and shall take no part in, or lend its support to, the election or appointment of any candidate for public affairs.

ARTICLE II – MEMBERSHIP

- SECTION 1. Any interested person, association, corporation, partnership or estate shall be eligible for membership in the Milford Community Chamber of Commerce.
- SECTION 2. Dues shall be determined by the Board of Directors of the Milford Community Chamber of Commerce.
- SECTION 3. The total number of members that may be designated as voting representatives of a firm may be set by the Board of Directors of Milford Community Chamber of Commerce. Each designated voting member shall be entitled to vote the same as any individual member.
- SECTION 4. Persons with exemplary service to the Milford Community may be elected to honorary membership by the Board of Directors.

## ARTICLE III – BOARD OF DIRECTORS

SECTION 1. The government of the Milford Community Chamber of Commerce and the direction of its work shall be rested in a Board of Directors consisting of eight elected members and the immediate past president. Three board members shall be elected on successive years and two board members shall be elected the third year. All terms shall be for three years. No member of the Board of Directors who has completed a three year term shall not be eligible for reelection until after the lapse of one year after the completion of his/her term. The Board of Directors shall have the power to fill all vacancies on the Board.

Rules for conducting the business of the Milford Community Chamber of Commerce may be adopted by the Board, subject to the By-Laws of the Milford Community Chamber of Commerce. The Board shall meet at least once per month. A majority is a quorum for Board of Directors meetings.

SECTION 2. The Board of Directors shall be elected at the November meeting of the Milford Community Chamber of Commerce, or at a special meeting called for that purpose.

SECTION 3. A nominating committee shall be appointed by the Board of Directors at the August Board meeting. The nominating committee's duty shall be to nominate from the membership of the Milford Community Chamber of Commerce as many members as possible to be voted on for members of the Board of Directors as there are vacancies on the Board to be filled. The nominating committee shall submit a slate of officers at the September meeting. Nominations from the floor will be taken in October. Elections will take place in November according to Section 2.

SECTION 4. All voting shall be by ballot. Candidates receiving the highest number of votes shall be declared elected.

SECTION 5. The President shall appoint a counting committee who are not members of the Board of Directors or candidates for election.

## ARTICLE IV – OFFICERS

SECTION 1. The directors shall meet and elect officers for the ensuing year at the December Board meeting. The President and President-elect shall be elected from the members of the Board of Directors. The Board of Directors shall vote upon the Secretary/Treasurer for a paid position. The Secretary/Treasurer shall be chosen from the Milford Community Chamber of Commerce membership, if possible, and is a non-voting member.

SECTION 2. The President shall preside at all meetings of the Milford Community Chamber of Commerce and of the Board of Directors, and perform duties incident to this office. He/she shall, subject to the approval of the Board of Directors, appoint all committees and he/she shall be an ex-officio member of all committees.

The President-elect shall act in the absence of the President. In the absence of both the President and the President-elect, a member of the Board of Directors shall be chosen to act temporarily.

SECTION 3. The Secretary/Treasurer shall conduct the official correspondence, preserve all books, documents and communications, keep books of account, and maintain an accurate record of the proceedings of the Milford Community Chamber of Commerce membership and of the Board of Directors' meetings. An audit shall be performed annually of the Milford Community Chamber of Commerce books. The president-elect, along with two Milford Community Chamber of Commerce members at large, shall perform the audit as facilitated by the Board Chair. The Secretary/Treasurer shall receive and disburse the funds of the Milford Community Chamber of Commerce. No disbursements shall be made unless they have been authorized and ordered by the Board of Directors. All disbursements shall be made by checks, which shall be signed by the Secretary/Treasurer. Each month the Secretary/Treasurer shall make financial reports to the Board of Directors, which may at its discretion require him/her to give acceptable bond, in such sum as the Board may determine, for the faithful performance of duties.

## ARTICLE V – COMMITTEES

SECTION 1. The Board of Directors shall authorize and define the powers and duties of all committees.

SECTION 2. The President shall appoint all committees, subject to confirmation by the Board of Directors.

## ARTICLE VI – MEETINGS

SECTION 1. The Board of Directors may provide for holding membership meetings and members shall receive 48 hours notice of meetings.

SECTION 2. The Board of Directors shall call a membership meeting upon petition signed by ten percent of the members.

SECTION 3. Members present shall constitute a quorum at all membership meetings.

## ARTICLE VII – FISCAL YEAR

SECTION 1. The fiscal year shall end the 31<sup>st</sup> day of December.

## ARTICLE VIII – PARLIAMENTARY PROCEDURE

SECTION 1. All questions of parliamentary procedure shall be determined according to the latest edition of Roberts' Rules of Order.

## ARTICLE IX – AMENDMENTS

SECTION 1. These by-laws may be amended by a two-thirds vote of those present at any regular or special meeting of the Milford Community Chamber of Commerce, provided notice of the proposed change shall have been given all members not less than ten (10) days prior to such meeting.