



Alpine Kiwanis Charities, Inc. Request for Funds Guidelines

Organizations who wish to request donations from the Alpine Kiwanis Charities *must* do so in writing.

The Alpine Kiwanis Charities Committee will receive, investigate and evaluate Grant applications and recommend fund dispersal to the Alpine Kiwanis Charities Board of Directors. There can be *no recommendation for funds without a written request.*

It is the intent of Alpine Kiwanis Charities that, all charity grants be provided to the “poorest of the poor” whenever possible, but consideration for fund dispersal will also be given to help youth, elderly, disadvantaged, or disabled who would not be helped through the normal activities of other agencies

Alpine Kiwanis Charities funds projects, rather than organizations or individuals. It is our intent that all charity grants be provided for the “poorest of the poor”. Projects that have already occurred and/or have insufficient funds related to the project/event do not qualify for grant awards. Further, normal operating expenses do not qualify for Charities funding

The following allocation limits are provided only as a guide in preparing your grant request. They are not absolute and exceptions may be considered.

- Recurring requests will be limited to \$500.00 annually.
- Projects in support of **at risk children** will be limited to \$1,500.00 - \$2,000.00 or less. **At risk** is defined as any project/program that meets the following criteria:
 1. Support of food, safety and/or education
 2. Can be recurring
 3. Programs / projects that aid in building productive adults and citizens that contribute to the community.



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If a grant is awarded to your agency /organization, the Alpine Kiwanis Club would welcome a follow-up from your organization to demonstrate the results of the grant. This can be in the form of a letter, newsletter article, or photos. Presenting a brief program at one of our weekly meetings is also an option. Consideration of future requests is dependent on such organization follow-up.

100% of the funds that we distribute are derived from the annual Brat Days fundraiser held in July of each year. As a recipient of a grant, assistance from the receiving organization, such as selling tickets and/or volunteering at one of the Brat Days venues would be greatly appreciated. A member of the Brat Days Volunteers Committee will coordinate with agency/organization recipients.

To submit your application, please use the appropriate form which is available on the website at **alpinekiwanis-il.com** under the Charities Grant Requests tab, to submit your written request.

Written grant requests may be submitted to any Alpine Kiwanis member or sent to:

**Alpine Kiwanis Charities Fund, Inc.
P.O. Box 5132
Rockford, IL 61125**

Thank you for your adherence to these guidelines, and we wish you well in your community service endeavors.