

PARLIAMENTARY PROCEDURE---At a Glance

Here are some motions you might make, how to make them, and what to expect of the rules.

TO DO THIS:	YOU SAY THIS:	May You Interrupt the Speaker?	Do You Need a Second?	Is it Debatable?	Can It Be Amended?	What Vote is Needed?	Can It Be Reconsidered?
Adjourn Meeting	I move that we adjourn	No	Yes	No	No	Majority	No
Call an Intermission	I move that we recess for...	No	Yes	No	Yes	Majority	No
Complain About Heat, Noise, Etc.	I rise to a question of privilege	Yes	No	No	No	No Vote	No
Temporarily Suspend Consideration of an Issue	I move to table the motion	No	Yes	No	No	Majority	No (1)
Call to Question	I move the previous question	No	Yes	No	No	2/3	Yes (2)
Postpone Discussion for a Certain Time	I move to postpone the discussion until...	No	Yes	Yes	Yes	Majority	Yes
Give Closer Study of Something	I move to refer the matter to committee	No	Yes	Yes	Yes	Majority	Yes (3)
Amend a Motion	I move to amend the motion by...	No	Yes	Yes (4)	Yes	Majority	Yes
Introduce Business	I move that...	No	Yes	Yes	Yes	Majority	Yes

The Motions Listed Above In Order of Precedence...Below There Is No Order...

Protest Breach of Rules or Conduct	I rise to a point of order	Yes	No	No	No	No Vote (5)	No
Vote of A Ruling of the Chair	I appeal from the chair's decision	Yes	Yes	Yes	No	Majority	Yes
Suspend Rules Temporarily	I move to suspend the rules so that...	No	Yes	No	No	2/3	No
Avoid Considering an Improper Matter	I object to consideration of this motion	Yes	No	No	No	2/3 (6)	Yes (7)
Verify a Voice Vote by Having Members Stand	I call for a division or Division	Yes	No	No	No	No Vote	No
Request Information	Point of Information	Yes	No	No	No	No Vote	No
Take Up a Matter Previously Tabled	I move to take from the table...	No	Yes	No	No	Majority	No
Reconsider a Hasty Action	I move to reconsider the vote on...	Yes	Yes	Yes (8)	No	Majority	No

Notes:

- 1-Affirmative votes may not be considered
- 2-Unless vote on question has begun
- 3-Unless the committee has already taken up the subject
- 4-Unless the motion to be amended is not debatable
- 5-Unless the chair submits to the assembly for decision
- 6-A 2/3 vote in negative is needed to prevent consideration of main motion
- 7-Only if the main question has not been debated yet
- 8-Unless the motion to be reconsidered is not debatable