West Virginia District

Board Meeting
March 13, 2010

Minutes

In Attendance:

Christine Larch, Governor; Kevin Dean, Governor-Elect; David Fuller, Treasurer; Larissa Dean, District Secretary; Jim McClung, Immediate Past Governor; Greg Sheperd, Circle K Administrator; Franklin Davis, Aktion Club Administrator; Jan Shelburne, Lt. Governor, Division 1; Wayne Sanders, Lt. Governor, Division 2; James Swiger, Lt. Governor, Division 3; Gary Stickley, Lt. Governor, Division 5; Buddy Fry, Lt. Governor, Division 7; Connie Baker, Lt. Governor, Division 9; Bill McDonald, Lt. Governor Division 10; David Ehrenberg, Key Club Governor; Rhonda Vrell, Kiwanis International Area Director; John Webb, Mary Kay Oleshuk.

1. **Confirmation of District Secretaries**

Jim McClung made a motion for Larissa Dean to be named interim District Secretary through June 30, 2010, and for Bernie Knott to named District Secretary beginning July 1, 2010. Franklin Davis seconded the motion. The motion passed unanimously.

Governor Tina Larch encouraged all clubs to submit monthly reports.

2. **Proposed Strategic Plan**

Governor-Elect Kevin Dean presented a proposed Strategic Plan. He stated that the proposed Strategic Plan focuses on goals for the next two years. Specifically, membership growth through adding clubs, retaining members, and adding new members in existing clubs. The Plan includes a map showing possible options for new club building. With respect to current clubs, there are many that are under charter strength. Such clubs need to add members. SLP’s are a good growth tool.

The proposed Strategic Plan also sets forth a goal for improved training and leadership development. Bill McDonald has agreed to be the training and leadership development chair for next year. The District needs to do a better job with training club officers, Lt
Governors, and with new member orientation.

We need to increase attendance at District functions. Less than half of the clubs attend District functions.

Finally, the proposed Strategic Plan focuses on the Kiwanis International Foundation. The announcement of the new worldwide service project will be good for fundraising. The money the District gives to the Foundation comes back to the District in the form of scholarships. This is the last year of the system where we will receive two scholarships for each dollar donated to the Foundation. This year, the District will receive five Key Club scholarships and five Circle K scholarships. Under the new system, districts will only one scholarship per dollar donated. We need to keep raising money to win scholarships.

Jan Shelburne asked that the proposed Strategic Plan include a goal for continued support for the WV District Foundation.

Dave Fuller made a motion for the approval of the proposed Strategic Plan with the addition of the reference to support to the WV District Foundation. James Swiger seconded the motion. The motion passed unanimously. The final version of the Strategic Plan is attached.

3. Treasurer’s Report

Dave Fuller provided financial information with respect to District funds as of March 10, 2010. There is $18,047.22 in the checking account. The Huntington investment portfolio as of February 28, 2010, contains $13,671.71. The District still has $10,000 from the investment account, which is to be used for the purpose of giving money to newly chartered clubs to further the development of the new clubs. Whether initiating a sponsored youth club, seed money for a service project.

With respect to the International President’s visit, his hotel room for 2 nights was $136, and the dinner meeting cost $829.74. We received checks for $820. Bill and Jan McDonald paid $400 to mail the invitations. The cost of the Board Meeting lunch was $582.00 (which includes Tina’s room).

Jan Shelburne made a motion to approve the Treasurer’s report. James Swiger seconded the motion. The motion passed unanimously.

All other Board reports are attached to these minutes.
4. Proposed By-Laws Amendments

Kevin Dean has been working with Kiwanis International to prepare proposed amendments to the District by-laws to make them current. The by-laws have not been changed in several years. The changes are largely housekeeping items. We can circulate them and vote at the May Board meeting.

There is one substantive amendment, which is a proposed graduated new member fee for the District. The Kiwanis International graduated fee schedule goes into affect on April 1, 2010. Kevin Dean (and Kiwanis International) recommends a graduated new member dues structure for districts as well. Then people will not “game” the system and hold new applications. Right now there is no new member ad fee for the district at all.

If the Board approves this substantive amendment, Kevin Dean suggests submitting the amendment to the House of Delegates as a stand-alone amendment, so that if it doesn’t pass, it won’t defeat a separate amendment for housekeeping items.

This proposed amendment is a big change. It would result in West Virginia District revenue for new members that we have never had in the past.

The only change to the by-laws would be one sentence regarding the graduated new member fee, not the amount of the fee or the graduated schedule. If we don’t put fee in now, there is a risk of inequity. If approved by Board, will be sent to the clubs in June, then voted on by House in August.

The proposed wording of Article XV, Section 3 is as follows: A fee for each new member of no more than the amount of district dues (including bulleting subscription fee, if any) shall be paid to the district on a graduated scale determined by the district board.

Kevin Dean made a motion to submit the by-law change to Article 15, Section 3 of the by-laws to the House of Delegates in August. Connie Baker seconded the motion. The motion passed unanimously.

5. Payment of Lenore Club’s Dues

Lenore’s charter was suspended last October. Lt. Governor Connie Baker worked hard with them and they became current on their dues through the 2008-09 administrative year. They now owe $672 for the current administrative year. Dave Fuller made a motion for the WV District to pay Lenore’s dues from the new club fund. It would be a one time only dispensation for the 2009-2010 dues because the District cares for their success. Jim McClung seconded the motion. The motion passed unanimously.

6. Future Board Meetings/ICON/Future Projects
The next Board meeting will be on May 22, 2010 at Shoney’s in Morgantown at 12:00 p.m.

Kevin Dean thanked everyone for working diligently to fill next year’s board. He has someone for all positions except for the Lt. Governor position for Division 4, and there is someone who might fill that position. The President of the Preston County club is interested in the position the following year.

Kevin Dean stated that he would hold training for Lt. Governors on the Friday afternoon of the District Convention. Once the Lt. Governors are trained, they can hold training conferences for the officers in their Divisions. The District has not done a good job with training during the last few years.

Key Club Governor David Ehrenberg stated that he has enjoyed his time at the Kiwanis Mid-Year convention. He stated that this year has been successful and that he has enjoyed working with all of the Kiwanians and seeing how them make decisions. He is happy for the growth in the Kiwanis District.

7. **New Business**

U.S. Representative Alan Mollohan is the keynote speaker at the mid-year Convention. Instead of giving him a gift, the District should make a donation to his foundation. Buddy Fry made a motion to make a $100 donation to the Robert H. Mollohan Family Charitable Foundation, Inc. Bill McDonald seconded the motion. The motion passed unanimously.

Ronda Vrell stated that his is the third mid-year Convention she has attended in the West Virginia District. She stated that she is hearing more and more enthusiasm, excitement, and positive thoughts about growth.

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The meeting was adjourned.
WV District Governor Tina Larch recently made her official visit to Division 2 on February 20. The meeting was held at the Parkersburg Country Club.

The North Parkersburg Kiwanis Club finished the last fiscal year (2008-09) with 49 members. The club has lost 2 members since October 2009 but has 3 new members with another member pending. Bringing the total to 51.

Below is a list of the NPKC sponsored youth activities. This was taken directly from our 2010 Mid-Year Convention program ad developed by Bill Ott and Frank Davis.

North Parkersburg Kiwanis—

Proud Sponsor of:

Key Clubs at PHS, PSHS, and WHS. Builders Clubs at Edison, Jackson, Hamilton Middle Schools, and Parkersburg Catholic High School. K-Kids at Emerson and Neale Elementary Schools & Terrific Kid Programs at Emerson, Madison, McKinley, Martin, Fairplains, Franklin, and Neale Elementary Schools.

Young Children - Priority One! We support Children’s Miracle Network, Read Around The World, Gabriel Project, Parkersburg Safetytown, Birth to 5 Choke Tubes, Dream Room @ St. Joseph Hospital, and K–4 Head Start Programs.


Other activities include the sponsorship of the Local Road Rally, which we held last fall and plan to do again this spring. We also make donations to the WV District Foundation, the Children's Miracle Network, the WV District Builders Club Outreach and the WV District Key Club Outreach. We pay one-third of the registration fees for our Key Club members to attend their Annual District Convention, and we pay one third of the way for our Key Club members attending the Key Club International Convention. We also award a Hixson Award to a deserving member of the club each year. We sponsor a girl and a boy Key Club member from the PHS or PSHS Key Club to attend Boys and Girls State each year.

Also in Division 2 is The Parkersburg Kiwanis Club. It was founded in 1920. The PKC was once a large, vibrant club but today it has very few members. The club is struggling. Recently Kevin Deem informed me that the PKC has not paid this year's dues. I immediately called their club president, John Rockhold. He told me that he had
already contacted KI about the late dues. He said they plan to pay as soon as they get some things worked out.

I have made some interclub visits to the PKC along with NPKC members. We have offered our support. John said they definitely want their club to continue especially since it was founded so long ago and has so much history.

The NPKC is having a steak fry with new members invited in early June. We plan to invite the PKC to come to the dinner along with prospective members for their club. Since I was a member of the Fort Neal Kiwanis Club for many years I know that it is difficult to revitalize a club but along with help of the NPKC we plan to assist them in any way we can.

This report is respectfully submitted by—

Wayne Sanders
Division 2 Lt. Governor

Division 3

Clarksburg has brought in 8 members since October. Will probably lose a few for various reasons. Raised $9,000 with annual fundraiser. Gave $1,000 to Bi county nutrition to help purchase new vehicle for meals on wheels. Also working to revive key clubs at three high schools.

Salem Doddridge. Potentially have 3 new members. Helped 2 needy families at Christmas with gift cards and food cards. $200 for each family. Also collected kid socks and distributed to elementary schools in Salem and Doddridge. Working on getting BUG and terrific kids started.

Bridgeport is hosting meet the candidate’s night for Bridgeport candidates. Looking to start satellite club at FBI and also looking to build new club with the Clarksburg club in Shinnston.

White Hall club working to fulfill goal of putting emergency defib units in each Marion county high school.

Suncrest raised over $4,000 at its annual Christmas Tree Sale fundraiser. This year, Suncrest worked with the Mountaineer Boy Scouts Council at the tree sale, and the club donated half of the earnings to the Boy Scouts. Suncrest continues to sponsor Terrific Kids programs at four Morgantown elementary schools. Other service projects include working at the Red Cross assisting with blood drives on a monthly basis, bell ringing for the Salvation Army during the holidays, and answering phones during the WNPB pledge drive. Our WVU club satellite continues to grow. They are planning service projects at a local homeless shelter and assisting with a reading program at the local library.
Division 5

**Keyser evening Club** - membership steady-just finished up Harlem rockets comedy Basketball fundraiser 02-24-10(rescheduled twice due to school closings); Preparing for concession stand at Potomac Highlands Maple Festival 03-20/21-10. Already contacted for Potomac State Flower and Garden Show (05-15-10); also planning food stand for Potomac State College Relay for Life (April). 29th annual Kiwanis Invitational wrestling tournament jointly sponsored with Breakfast club. (December).

**Keyser High School Key Club** – not sent in dues or roster-with school closings and my work we are still trying to meet with them to see what we can do.

Have talked to district and international and school principal about this already. Will reschedule meeting cancelled when school closed. Situation as per principal not as bad as originally told, so kids are working on dues, will try to contact/meet as soon as possible with them. (03-11-10).

**Potomac state Circle K** - three of four officers resigned (one dropped out of school) keeping in contact with their advisor as to situation. This was first time in a number of years where officers had been elected the year before. All members are sophomores so next year club will have to build from scratch.

**Keyser Primary/Middle school Builders club** – have not had chance to contact them recently as of beginning of this school year had 25 plus members.

Kiwanis evening club: We have been filing monthly reports except Feb. delayed as not have had meeting in Feb. due to snow and rescheduled fundraiser on meeting night.

**Keyser Breakfast Club** - still holding at 12 members, getting dues collected to be sent in.

candy sale at Christmas, tentative mothers day event being planned.

No one attending mid year. They said they are filing monthly reports.

**Petersburg Kiwanis club** - HAD E-MAILED THEM ABOUT POSSIBLE CLUB BUILDING or club SATELLITE IN Moorefield, no interest.

Will visit in person as weather has cleared. They lost one member, may be losing one more since Oct 1,2009. They have not filed any monthly reports (although they have been active). $250 of food to interfaith pantry each at Thanksgiving and Christmas for dinner to needy families. Furnished all oysters to Petersburg Nursing home for annual Christmas Eve dinner. February four hot shot contests for high school and middle school students not playing on teams. $100 to the Petersburg High School Chorus for singing at clubs Christmas dinner (spouses invited). Upcoming: scholarship award to graduating student, terrific kids award at four elementary schools; blood screening by hospital $200-300 of test for $25-25, usually about 200 persons; Independence day 3-man basketball tournament

**Division Five** - Will attempt to put together team for possible club building and/or membership recruitment/club satellite now that weather is better.

Will talk to all three clubs in person.
**Division 6**


**Division 8**

Welch:

September: Members assisted in preparing luncheon for District American Legion Ladies Auxiliary.

October: Members joined Chamber of Commerce and City of Welch in planning and working Autumn Harvest. Members worked gate, operated Golf Carts transporting handicapped and elderly, worked Hay Ride, worked games and organized entertainment.

November: Members participated with Jesus Care Ministry in working Food Band and distributions of Food to the deserving persons approximately 100 children were assisted. Members honored all Veterans by participating in building and entering a Float in the Oldest Veteran's Day Parade in the U.S. After working approximately 150 hours the Kiwanis Club won the Commander's Trophy. Donation of $50.00 was made to Mission Ministry to provide Thanksgiving Basket of Food for deserving family for Thanksgiving. Members helped local Mission Ministry prepare Thanksgiving Dinner for those who did not have Family for Thanksgiving and for those less fortunate. Made payment of $100.00 to Key Club International to reinstate Mount View High School Key Club. Members had an existing standing Nativity Scene belonging to a local Elementary School repaired and repainted.

December: Members met at local Elementary School and installed Nativity Scene on the roof complete with lighting. Members donated time to Mission Ministry Bell Ringing Project with proceeds of the day being used for food, utilities and needs for deserving families. Kiwanis adopted a family of 3 for Christmas who had lost their home and all their belongings in a house fire. Kiwanians met at local department and grocery store and purchased, clothing, household items and food basket for the family to be delivered by Christmas. Our Kiwanis Club donated $150.00 to the local Animal Shelter. Donated $100.00 to the Middle School Robotics Team to help finance their trip for competition. Donated $50.00 to Mission Ministry. Members worked Hot Dog Sale, taking orders, preparing and delivering Hot Dogs for Ministerial Association.

January: Welch Kiwanis joined the Chamber of Commerce for the year 2010. Club donated $100.00 for Haitian Relief Efforts. Members met at local Elementary School disassembled and removed the Nativity Scene from the roof of the school. The Nativity scene was cleaned and stored for the upcoming year.
February: Officers treated Kiwanis members to an awards night. Each member was introduced upon arriving and walked the red carpet. During the Awards part of the evening, each member was given an award recognizing his or her special talents, contributions or personality traits.

War:

**One hundred percent participation by membership in donating to the Kiwanis International Foundation and the West Virginia District foundation. $3.00 per member to International and $2.00 per member to the District.

**Monthly donation of $20 to the War Public Library.

**Monthly donation of $25 to the War Ministerial Food Pantry.

**Monthly donation of $20 to the Calvary Baptist Fellowship Hall Fund.

**Collect the price of a meal at a roundtable meeting on the Thursday between Christmas and New Years and donate the meal price to charity.

**Sponsored annual Kids' Day in connection with the Big Creek District Fall Festival which we also help sponsor. We spend approximately $1,500 on inflatable rides, prizes, games, etc. for area children.

**Conducted a road clean up of two miles of Berwind Lake Road under the governor's highway clean-up program. We try to do this four times each year.

**Hosted the final Big Creek High School homecoming open house during homecoming weekend. Kiwanians served as hosts, guides, and helped prepare and serve food to guests.

**Kiwanians served as judges for the Big Creek High School homecoming parade floats.

**Sponsored our first annual Christmas carol sing at the War Church of God. Kiwanis invited singing groups from all area churches, conducted and coordinated the practice sessions, and directed the program. The War Kiwanis club also had a singing group. The program lasted approximately two hours and was very well attended and received by the community. We plan to make this an annual event. This program was under spiritual aims.

**One of our favorite Christmas projects, which we have done for the past several years and plan to continue, was pre-empted by the weather this year. There are several homes in the area, which keep the elderly shut-ins. On an appointed night several Kiwanians visit these homes, sing Christmas carols, and present fruit baskets to the elderly patients.
Several Kiwanis members are regular participants in activities of the American Cancer Society, the One-Voice program to help prevent drug abuse, and activities of the War Ministerial Association as well as a choir direction, teaching Sunday School classes and other church activities.

The War club also conducts two of its main fund raising projects during the first quarter. They are the sale of Monroe County apples in November and the sale of Florida citrus fruit in December. These two projects net between $2,500 and $3,000 for club projects.

Division 10

Submitted by Lt. Gov., Bill McDonald

Division 10 has been busy!!

The West Charleston Club sponsored the formation of the Putnam County Club, which now has 30 members. The Putnam Club held its Charter dinner on February 20th with 46 Kiwanians and guests from the District attending. The Putnam Club has started a BUG program at Lakeside Elementary, donated to Toys for Tots, and painted park benches at Wave Pool Park. They also sponsor the Hurricane High School Key Club.

The East Huntington Club has been busy this past quarter. The club members rang bells for the Salvation Army, held a Christmas party for veterans, delivered 15 food baskets, prepared and served food at the City Mission, tutored children, and transported veterans to doctor's appointments. John Kyle attended the Key Club Fall Rally.

The West Charleston Club took 50 underprivileged children shopping at K-Mart in December, buying them $125 of new school clothing. Forty Key Clubbers from Capital, Nitro, George Washington and Hurricane High Schools helped with the shopping. The club has begun cooking lunch and dinner once per month at Harvest Time Food Ministry. The club also donated money to their 3 Key Clubs to help defray the student’s registration costs at the District convention. Jan McDonald attended the Key Club Fall Rally.

The Huntington Club continues to operate its acclaimed day care facility. The long-standing pancake sale remains an important fund-raising event for the club. The Huntington Club has produced the next Lt. Governor for Division 10—John Grigsby—who will start his term in October. Steve Christo, a longtime member, has dedicated himself to mentoring the new Putnam Club during the past year.
Key Club Administrator’s Report

At the end of the 2008-2009 administrative year, the West Virginia Key Club District had 55 clubs, 8 of which were listed as inactive and 4 listed as suspended. Total member count was 1,536. Of the inactive clubs, Bishop Donahue, Trinity and Tucker County have indicated that they would not have Key Clubs, and it looks like Oak Hill, Poca, and Winfield will not go forward. We are still working with the St. Albans and Lincoln Key Clubs. Of the 4 suspended clubs, Mt. View is now active, but Robert C. Byrd, Spring Valley, and Tug Valley have gone inactive. I am working with Robert C. Byrd, and we are likely to have the club back on active status.

As of March 4, 2010, we have 55 clubs, 44 of which are listed as active and 11 as inactive, with a total of 1,181 members. Ten active clubs have not paid dues, and they will be listed as suspended on the next Key Club International report. Four clubs have sent in dues but has not been reported, four clubs have asked me for their dues password, and two are in the process of paying dues. I suspect that the membership level will drop below last year’s total.

Since October 1, the District had representatives at the K Family Conference at Black Mountain, North Carolina, including the Administrator (Yurko), a member of the Kiwanis Key Club Committee (Bernie Knott), the Key Club Governor (Ehrenberg), and three other Key Club board members (Mason, Mickinac, Kurian). The District held its Fall Rally in November, which was attended by 140 Key Club members and Kiwanians. Kiwanis International President Paul and Governor Tina were also in attendance, as was Key Club District Governor Turner Bowman from the Carolinas District.

District Project this year is Keeping it Clean, Making it Green, which is environment related. West Virginia Key Clubs statewide have completed various projects related to litter and recycling. The Governor’s Project is raising money for the Flip Flop foundation to provide footwear, blankets, sheets and food for orphaned children in Zambia. Initial reports are that many of the clubs are embracing this project, but we will not have a final total until district convention.

District Convention is March 26 -28. Keynote speaker at the Friday night opening session is Congressman Nick Rahall, and we will have hypnotist Steve Meade for entertainment. We will again have service projects at the convention, including a charity walk for the March of Dimes and Heaven Sent Ministries. Heaven Sent Ministries puts together food packets to send to underdeveloped countries. We expect to have 225 Key Club members and Kiwanians at the convention.

Respectfully submitted:

Dink
Dink Yurko, Administrator, West Virginia Key Club District
CKI Administrator's Report

March 1, 2009

As we wind down our administrative year, we have overcome several challenges – many that I spoke of at our November gathering. Governor Ethan Lash finally stepped down early in January from the board. I would like to applaud the CKI members from his home club that were willing to work with him throughout the fall to try to resolve these issues. They are caring and compassionate people that did not call for a removal, but instead picked up the duties as best they could until he finally did resign for the good of himself and the organization. In this world of increasing desire for instant gratification and problem resolution, our members showed extraordinary moral character.

However, that time did come, and the board appointed Julie Meikle to serve the remainder of the term, get us through our convention, and into a new administrative year. We were looking for Julie to be the front-runner for Gov. in the 2010-2011 year, but she has since re-considered. So at this time, going into our House of Delegates, I am unaware of any declarations for office. This is not uncommon for WV CKI, and as always student leaders will emerge when the opportunity is presented to carry on the future. I'm looking forward to introducing our new board after the House on Saturday March 13th.

We will be awarding one of our members a Carthage Pullman at the dinner on Saturday evening. Blake Williams is graduating this May after 4 years of membership in WJU CKI. Many of you have met Blake or worked with him as a 4-year executive board member. We look forward to him either joining a CKI cub in grad school, or a Kiwanis Club if he chooses not to go to grad school. We as a Kiwanis Family have been instrumental in shaping his life, and he is yet another of our sponsored youth success stories.

Despite the weather, the board vacancy struggles, and our overall youth culture changing, we were able to grow to 94 members this year, now with 5 paid clubs (Bethany College – 16, Concord University – 20, Marshall University – 25, Potomac State College -15, and Wheeling Jesuit University – 20)

This is a 27% growth in membership.

Please take the opportunity to interact with our members at your mid-winter and their convention. They look forward to your caring and guidance. This invitation is extended especially to those of you that may not get the opportunity to work with our college students throughout the year – as there are no clubs in your area. Please take the time to ask them just how much Circle K has meant to them and how it has changed their lives. The answers you get will be some of the best confirmation that what you do as a Kiwanian is important and does make a difference in the lives of youth.
If you have any questions, comments, or suggestions, please feel free to contact me.

Greg Sheperd